

## South Plains College: General Course Syllabus

**Department:** Behavioral Sciences

**Discipline:** Humanities

**Course Number:** Humanities 1301

**Course Name:** Introduction to the Humanities

**Credit:** 3 Lecture: 3 Lab: 0

This course satisfies a core curriculum requirement: Yes- Language, Philosophy & Culture

**Prerequisites:** none

**Campuses:** All

**Textbooks:** The Art of Being Human: The Humanities as a Technique for Living by Richard Janaro & Thelma Altshuler, 11<sup>th</sup> ed. ISBN: 9780134240305, Pearson– REVEL Access Card

**Course Specific Instructions:** refer to individual instructor's course information sheet

**Course Description:** This course is an interdisciplinary, multi-perspective assessment of cultural, political, philosophical, and aesthetic factors critical to the formulation of values and the historical development of the individual and of society.

**Course Purpose:** This course is an introductory course designed to acquaint students with a broad understanding of how the arts interface with individual and societies. A holistic approach will be utilized to explore ideas of aesthetic and intellectual creation in order to understand the human experience across cultures.

**Course Requirements:** To maximize the potential to successfully complete this course, the student should attend all class meetings, complete all homework assignments in a timely manner, and complete all examinations including the final exam. Internet courses require the work to be completed in specific time periods.

**Course Evaluation:** Refer to the instructor's course information sheet for specifics on assignments and testing.

**Course Policies:** Refer to the instructor's course information sheet for specific details on all of the following:

**Attendance Policy:** Students are expected to attend all classes in order to be successful in a course. The student may be administratively withdrawn from the course when absences become excessive as defined in the course syllabus.

When an unavoidable reason for class absence arises, such as illness, an official trip authorized by the college or an official activity, the instructor may permit the student to make up work missed. It is the student's responsibility to complete work missed within a reasonable period of time as determined by the instructor. Students are officially enrolled in all courses for which they pay tuition and fees at the time of registration. Should a student, for any reason, delay in reporting to a class after official enrollment, absences will be attributed to the student from the first class meeting.

Students who enroll in a course but have "Never Attended" by the official census date, as reported by the faculty member, will be administratively dropped by the Office of Admissions and Records. A student who does not meet the attendance requirements of a class as stated in the course syllabus and does not officially withdraw from that course by the official census date of the semester, may be administratively withdrawn from that course and receive a grade of "X" or "F" as determined by the instructor. Instructors are responsible for clearly stating their administrative drop policy in the course syllabus, and it is the student's responsibility to be aware of that policy.

It is the student's responsibility to verify administrative drops for excessive absences through MySPC using his or her student online account. If it is determined that a student is awarded financial aid for a class or classes in which the student never attended or participated, the financial aid award will be adjusted in accordance with the classes in which the student did attend/participate and the student will owe any balance resulting from the adjustment.

**Academic Integrity:** The attempt of any student to present as his or her own any work which he or she has not honestly performed is regarded by the faculty and administration as a most serious offense and renders the offender liable to serious consequences, possibly suspension. This policy relates to all forms of cheating and plagiarism. See Instructor's Course Information for additions to the academic integrity policy.

**Student Conduct:** A high standard of conduct is expected of all students. Students are subject to federal, state and local laws, as well as South Plains College rules and regulations. Any student who fails to perform according to expected standards may be asked to withdraw. Failure to comply with lawful direction of a classroom teacher relative to maintaining good order is considered misconduct on the part of the student. Repeated violations of disrupting a class may result in the student being dropped from that course (See Catalog/Student Guide for full policy). See Instructor's Course Information for additional policies related to student conduct.

**Appeal Process:** The process of appeal is outlined in the college catalog. Basically you would need to talk to the instructor, the department chair, and then the dean if the problem is not resolved. Be sure to always start with your instructor.

**Diversity & Equal Rights:** South Plains College does not discriminate on the basis of race, color, national origin, sex, disability or age in its programs and activities. The following person has been designated to handle inquiries regarding the non-discrimination policies: Vice President for Student Affairs, South Plains College -1401 College Avenue, Box 5, Levelland, TX 79336, 806-894-9611

**ADA (Disability) Statement:** Students with disabilities, including but not limited to physical, psychiatric, or learning disabilities, who wish to request accommodations in this class should notify the Disability Services Office early in the semester so that the appropriate arrangements may be made. In accordance with federal law, a student requesting accommodations must provide acceptable documentation of his/her disability to the Disability Services Office. For more information, call or visit the Disability Services Office at Levelland (Student Health & Wellness Office) 806-716-2577, Reese Center (Building 8) & Lubbock Center 806-716-4675, or Plainview Center (Main Office) 806-716-4302 or 806-296-9611.

