

COURSE SYLLABUS

CJLE 1119 (1:0:2)

ADVANCED LAW ENFORCEMENT HONOR GUARD

Law Enforcement Technology

Department of Professional Services & Energy

Technical Education Division

SOUTH PLAINS COLLEGE

Spring 2018

Campuses:
Levelland

COURSE SYLLABUS

COURSE TITLE: CJLE 1171 ADVANCED LAW ENFORCEMENT HONOR GUARD

INSTRUCTOR: Mark Wittie

OFFICE LOCATION LE 110
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OFFICE HOURS: M/W 8:00-9:00, 12:00-1:00 F 8:00-12:00

SOUTH PLAINS COLLEGE IMPROVES EACH STUDENT'S LIFE

I. GENERAL COURSE INFORMATION:

- A. Course Description: Prerequisite: Second semester freshman or sophomore law enforcement or criminal justice major with a 3.0 or better GPA and approval of law enforcement advisor. Students receive specialized training and skills required for law enforcement honor guard that will permit students opportunity to prepare for placement in law enforcement honor guards with employing agencies. Topics of study include the history and protocol of the U.S. and Texas flags, techniques in various ceremonial events, and team skills. Students will participate in the Law Enforcement Memorial Day services at South Plains College and other services as assigned. In addition to honor guard skills, emphasis will be directed toward physical fitness and conditioning exercises. This course meets a physical education activity requirement for enrolled law enforcement majors.
- B. Course Goals/Objectives: The goals/objectives of this course are:
- Provide student with the history and protocol of the U.S. and Texas flags.
 - Prepare student to carry out role as a team leader.
 - Provide student with knowledge of procedures to perform various ceremonial events.
 - Instill the student with a knowledge of leadership obligations when called upon.
 - Provide student physical fitness and conditioning skills.
 - Student will learn the synchronized firing of weapons ,marching and ceremonial etiquette.
- C. Course Competencies: Upon successful completion of this course, each student will have demonstrated through comprehensive examinations, with a score of 70% or better, a competent understanding of:

- Ability to participate as a team member in law enforcement honor guard activities.
- Skill necessary to carry out role as a team member
- Knowledge of the procedures required to perform various skills related to honor guard that include, but not limited to : honoring the U.S. and Texas flags, marching ,synchronized firing of weapons and ceremonial etiquette.
- All students must participate in the Law Enforcement Memorial Day services to satisfactorily complete this course.
- Physical fitness and conditioning skills.

D, Academic Integrity: It is the aim of the Law Enforcement faculty of South Plains Colleges to foster a spirit of complete honesty and a high standard of integrity. The attempt of any student to present as his or her own work which he or she has not honestly performed is regarded by the faculty and administration as a most serious offense and renders the offender liable to serious consequences, possibly suspension. Students should refer to the SPC General Catalog policy regarding consequences for cheating and plagiarism (see "Academic Integrity" as well as "Student Conduct" sections in college catalog). At times, working with other students is encouraged for some assignments and meets SCANS competencies C-9 through C-14. If you have a question as to whether you may work with other students on any assignment, ASK YOUR INSTRUCTOR.

E. SCANS and Foundation Skills. This course covers SCANS Occupational Competencies C- 1,4,5,6,7,9,10,11,13,&14 and Foundation Skills F-1,2,5,6,9,10,13,14,15,&17.

F. Verification of Workplace Competencies. Successful completion of this course meets one of the TCLEOSE mandated requirements that permit a student to take the State License Examination to be a peace officer. This course will also transfer to a senior level institution that offers a Criminal Justice or related degree.

II. SPECIFIC COURSE/INSTRUCTOR REQUIREMENTS:

A. Textbook and Other Materials: There is no textbook for this class. Students will be provided with handouts as needed. Students will keep a journal that outlines specific data as required by the instructor.

B. Attendance Policy. The South Plains College attendance policy is stated in the General Catalog. Punctual and regular attendance in class is required of all law enforcement/criminal justice students. Each student is responsible for all class work covered while he or she was not in class. At the discretion of the instructor, a student may complete make-up work assignments for unavoidable absences. The instructor uses discretion to administer a "X" or "F" grade when a student has excessive absences. In the event a student is not able to complete course work, he or she is expected to take initiative to initiate a student withdrawal notice that results in a "W" grade when completed before the last college "drop date." All students must complete or remain in compliance with TASP requirements.

- C. Assignment Policy. All required work must be turned in on time in order that the student may benefit from the corrections and study for future examinations. Assigned outside work is DUE ON THE CLASS PERIOD ASSIGNED. Late work generally is not acceptable; however, special consideration is subject to instructor discretion for exceptional circumstances. The instructor has sole discretion whether the exception is cleared and whether or not the work is acceptable.
- D. Grading Policy/Procedure and/or methods of evaluation. An accumulative point system will be utilized to determine the final grade that the student will receive for the course. The student's grade will be determined by adding the total points earned during the semester from examinations and assignments. (Note: See the General College Catalog "Grade and Reports" for explanation of grades and grade point averages.) Points will be determined in accordance with the following outline:

Semester Project.....	100 points
Daily Work Assignments.....	100 points
**Final Examination.....	300 points
Attendance.....	100 points
Total Points Possible.....	600 points

*Make-up tests may be administered at the discretion of the instructor; students are expected to be present and prepared for all announced examinations.

** Final Examination is required for all students.

GRADING GUIDELINE:

Total Points Accumulated	=	Grade Earned
540 to 600 points	=	A
480 to 539 points	=	B
420 to 479 points	=	C
360 to 419 points	=	D

- E. Special Requirements--Safety Policy. Students should adhere to safety standards established in the SPC Student Handbook. Students in law enforcement/criminal justice must follow all safe practices in the Firing Range and other laboratory work areas. Further, chemical hazards and appropriate MSDS safety practices will be covered by the instructor during the first class session if potential for exposure exists.

III. ACCOMADATIONS - South Plains College strives to accommodate the individual needs of all students in order to enhance their opportunities for success in the context of a comprehensive community college setting. It is the policy of South Plains College to offer all educational and employment opportunities without regard to race, color, national origin, religion, gender, disability or age (SPC Equal Opportunity Policy--General Catalog). Students with disabilities, including but not limited to physical, psychiatric, or learning disabilities who wish to request accommodations in this class should notify the Special Services Office early in the semester so that appropriate arrangements may be made. In accordance with federal law, a student requesting accommodations must provide acceptable documentation of his/her disability to the Special Services Coordinator.