SOUTH PLAINS COLLEGE

STUDENT CHECKLIST

1. APPLY FOR ADMISSION

Admission to SPC is based on an open-door philosophy. To be eligible for admission to SPC, you must have a diploma from an accredited high school or successfully completed the General Education Development test. Students seeking admission to SPC should complete the following steps:

☐ **COMPLETE THE SOUTH PLAINS COLLEGE APPLICATION FOR ADMISSION**
Applications available at www.southplainscollege.edu/apply

☐ **SEND OFFICIAL TRANSCRIPT**
Contact your high school counselor and/or the registrar at each college you have attended to request an official transcript be sent to SPC. If you are a GED recipient, submit a certified copy of your GED certificate.

☐ **SEND PROOF OF BACTERIAL MENINGITIS VACCINATION (IF UNDER AGE 22)**

For more information contact the Admissions and Records Office: admissions@southplainscollege.edu

2. TAKE A PLACEMENT TEST

Students enrolling in college level courses should take a placement test before registering for classes. South Plains College offers the approved statewide exam called the TSI Assessment. Scores from the TSI Assessment are used for advisement and placement of students in appropriate coursework.

☐ **I MAY BE EXEMPT FROM TAKING A PLACEMENT TEST**
A student could be exempt from taking a placement test if he/she scores well enough on the ACT or SAT tests. Visit with your high school counselor to find out if you are exempt. For a complete list of exemptions go to www.southplainscollege.edu/testing

☐ **I HAVE NOT TAKEN THE TEST OR I NEED TO RETEST**

For more information contact the Testing Center: testing@southplainscollege.edu

3. APPLY FOR FINANCIAL AID

The Financial Aid Office at South Plains College is dedicated to providing assistance based on documented financial need. Because it can take up to six weeks to obtain your financial aid, you should complete this process as early as possible. To help determine whether you qualify for financial aid:

☐ **COMPLETE THE FAFSA**
Students are encouraged to apply online at www.fafsa.ed.gov.

For more information contact the Financial Aid Office: finaid@southplainscollege.edu

4. APPLY FOR SCHOLARSHIPS

The SPC scholarship application can be found online at www.southplainscollege.edu. Students applying for general college scholarships must submit a certified high school transcript, include ACT or SAT test scores, if taken. In addition, program specific scholarships are available and may require auditions or interviews. Please note the current scholarship deadline located on our website.

☐ **SPC SCHOLARSHIP APPLICATION AT WWW.SOUTHPLAINSCOLLEGE.EDU**

☐ **ACT OR SAT SCORES** *(OPTIONAL)*

☐ **OFFICIAL HIGH SCHOOL TRANSCRIPT**

For more info contact the Scholarship Office: scholarships@southplainscollege.edu

5. APPLY FOR HOUSING

SPC provides single students with modern and affordable housing on our Levelland Campus. SPC can accommodate a limited number of students in college housing. It is important that you initiate the application process early.

☐ **COMPLETE A HOUSING APPLICATION**
To apply, visit www.southplainscollege.edu/housingapp.

☐ **COMPLETE A HOUSING CONTRACT**

☐ **SUBMIT A $100 DEPOSIT**

For more info contact Student Housing Office: housing@southplainscollege.edu

6. NEW STUDENT ORIENTATION

New Student Orientation at SPC is a supportive system that will propel you toward future success. During orientation, you will learn college success strategies and meet with an advisor to register for classes.

☐ **MAKE SURE YOU HAVE NO HOLDS**

☐ **REGISTER FOR ORIENTATION**
Register online at www.southplainscollege.edu/orientation.

☐ **REGISTER FOR CLASSES**
As a South Plains College student, you will be assigned an advisor to assist you in developing a successful education plan. Your advisor is available to help you select classes and guide you through your college experience. To visit with an advisor, make an appointment or participate in registration contact the Advising Center at advising@southplainscollege.edu.

☐ **PAY FOR CLASSES**
Pre-registered classes have a payment deadline. For semester payment deadline view the SPC Academic Calendar at www.southplainscollege.edu.

*For more info: 806.894.9611
or AskSPC@southplainscollege.edu*

WWW.SOUTHPLAINSCOLLEGE.EDU