

## **South Plains College: General Course Syllabus**

**Department:** Behavioral Sciences

**Discipline:** Humanities

**Course Number:** Humanities 1301

**Course Name:** Introduction to the Humanities

**Credit:** 3 Lecture: 3 Lab: 0

This course satisfies a core curriculum requirement: Yes- Language, Philosophy & Culture

**Prerequisites:** none

**Campuses:** All

**Textbooks:** *The Art of Being Human: The Humanities as a Technique for Living* by Richard Janaro & Thelma Altshuler, 11<sup>th</sup> ed. ISBN: 9780134240305 Pearson

**Course Specific Instructions:** refer to individual instructor's course information sheet

**Course Description:** This course is an interdisciplinary, multi-perspective assessment of cultural, political, philosophical, and aesthetic factors critical to the formulation of values and the historical development of the individual and of society.

**Course Purpose:** This course is an introductory course designed to acquaint students with a broad understanding of how the arts interface with individual and societies. A holistic approach will be utilized to explore ideas of aesthetic and intellectual creation in order to understand the human experience across cultures.

**Course Requirements:** To maximize the potential to successfully complete this course, the student should attend all class meetings, complete all homework assignments in a timely manner, and complete all examinations including the final exam. Internet courses require the work to be completed in specific time periods.

**Course Evaluation:** Refer to the instructor's course information sheet for specifics on assignments and testing.

**Attendance Policy:** Whenever absences become excessive, and in the instructor's opinion, minimum course objectives cannot be met due to absences, the student may be withdrawn from the course. The typical view of excessive absences is when a student misses more than two weeks of the course.

**Student Learning Outcomes/Competencies:** Students who have successfully completed this course will be expected to:

- Demonstrate awareness of the scope and variety of works in the arts and humanities.
- Articulate how these works express the values of the individual and society within an historical and social context.
- Articulate an informed personal response and critically analyze works in the arts and humanities.
- Demonstrate knowledge and understanding of the influence of literature, philosophy, and the arts on cultural experiences.
- Demonstrate an awareness of the creative process and why humans create.

**Core Objectives addressed:**

- **Communication skills**- to include effective written, oral and visual communication.
- **Critical thinking skills**- to include creative thinking, innovation, inquiry and analysis, evaluation and synthesis of information.
- **Social Responsibility**- to include the demonstrated intercultural knowledge and competence, knowledge of civic responsibility, and the ability to engage effectively in regional, national and global communities.
- **Personal Responsibility** – to include the ability to connect choices, actions, and consequences to ethical decision-making.

**Relevant SPC Policies & Procedures**

**Attendance Policy:** Students are expected to attend all classes in order to be successful in a course. The student may be administratively withdrawn from the course when absences become excessive as defined in the course syllabus.

When an unavoidable reason for class absence arises, such as illness, an official trip authorized by the college or an official activity, the instructor may permit the student to make up work missed. It is the student's responsibility to complete work missed within a reasonable period of time as determined by the instructor. Students are officially enrolled in all courses for which they pay tuition and fees at the time of registration. Should a student, for any reason, delay in reporting to a class after official enrollment, absences will be attributed to the student from the first class meeting.

Students who enroll in a course but have "Never Attended" by the official census date, as reported by the faculty member, will be administratively dropped by the Office of Admissions and Records. A student who does not meet the attendance requirements of a class as stated in the course syllabus and does not officially withdraw from that course by the official census date of

the semester, may be administratively withdrawn from that course and receive a grade of “X” or “F” as determined by the instructor. Instructors are responsible for clearly stating their administrative drop policy in the course syllabus, and it is the student’s responsibility to be aware of that policy.

