

CONTACT INFORMATION

ADMISSIONS/REGISTRATION/MYSPC

Andrew Ruiz
Registrar
aruiz@southplainscollege.edu

Vanessa Olivo
Administrative Assistant to the Registrar
volivo@southplainscollege.edu

Teresa Martinez
Course Data Manager
tmartinez@southplainscollege.edu

Andrea Rangel
Dean of Admissions & Records
arangel@southplainscollege.edu

DUAL CREDIT QUESTIONS

Ron Spears
Dean of Continuing & Distance Education
rspears@southplainscollege.edu

Jim Ann Batenhorst
Distance & Continuing Education Specialist
jbatenhorst@southplainscollege.edu

PAYMENT QUESTIONS

Oralia Smith, Cashier
(806) 894-9611, ext 2409
osmith@southplainscollege.edu

TESTING CENTER

Juli Wood, Associate Director of Advising & Testing
Levelland Campus
(806) 894-9611, ext 2367
jwood@southplainscollege.edu

Deborah Caddell, Testing Coordinator
Reese Campus
(806) 894-9611, ext 4631
dcaddell@southplainscollege.edu

SPC LIBRARY RESOURCES

Mark Gottschalk, Public Service Librarian
(806) 894-9611, ext 2298
mgottschalk@southplainscollege.edu

K-Dee Anderson, Public Service Librarian
(806) 894-9611, ext 2303
kanderson@southplainscollege.edu

HELPFUL WEBSITES

DUAL CREDIT FORMS

<http://www.southplainscollege.edu/information-for/highschoolstudents/hsdualcredit/hsdc.php>

APPLICATION FOR ADMISSION

<https://www.applytexas.org>

LIBRARY

<http://www.southplainscollege.edu/library>

TESTING

<http://www.southplainscollege.edu/testing>

M Y S P C

<https://myspc.southplainscollege.edu>



NON-DISCRIMINATION POLICY STATEMENT

South Plains College does not discriminate on the basis of race, color national origin, sex, disability or age in its program and activities. The following person has been designated to handle inquiries regarding the non-discrimination policies:

Vice President for Student Affairs
South Plains College
1401 College Ave, Box 5
Levelland, TX 79336
806-894-9611

For further information on notice of non-discrimination, visit <https://wdcrobcolp01.ed.gov/CFAPPS/OCR/contactus.cfm> for the address and phone number of the office that serves your area, or call 1-800-421-3481.



DUAL CREDIT

WHAT IS DUAL CREDIT?

Dual credit is a partnership between South Plains College and area high schools. This program allows students to receive college credit for courses taken while in high school. SPC is able to offer these dual credit courses to high school students at a discounted rate.



WHO IS ELIGIBLE?

Students who are in TSI compliance, have permission from their high school principal and have met South Plains College admission requirements are eligible to enroll in dual credit courses.

HOW DO I APPLY?

To apply for admission to South Plains College the following documents must be complete and on file in the Admissions and Records Office before you will be allowed to register:

- ___ ApplyTexas Application
www.applytexas.org (no fee required)
- ___ Official High School Transcript
- ___ Dual Credit/Early Admission Course Approval Form
(Signed by student, parent, counselor/principal)
- ___ Test Scores (STAAR, ACT, SAT, TSI Assessment)
- ___ Proof of Meningitis Vaccination, if attending classes on any SPC campus

Dual Credit forms may be obtained through the high school counselor or online at:

www.southplainscollege.edu/information-for/highschoolstudents/hsdualcredit/hsdc.php

TSI TESTING

Students who have met the TSI requirements through their STAAR, ACT, or SAT scores may utilize those scores in satisfying the dual credit testing requirements. For students who have not met the TSI standards, students are required to take the TSI Assessment.

***All high school students** are required to be compliant in at least one area of the TSI Assessment, ACT (plus composite) or SAT (plus combined) prior to registering for classes.

ACT		SAT	
English	19	Verbal	500
Math	19	Math	500
Composite	23	Combined	1070
TSI Assessment			
Math		350	
Reading		351	
Writing		363+4 or 5 on essay	

REGISTRATION

After your admission application is processed, you will receive an email confirming acceptance to South Plains College. This email will contain your username, password and instructions on how to register online. **All dual credit students must register for their courses by logging in to MySPC and accessing SPC's Student CampusConnect.**

FEES

Dual credit courses are offered at a reduced cost to high school students. Contact the SPC Dual Credit Office for current costs or visit our website. Payment for dual credit courses can be made online or through the SPC Business Office in full or by installment contract.



DROPPING FROM DUAL CREDIT COURSES

Dropping from dual credit courses must be initiated with your high school counselor and is not complete and official until it is received in the Admissions and Records Office at SPC. Please contact your high school counselor for the dual credit drop form and more information.

GRADES

Dual Credit students may check their grades at the end of the semester by logging in to MySPC and accessing CampusConnect. Grade reports are not mailed.

TRANSCRIPT

Students may obtain a copy of their official South Plains College transcript by completing an online request through MySPC or by visiting www.southplainscollege.edu/transcripts. An unofficial transcript is available by logging in to MySPC and accessing CampusConnect.

MAILING ADDRESS

South Plains College
Admissions and Records Office
Box C
1401 S College Ave
Levelland, TX 79336

Telephone: (806) 894-9611
Fax: (806) 897-3167

SPC Website:
www.southplainscollege.edu

MySPC Website
<https://myspc.southplainscollege.edu>