

South Plains College
Arts and Sciences Division
Communication Department

Summer I 2018

SPAN 1411.200 (4:3:2)
MTWR 8:00 a.m. – 11:15 a.m.
Reese Center
Classroom 830A
Lab 827

Professor Ramos

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806-716-4672
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Office Hours: MTWR 11:15 a.m. – 12:00 p.m.

SOUTH PLAINS COLLEGE IMPROVES EACH STUDENT'S LIFE

Required Materials: *¡Arriba!*, 7th, by Zayas-Bazán and others, and an access code for the online manual and other valuable information. You will need to register in MySpanishLab. To do so, please go to (webpage: <http://myspanishlab.com/>) and follow the instructions. **To register you will need to purchase an Access Code (you may do this online) and the Course ID: CRSKLM4-640192.** If you already have an access code, all you will need to do is register in the course using the Course ID listed.

Temporary access code (6th Edition 2015 Release): *HSPRTA-CLXII-AMINE-ROQUE-GNASH-HOLES*

Course Description: This course is a four credit-hour course. Class time will be devoted to communicating in Spanish and using the structures and vocabulary that you have practiced. Your professor will play the role of “communication facilitator” in class. If you need help with grammar and/or vocabulary, please take advantage of the help you may get from your professor during his office hours. In addition, your professor will not recreate a class that you missed nor answer questions about online material which you have not studied yourself.

Course Objectives: The purpose of this course is formed by *ACTFL National Standards for Foreign Language Learning in the 21st Century*, focusing on the five general areas:

Communication

Communicate in Languages Other Than English

Standard 1.1: Students engage in conversations, provide and obtain information, express feelings and emotions, and exchange opinions.

Standard 1.2: Students understand and interpret written and spoken language on a variety of topics.

Standard 1.3: Students present information, concepts, and ideas to an audience of listeners or readers on a variety of topics.

Cultures

Gain Knowledge and Understanding of Other Cultures

Standard 2.1: Students demonstrate an understanding of the relationship between the practices and perspectives of the culture studied.

Standard 2.2: Students demonstrate an understanding of the relationship between the products and perspectives of the culture studied.

Connections

Connect with Other Disciplines and Acquire Information

Standard 3.1: Students reinforce and further their knowledge of other disciplines through the foreign language.

Standard 3.2: Students acquire information and recognize the distinctive viewpoints that are only available through the foreign language and its cultures.

Comparisons

Develop Insight into the Nature of Language and Culture

Standard 4.1: Students demonstrate understanding of the nature of language through comparisons of the language studied and their own.

Standard 4.2: Students demonstrate understanding of the concept of culture through comparisons of the cultures studied and their own.

Communities

Participate in Multilingual Communities at Home & Around the World

Standard 5.1: Students use the language both within and beyond the school setting.

Standard 5.2: Students show evidence of becoming life-long learners by using the language for personal enjoyment and enrichment.

Learning Outcomes: Upon successful completion of this course, students will:

1. Engage in conversations using level-appropriate grammatical structures including narrating events that take place in the present and producing questions and responses on a variety of topics dealing with everyday life.
2. Demonstrate understanding of level-appropriate spoken Spanish.
3. Write simple sentences and organize them into short paragraphs.
4. Read and comprehend level-appropriate texts.
5. Identify and discuss traditions, customs and values of the Hispanic world.
6. Compare and contrast the traditions, customs and values of the Hispanic world with characteristics of their own culture.

COURSE REQUIREMENTS AND POLICIES

Spanish 1411 uses Spanish as the medium of teaching. Students are encouraged to interact with their peers and the professor in Spanish. This method is highly effective. Research has proven that this is the best way to study a second language. You can only learn it by practicing it sufficiently and using it for real communication, so that you can develop your own communicative ability.

Students will be given the opportunity to ask questions during class in English. This is will be done under the discretion of your professor. This is the only time students will be permitted to speak English. Once the class has been instructed to speak only in Spanish, students are expected to do so. Please do not worry about making mistakes; we are all here to learn.

Assignments: Assignments will include MySpanishLab activities, textbook activities, and supplementary handouts designed to stimulate and reinforce foreign language acquisition. Please prepare your assignments carefully and expect to participate in class.

Grading: It is essential that students regularly do *both* the online course components *and* participate in class activities.

The scores for all graded work are distributed as follows:

Participation/Quizzes	5/6@10 points	10%
Online assignments	4@100 points	20%
A conversar	3@15 points	15%
A escribir	4@50 points	15%
Chapter Exams	2@50 points	20%
Oral Final Exam	1@100 points	20%

Course grades are assigned based on weighted course average:

A: 90 and above

B: 80 – 89.99

C: 70 – 79.99*

D: 60 – 69.99

F: below 60

*A 'C' or better is required in the course to continue to the next level at SPC.

Please Note: Grades or averages cannot be sent via e-mail or over the telephone. If at any time you would like to know your grades or class average, please see your professor during his office hours.