It is the student’s responsibility to verify administrative drops for excessive absences through MySPC using his or her student online account. If it is determined that a student is awarded financial aid for a class or classes in which the student never attended or participated, the financial aid award will be adjusted in accordance with the classes in which the student did attend/participate and the student will owe any balance resulting from the adjustment. See Instructor’s Course Information for additions to the attendance policy. (See Catalog)

**Academic Integrity:** The attempt of any student to present as his or her own any work which he or she has not honestly performed is regarded by the faculty and administration as a most serious offense and renders the offender liable to serious consequences, possibly suspension. This policy relates to all forms of cheating and plagiarism. See Instructor’s Course Information for additions to the academic integrity policy.

**Student Conduct:** A high standard of conduct is expected of all students. Students are subject to federal, state and local laws, as well as South Plains College rules and regulations. Any student who fails to perform according to expected standards may be asked to withdraw. Failure to comply with lawful direction of a classroom teacher relative to maintaining good order is considered misconduct on the part of the student. Repeated violations of disrupting a class may result in the student being dropped from that course (See Catalog/Student Guide for full policy). See Instructor’s Course Information for additional policies related to student conduct.

**Academic Appeals:** The Vice President for Student Affairs is the South Plains College Title IX Coordinator and is designated to formally investigate student grievances, address inquiries and coordinate the College’s compliance efforts regarding student complaints and grievances. Whenever possible and safe, the problem or complaint should first be discussed with the individual involved in the complaint. If satisfactory resolution is not reached after discussion

with the individual, the student should contact the individual's direct supervisor to attempt to resolve the complaint. If these efforts are unsuccessful, the formal grievance process may be initiated. The College does not require a student to contact the person involved or that person's supervisor if doing so is impracticable, or if the student believes that the conduct cannot be effectively addressed through informal means (See Catalog/Student Guide for full definitions and policy).

**Disability Services:** Students with disabilities, including but not limited to physical, psychiatric, or learning disabilities, who wish to request accommodations in this class should notify the Disability Services Office early in the semester so that the appropriate arrangements may be made. In accordance with federal law, a student requesting accommodations must provide acceptable documentation of his/her disability to the Disability Services Office. For more information, call or visit the Disability Services Office at Levelland (Student Health & Wellness Office) 806-716-2577, Reese Center (Building 8) 806-716-4675, or Plainview Center (Main Office) 806-716-4302 or 806-296-9611.

**Diversity & Equal Rights:** South Plains College does not discriminate on the basis of race, color, national origin, sex, disability or age in its programs and activities. The following person has been designated to handle inquiries regarding the non-discrimination policies: Vice President of Student Affairs.

All students are entitled to equal rights under the affirmative action and equal opportunity laws. Students are also protected against unjust or biased academic evaluation, but at the same time, they are responsible for maintaining standards of academic performance established for each course in which they are enrolled. (See Catalog/Student Guide for full definitions and policies)

Course Specific Information  
HUMA 1301, section 003

Instructor: Kristina M. Keyton, Ph.D.  
Office Hours: Mondays and Wednesdays 8:30-9:15AM [*and 2:15-2:45PM*]  
*[Tuesdays and Thursdays 8:30-9:15AM and 2:30-3:30PM]*  
Fridays 9-11AM  
Other days and times, by appointment only  
Office: Reese Campus, Building 4, room 405-C  
*[Lubbock Center offices hours, notated with italics and brackets, will be held in LC127]*  
Office Phone\*\*: 806-716-4732  
E-Mail\*\*: [kkeyton@southplainscollege.edu](mailto:kkeyton@southplainscollege.edu)

\*\* Please note: I prefer to be contacted by email rather than telephone. I have voicemail in my Reese office, but there are many times during the week when I can get back to you more quickly if you email me rather than call me.

**POLICIES AND IMPORTANT INFORMATION**

**Student Responsibility:** It is your job, as a student, to know the rules of student conduct laid out in the Catalog and Student Guide, all other South Plains College policies which impact you laid out in the Catalog, and the policies laid out in this syllabus. It is also your job to check SPC email, blackboard, and the calendar of due dates regularly to make sure that you are keeping up with your work.