**Student Learning Outcomes/Competencies:** Students who have successfully completed this course will be expected to:

- Demonstrate awareness of the scope and variety of works in the arts and humanities.
- Articulate how these works express the values of the individual and society within an historical and social context.
- Articulate an informed personal response and critically analyze works in the arts and humanities.
- Demonstrate knowledge and understanding of the influence of literature, philosophy, and the arts on cultural experiences.
- Demonstrate an awareness of the creative process and why humans create.

**Core Objectives addressed:**

- **Communication skills-** to include effective written, oral and visual communication.
- **Critical thinking skills-** to include creative thinking, innovation, inquiry and analysis, evaluation and synthesis of information.
- **Social Responsibility-** to include the demonstrated intercultural knowledge and competence, knowledge of civic responsibility, and the ability to engage effectively in regional, national and global communities.
- **Personal Responsibility** – to include the ability to connect choices, actions, and consequences to ethical decision-making.

# MR. ARCHER'S INTRODUCTION TO THE HUMANITIES COURSE INFORMATION

**COURSE TITLE:** Introduction to the Humanities, HUMA 1301  
**INSTRUCTOR:** Jim Archer, M. Ed., LPC  
**OFFICE LOCATION:** Lubbock Center 125H  
**OFFICE HOURS:** Monday-Thursday 9-9:30am, 12:15-1pm  
Fri 9-Noon (On Fridays, please e-mail prior to coming without an appointment to maximize your time and avoid schedule conflicts.)  
**PHONE:** (806) 716-4668 (e-mails will get a quicker response)  
**E-MAIL:** [jarcher@southplainscollege.edu](mailto:jarcher@southplainscollege.edu) (quickest communication)  
**TEXTBOOK:** The Art of Being Human: The Humanities as a Technique for Living by Richard Janaro & Thelma Altshuler, 11<sup>th</sup> ed. ISBN: 9780134240305, Pearson- REVEL Access Card

***SOUTH PLAINS COLLEGE IMPROVES EACH STUDENT'S LIFE***

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## ***COURSE POLICIES***

### **GRADING POLICY:**

Your final grade will be calculated based on the following percentages:

A	90% -100%	
B	80% -89%	
C	70% -79%	
D	60% -69%	
F	0% -59%	
Grade Opportunities	# of Opps	Percentage Toward Total Grade
Revel Quizzes & In-Class Participation Exercises	15	30%
Exams	2	35%
Projects	2	35%

### **ATTENDANCE POLICY:**

I will take attendance daily. If you have over 4 unexcused absences, I may be forced to drop you from this course. Absences are excused only after I have seen some form of documentation, and that documentation must be presented by the beginning of the next class that you attend. I maintain the right to decide whether an absence is marked as “excused” or “unexcused” based on your documentation, the reason for your absence, your communication with me, and fairness to other students.

**-Attendance Reward: If you complete the course with 2 or less absences of any kind, you will be able to drop your lowest test OR project grade.**

*\*Excused absences DO count against your Attendance Reward total. Only students who have 2 or less absences of any kind will earn the Attendance Reward.*

### **EXAMS**

You will have two multiple choice exams in this course that will have 50-100 questions each. One will be considered a mid-term, and the other will be considered a comprehensive final.

### **MAKE-UP EXAMS:**

If you are not able to attend a scheduled exam for any reason, you must notify me **prior to the scheduled test date** in order to schedule a make-up exam that will typically take place before the time of the scheduled exam for the rest of the class. If you have an unforeseen major emergency and miss a scheduled exam without prior notification, this will count as your dropped grade if you have earned your Attendance Reward. If your attendance does not support dropping a test grade, please know that I only grant Make-Up exams in extreme cases. If you in any way expect for me to consider offering a Make-Up exam, you must contact me by e-mail on the **same day** of the exam and **provide documentation of the major emergency** if you expect any opportunity to make up the exam. **I reserve the right to deny a make-up exam to any student in order to maintain fairness to other students** and in order to maintain the class schedule. If I choose to allow a make-up exam based on the provided documentation of a major emergency, it must be taken **prior to the next class period**. Without documentation of a major emergency, you will not have the opportunity to make-up the exam. In order to maintain fairness to all students, your make up exam may not be the same exam administered to the rest of the class. If you simply show up to the next class period after missing an exam without making considerable efforts to contact me by email on the date of the missed exam, you will most certainly be denied a make-up exam regardless of your circumstances.

### **REVEL QUIZZES:**

Revel Quizzes are opportunities to make sure you are learning the material as well as a means of preparing you for major exams. These are open book, open note quizzes using the REVEL platform. **To access these quizzes**, go to the Revel tab on Blackboard.