Participation Points: Participation will be assessed on a weekly basis. Class participation grades are intended to assess the quality and quantity of your class participation, as well as your collaborative attitude during class. **If you are absent on the day, the class completes the form you will receive a zero for the Participation Points for the week. The forms will be completed during the last five (5) minutes of class. You may not complete the form prior to the specified time.**

Online Assignments: MySpanishLab (MSL) is the online platform of the course. It contains pronunciation activities, interactive vocabulary and grammar presentations and tutorials.

This computer-enhanced course offers the following advantages to you as you learn Spanish:

- **Self-pacing.** You can take the time you need to do the online portion of the course as long as you complete the assignments before the deadlines. We will spend some time in the language lab (827), and any assignments you do not complete in the allotted time can be completed by 11:59 p.m. on the due date.
- **Immediate feedback.** The computer grades your electronic homework exercises instantly, tells you which items or activities are wrong, and helps you to learn by making suggestions on what to study before attempting the exercise again.
- The program is designed so you can attempt the exercises/activities **three** times and the average of the three attempts will be recorded.
- Easy access. You can do your online assignments from any computer that accesses the internet through a reliable internet browser such as Internet Explorer (PC users) or Safari (Mac users).

For each activity, you will receive a grade based on your performance. You will be allowed **three (3)** attempts to complete each activity. The score will be based on the average your three attempts. Note that **spelling, punctuation, and accent marks** will signal a difference in your performance, as will proper vocabulary and sentence structure. Online activities are due **at 11:59 pm**. After that time, homework will **not** be accepted. The grade recorded in the gradebook will be the average of the activities per chapter.

It is your responsibility to complete and submit your online assignments by the due dates. "I forgot," "I didn't notice" or any technical problems with your personal computer or Internet provider are not valid excuses for not presenting homework, and your online assignment grade will suffer. Homework not submitted or submitted late will be recorded as a zero.

Quizzes: The quizzes will be administered **during the first 10 minutes of the class session**. If you are late and the quiz has been given, you will earn a zero for the missed quiz. The due dates and the page numbers in your textbook of the information to be assessed may be found in the Course Calendar.

A Conversar: These are in-class oral activities. You will have access to the *A conversar* preparation on MSL in the folder titled *A conversar*. You will download the handout and complete your preparation at home and submit it on the day of the scheduled activity; this will be part of your *A conversar* grade. On the scheduled day you will spend at least 15 minutes speaking with one of your classmates in Spanish. This activity will be evaluated based on how well you are prepared and the amount and the quality of your participation. The rubric for the *A conversar* evaluation may be found in the *A conversar* folder as well. You will find this folder under the tab titled *Course Materials* on MSL.

Note: Your preparation must be submitted on notebook paper on the due date in order to receive credit.

A Escribir: These activities consist of a composition and a revision of that composition. The composition is worth 36 points and the revision is worth 14 points. The preparations for these activities are in the textbook. The page numbers are listed in the Course Calendar.

Chapter Exams: The chapter exams will be over Chapters 2 and 3. The exams will be divided in 5 parts: Listening Comprehension, Vocabulary, Grammar, Reading Comprehension, and a Composition. You can find the study guide in the *Chapter Exams* folder. You will find this folder under the tab titled *Course Materials* on MSL.

Oral Final: The exam will consist of the information covered in chapters 1, 2, 3 and 4, and will be administered on Tuesday, July 10, 2018, from 8:00 a.m. until 11:15 a.m. The exam may not be taken early. You can find the study guide in the *Oral Final Exam* folder. You will find this folder under the tab titled *Course Materials* on MSL.

Course Calendar: All of the assignments and due dates for the class are listed. Please refer to the calendar daily. It is your responsibility to keep up with the due dates. **You will also find the Course Calendar and the Syllabus on MSL in the folder Class Syllabus and Course Calendar.**

Specific Policies Regarding Missed Assignments, Make-up Work

Class Attendance Policy: Students are expected to attend all classes in order to be successful in a course. The student may be administratively withdrawn from the course when absences become excessive as defined in the course syllabus. Any student who has **more than 3** unexcused absences in this course **will receive an automatic “F”**. The instructor may officially record the “F” at any time during the session.

When an unavoidable reason for class absence arises, such as chronic illness, an official trip authorized by the college or an official activity, the instructor may permit the student to make up missed assignments. It is the student’s responsibility to complete work missed within a reasonable period of time as determined by the instructor. Students are officially enrolled in all courses for which they pay tuition and fees. Should a student, for any reason, delay in reporting to a class after official enrollment, absences will be attributed to the student from the first class meeting.

Students, who enroll in a course but have “Never Attended” by the official census date, as reported by the faculty member, will be administratively dropped by the Office of Admissions and Records. A student who does not meet the attendance requirements of a class as stated in the course syllabus and does not officially withdraw from that course by the official census date of the semester, may be administratively withdrawn from that course and receive a grade of “F”.