**Instructor Feedback and Response Time:** In this course, you can expect me to be active in the class and responding to your work. I will respond to emails within 1 business day. I will read discussion board posts 2-3 times per week, typically during my office hours stated above. I will post in most discussion boards. Please note, rather than replying to every student's post, I will create one or two cohesive posts that summarize my feedback and thoughts on many posts from many students. This allows all students to find important information about using the terms/concepts correctly in one place, rather than spread out across multiple posts. Discussion board grades and journal grades will be posted within one to two weeks of when they are due. In the event of an extenuating circumstance which delays the posting of grades beyond the expected one to two weeks, an announcement will be posted on Blackboard. If you have not received a response from me within 1 business day, it is possible that I did not receive your email and you should either call me or email me again.

**Netiquette:** Please read the netiquette handout on Blackboard for a list of commonly accepted rules for being a responsible member of an online community. Most importantly, be considerate of your classmates. You can all disagree without insulting each other. Racist, sexist, or other bigoted remarks and slurs will not be tolerated. Abusive, harassing, or threatening comments will not be tolerated. Students who violate these policies may have discussion posts deleted (and therefore unable to receive credit) or may be removed from the class if the behavior continues after the student is warned.

**Course Specific Attendance Policy:** This online course follows a schedule. Like a face-to-face class, regular “attendance” is required. In addition to completing the required assignments, you need to log in regularly. Getting onto the main SPC Blackboard homepage where you can see all your Blackboard classes in one place does not count as logging into this class (just like coming to campus doesn’t count as attending a face-to-face class)! In order for Blackboard to count you as logged in for this class, you need to click on the name of the class and be brought to this class’s homepage. I will check the tracking data from Blackboard to see when you have last logged in and any student who hasn’t logged in for two weeks straight may be dropped from the class, especially if they haven’t contacted me to explain their situation and haven’t done any of the work due during that two week period. [Students are not expected to log in during Spring Break]

**Required skills and technology:** In order to successfully complete this class, you will need regular access to a computer with reliable internet. You will also need to ensure that the computer has update versions of Adobe Flash Player, Java, and Adobe Acrobat (free PDF reader). Mozilla Firefox, Google Chrome, and Safari are the most stable, compatible browsers and many of the required online tools (such as Blackboard and Pearson REVEL) will work well with these browsers, but will malfunction with Internet Explorer and Microsoft Edge. It is your responsibility to keep your browser and plugins (Java, etc.) updated. You may also need to clear your browser cache occasionally in order to allow your computer to “forget” outdated settings. You will also need to be able to write clearly in standard business English as well as create documents using Microsoft Word and attach those documents in Blackboard or email.

**Late Work Policy:** While it is preferred for students to submit work in a timely manner, I do accept late work on some coursework, but may require documentation for some assignments. Late work may be accepted without penalty if a student provides the level of documentation that would be required for making up an exam (documentation which proves an unforeseen and unavoidable circumstance outside of the student’s control). If this type of documentation cannot be provided by the student (or if the student provides some type of documentation which is deemed to not meet these criteria), late work will be accepted with penalty for the course agreement assignment and short writing assignments only (for exams, REVELs, and discussions, late work will only be accepted with documentation). The standard penalty is 10% of the maximum points possible per calendar day late (beginning 15 minutes after the time the assignment was due). For example, a short writing assignment worth 50 points, submitted a few hours late will receive 5 points off.

## **ASSIGNMENTS**

### **1. Welcome Unit (80 points)**

On Blackboard, there is a Welcome Unit that contains the syllabus, a syllabus quiz, a course agreement assignment, and a welcome discussion. The purpose of these assignments is to make sure that students are accessing the class within the first week and attempting all the different types of tools that will be needed to successfully complete this course.

### **2. Pearson REVEL chapter quizzes (30 points each; Total of 300 points)**

The required book for this class is an e-textbook. Access to this e-textbook involves the purchase of an access code. Within each chapter of the e-textbook, there is a chapter quiz, worth

30 points. The best 10 chapter quizzes (out of 12 required chapters) will be worth up to 300 points toward your final grade. Please note: doing more than 10 chapter quizzes will not result in bonus points and only your best 10 scores will be applied to your grade in this class. The schedule of due dates is in the tentative schedule below.