All quizzes will be due at 11:59pm on Sunday nights, and all quizzes will be posted at least two weeks prior to their due date. Quiz due dates are located on the Course Calendar tab in BlackBoard. **Once a quiz due date has passed, I will not re-open the quiz.** Manage your time wisely to make sure that you have plenty of time to work through any technical difficulties that may occur. **IT IS YOUR RESPONSIBILITY TO BECOME COMPETENT WITH BLACKBOARD AND THE REVEL QUIZZES AND CONTENT.** Do not put off accessing these quizzes until last minute due to the normal challenges that technology can present. More information regarding REVEL will be located under the REVEL tab on Blackboard to help you with common issues.

### **PARTICIPATION EXERCISES:**

Participation Exercises will be presented spontaneously during class as a means of reinforcing assigned reading, encouraging class participation, and applying the concepts we are learning. These exercises will not appear on the schedule, and they may take many forms including traditional quizzes, homework assignments, group projects, and even in-class participation tasks. You need to contact me prior to any planned absence if you expect for me to consider offering you a make-up exercise. Some of these exercises also require group participation over the course of several class meetings. If you cannot attend all of these class meetings, you need to contact me regarding alternate assignments. If you have not contacted me prior to the date of the participation exercise, and you cannot provide me with documentation of a major emergency prior to the next class period, I maintain the right to refuse offering you a make-up exercise. In a further effort to maintain fairness to all students, a make-up exercise may vary from what was offered in class, and it could be much more intensive. If you arrive late to class after a participation exercise, you are too late to complete it. I reserve the right to deny a make-up exercise.

REVEL Quizzes and In-Class Participation Exercises will be averaged together. If we exceed over 15 total grades in these categories, I will only average your top 15 grades.

### **PROJECT:**

The projects are worth 35% of your entire grade in this course, and they will require you to work outside the classroom exploring elements of this course and reporting what you have learned to me or possibly the entire class. You are required to complete 2 projects from a list of options that I will provide for you. Most of these projects are experiential in nature. I have a list of project options and due dates on the Project page located on the course homepage of Blackboard. Late projects will result in major point deductions, and once they have reached the point of catastrophic deductions, I will not accept them.

**ACADEMIC INTEGRITY:** As stated in your college catalog, “Offering the work of another as one’s own, without proper acknowledgement, is plagiarism...” Students found guilty of plagiarism could fail or receive a zero on the work in question for the first offense and could be dropped from the course should a second offense occur. Cutting and pasting information directly from websites without citing your source also constitutes plagiarism. **I will check your paper for plagiarism if I suspect it has occurred.** If I determine that you are cheating on any phase of your course work, I will take action that could include giving you a “zero” on the course work or even possible dismissal from the course. Check out the following resources for more information on plagiarism and how to avoid it: <http://www3.southplainscollege.edu/plagiarism/> or <http://tlt.its.psu.edu/plagiarism/tutorial>.

### **ADA STATEMENT/ACCOMMODATIONS:**

Reference the common course syllabus at the beginning of this document OR follow this link for more information: [Accommodations/Disability Office/Special Services](#)

or paste this url in your browser

<http://southplainscollege.edu/information-for/future-spc-students/special-services.php>

I have included Accessibility links below for most of the technologies you will use to complete this course.

### **ACCESSIBILITY:**

Here are links to Accessibility information for the technologies that may be used for this class.

[Blackboard Accessibility:](#)

<http://www.blackboard.com/platforms/learn/resources/accessibility.aspx>

[Adobe Accessibility](#)

<http://www.adobe.com/accessibility.html>

[Adobe Reader Accessibility](#)

<http://www.adobe.com/accessibility/products/acrobat.html>

[Jing Accessibility](#)

<https://www.techsmith.com/accessibility.html>

[Microsoft Office Accessibility](#)

<http://www.microsoft.com/enable/default.aspx>

[YouTube Accessibility](https://support.google.com/youtube/answer/189278?hl=en)

<https://support.google.com/youtube/answer/189278?hl=en>

[Pearson REVEL Accessibility](https://www.pearsonhighered.com/revel/accessibility/index.html)

<https://www.pearsonhighered.com/revel/accessibility/index.html>

**THANK YOU:** I consider it an honor that you have chosen to be in my course. I want to thank you in advance for the time and hard work that you will put into this learning experience. One of the keys to being successful in college is to maintain communication with your instructor. Feel free to call, e-mail, or come by during office hours if I can help you be successful in this course. I hope that your grade in this course will reflect the effort you put into it. -Jim Archer