### **3. Short Writing Assignments (50 points each; Total of 200 points)**

There will be four short writing assignments in this class. Each one will require that you reflect on and apply material from class focused on starter questions that I provide to you. These assignments will go beyond your ability to remember the concepts and focus on your ability to think critically about the material and relevant issues. Starter questions will always be posted to Blackboard as an assignment with detailed instructions. Be sure to read the detailed instructions carefully and make sure that you cover all of the required elements. Not addressing all of the required elements is the most common reason for a student to lose points on the short writing assignments. Remember that it is your responsibility to ask for clarification if you are confused about the assignment and that I am always happy to review a draft, so don't wait until the last minute to complete these assignments! See tentative schedule below for due dates.

### **4. Exams (100 points each; Total of 300 points)**

There will be four exams this semester, but only the best three will count. The fourth exam (final exam) will count the same as the first three but will be a mix of new material and material from exams one through three. All exams may include a mix of any of the following types of questions: multiple choice, True/False, matching, fill in the blank, short answer/essay. The listing of exam dates is in the tentative schedule below. Exams will be available on Blackboard for three (3) calendar days, from 8 AM on the first day until 11 PM on the third day (a total of 63 hours). If you miss an exam and can provide documentation demonstrating that you were unable to take the exam during any of the time it was available due to an unforeseen event outside of your control\*, then you will be permitted to take a make-up exam. You must take that make-up exam within one week of the original exam (or within one week of when you are able to return to school according to your documentation). If the fourth exam is missed and documentation is provided, it must be made up before 11 PM on Thursday December 13. \*Please note: waiting until the very end of the exam availability and then having technical difficulties caused by your browser's or device's compatibility will not allow for a make-up exam.

### **5. Chapter Discussions (Total of 120 points)**

In order to participate with classmates and engage with the material, students will participate in discussions in each unit. Each required chapter will have a corresponding discussion. In order to get credit, students must post their own unique response to a starter question AND reply to a classmate. Posts that express basically the same thing as a classmate or that are verbatim/near verbatim to the textbook or online sources will get no credit. Replies that only express whether or not you agree with your classmate, without adding anything new will get no credit.

### **Extra Credit**

Extra credit is optional and therefore is not subject to the late work policy (i.e. the deadline listed below is a deadline, not a due date, and no extra credits will be accepted after the deadline). Extra credit is added directly to your final grade in the class and is your opportunity to improve

your final grade in the class by up to a half letter grade. You may earn a maximum of 50 points of extra credit by doing approved extra credit activities, which can be found on the Blackboard page. Some extra credits will have their own specific deadline, while others will be accepted until noon on Friday November 30. No extra credit will be accepted after noon on Friday November 30.

### **Final Grade Calculation**

Your final grade will be determined as follows

Welcome Unit	80 points
Pearson REVEL chapter quizzes	300 points
Journals	200 points
Exams	300 points
Chapter Discussions	120 points
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Total	1000 points*

\*Please note that if a student opts to do extra credit, that student could earn up to 1050 points out of 1000 (or 105%).

Your letter grade will be based on the following percentages:

90% and above	A
80%-89%	B
70%-79%	C
60%-69%	D
<60%	F

Please note: if your final grade reflects a percentage that is not a whole number (e.g. 69.2 points is 69.2%), it is my policy to round up that percentage to the next whole number (e.g. 69.2% rounds to 70%).

## Tentative Schedule

Please note that you are responsible for any schedule changes announced via Blackboard and/or through SPC email.

### Color Key

Pearson REVEL

Discussions

Journals

Exams

Holidays

Date	Topic	Assignment due
8/27-9/2	Welcome Unit	
Monday 8/27 – Sunday 9/2	Welcome Unit	Course Agreement; Welcome Discussion, and Syllabus Quiz due Sunday 9/2 by 11 PM
9/3-9/26	Unit 1 – An Introduction to the Humanities	
Monday 9/3 – Sunday 9/9	Ch. 1 The Humanities: A Shining Beacon	Chapter 1 REVEL quiz due Friday 9/7 by 11 PM Chapter 1 Discussion due Sunday 9/9 by 11 PM
Monday 9/10 – Sunday 9/16	Ch. 2 The Humanities and Critical Thinking	Chapter 2 REVEL quiz due Friday 9/14 by 11 PM Chapter 2 Discussion due Sunday 9/16 by 11 PM
Monday 9/17 – Sunday 9/23	Ch. 3 Myth and the Origin of the Humanities	Chapter 3 quiz due Friday 9/21 by 11 PM Chapter 3 Discussion due Sunday 9/23 by 11 PM Unit 1 SWA due Sunday 9/23 by 11 PM
Monday 9/24 – Wednesday 9/26	EXAM 1 available from 8 AM on Monday 9/24 until 11 PM on Wednesday 9/26	
9/27-10/20	Unit 2 – Foundational topics in the Humanities	
Thursday 9/27 – Wednesday 10/3	Ch. 4 Literature	Chapter 4 REVEL quiz due Monday 10/1 by 11 PM Chapter 3 Discussion due Wednesday 10/3 by 11 PM
Thursday 10/4 – Wednesday 10/10	Ch. 5 Art	Chapter 5 REVEL quiz due Monday 10/8 by 11 PM Chapter 3 Discussion due Wednesday 10/10 by 11 PM
Thursday 10/11 – Wednesday 10/17	Ch. 6 Music	Chapter 6 REVEL quiz due Monday 10/15 by 11 PM Chapter 3 Discussion due Wednesday 10/17 by 11 PM Unit 2 SWA due Wednesday 10/17 by 11 PM
Thursday 10/18 – Saturday 10/20	EXAM 2 available from 8 AM on Thursday 10/18 until 11 PM on Saturday 10/20	

10/21-11/13			Unit 3 – Integration topics in the Humanities		
Sunday 10/21 – Saturday 10/27	Ch. 7 Theater	Chapter 7 REVEL quiz due Thursday 10/25 by 11 PM Chapter 3 Discussion due Saturday 10/27 by 11 PM			
Sunday 10/28 – Saturday 11/3	Ch. 8 The Musical Stage: Opera, Musical Theater, Dance	Chapter 8 REVEL quiz due Thursday 11/1 by 11 PM Chapter 3 Discussion due Saturday 11/3 by 11 PM			
Sunday 11/4 – Saturday 11/10	Ch. 9 Film and Television	Chapter 9 REVEL quiz due Thursday 11/8 by 11 PM Chapter 3 Discussion due Saturday 11/10 by 11 PM Unit 3 SWA due Saturday 11/10 by 11 PM			
Sunday 11/11 – Tuesday 11/13	EXAM 3 available from 8 AM on Sunday 11/11 until 11 PM on Tuesday 11/13				
11/14-12/12			Unit 4 – Interpretation in the Humanities		
Wednesday 11/14 – Tuesday 11/20	Ch. 10 Religion	Chapter 10 REVEL quiz due Sunday 11/18 by 11 PM Chapter 3 Discussion due Tuesday 11/20 by 11 PM			
11/21-11/25			Thanksgiving Break, no work scheduled		
Monday 11/26 – Sunday 12/2	Ch. 11 Morality	Chapter 11 REVEL quiz due Friday 11/30 by 11 PM Chapter 3 Discussion due Sunday 12/2 by 11 PM			
Monday 12/3 – Sunday 12/9	Ch. 13 Love	Chapter 13 REVEL quiz due Friday 12/7 by 11 PM Chapter 3 Discussion due Sunday 12/9 by 11 PM Unit 4 SWA due Sunday 12/9 by 11 PM			
Monday 12/10 – Wednesday 12/12	EXAM 4 available from 8 AM on Monday 12/10 until 11 PM on Wednesday 12/12				