Three tardies (less than fifteen minutes late) will constitute an absence. If you are more than fifteen minutes late, you will be counted absent. Attendance will be taken at the beginning of each class. It is the students’ responsibility to sign the Attendance Sheet at the beginning of each class session for which he or she is in attendance. You are also expected to remain in class until the class is dismissed. If you leave more than 15 minutes prior to the dismissal of class, you will be counted absent. If you leave less than 15 minutes prior to the dismissal of class, you will be counted tardy.

Please Note: If you are late to class, you will earn a zero for any missed assignments given during the time you were not in class. Also, if a student leaves prior to the dismissal of class, he/she will earn a zero for any assignments missed and will not be permitted to make up the assignments.

Excused absences for this policy are absences due to documented chronic illness, hospitalization, court appearances (*excluding actual jail time and/or arraignment during the semester*), funerals for immediate family, official university travel and attendance at scheduled religious observances covered by Texas House Bill 256. **The original documentation to support the above stated absences must be presented to your professor during his office hours within two class-days.** Documentation **not** presented within two class-days will not be accepted resulting in an absence, and missed assignments will not be accepted. The documentation will be verified.

Absence due to religious observance: Texas House Bill 256 requires institutions of higher education to excuse a student from attending classes or other required activities, including examinations, for the observance of a religious holy day. The student shall also be excused for time necessary to travel.

Any assignments that a student may make up because of an excused absence will have to be done so within two class-days upon the student’s returns to class. If a student does not make up the missed assignments within the time given, he or she will receive a zero for the assignments.

If your circumstances will prevent you from meeting the attendance requirements of this course, it is certainly an option to consider withdrawing and re-enrolling at a later time when your schedule is conducive to **attending class, arriving on time and remaining the duration of class.**

Note: June 25, 2018, is the last day to withdraw from the course.

Other Academic Policies

Diversity Statement: In this class, the professor will establish and support an environment that values and nurtures individual and group differences and encourages engagement and interaction. Understanding and respecting multiple experiences and perspectives will serve to challenge and stimulate all of us to learn about others, about the larger world and about ourselves. By promoting diversity and intellectual exchange, we will not only mirror society as it is, but also model society as it should and can be.

Academic Honesty: Academic integrity is taking responsibility for one's own work, being individually accountable, and demonstrating intellectual honesty and ethical behavior. Ethical behavior and independent thought are essential for the highest level of academic achievement. It is the aim of the faculty of South Plains College to foster a spirit of complete honesty and a high standard of integrity. The attempt of students to present as their own any work that they have not honestly performed is regarded by the faculty and administration as a serious offense and renders the offenders liable to serious consequences, possibly suspension.

"Scholastic dishonesty" includes, but is not limited to, cheating, plagiarism, collusion, falsifying academic records, misrepresenting facts, and any act designed to give unfair academic advantage to the student (such as, but not limited to, submission of essentially the same written assignment for two courses without the prior permission of the professor) or the attempt to commit such an act. **Also, the use of online translators is not permitted in or outside of class.**

Civility in the Classroom: Students are expected to assist in maintaining a classroom environment that is conducive to learning. Help maintain a positive learning environment by arriving on time, turning off cellular phones before entering the classroom, and avoiding distracting behavior. Any student whose behavior disturbs our learning environment may be asked to leave. The following are examples of inappropriate behavior in the classroom:

Speaking English without permission
Making offensive remarks

Overt and covert inattentiveness
Making unnecessary jokes

Use of cell phone
during class

Please Note: If after a clear warning, the student continues to repeat inappropriate behavior in the classroom, he or she will be asked to leave the class, and will be expected to speak with his or her professor during his office hours concerning the misbehavior.

Note: If you need to leave your cell phone on because of an emergency, please speak with your professor before class begins.

Extra Credit Policy: There will be no extra credit options in this course.

Americans with Disabilities Act: Students with disabilities, including but not limited to physical, psychiatric, or learning disabilities, who wish to request accommodations in this class should notify the Disability Services Office early in the semester so that the appropriate arrangements may be made. In accordance with federal law, a student requesting accommodations must provide acceptable documentation of his/her disability to the Disability Services Office.

SPC Standard Disability Statement

Students with disabilities, including but not limited to physical, psychiatric, or learning disabilities, who wish to request accommodations in this class should notify the Disability Services Office early in the semester so that the appropriate arrangements may be made. In accordance with federal law, a student requesting accommodations must provide acceptable documentation of his/her disability to the Disability Services Office. For more information, call or visit the Disability Services Office at Levelland (Student Health & Wellness Office) 806-716-2577, Reese Center (Building 8) & Lubbock Center 806-716-4675, or Plainview Center (Main Office) 806-716-4302 or 806-296-9611.

Non-Discrimination Statement

South Plains College does not discriminate on the basis of race, color, national origin, sex, disability or age in its programs and activities. The following person has been designated to handle inquiries regarding the non-discrimination policies: Vice President for Student Affairs, South Plains College -1401 College Avenue, Box 5, Levelland, TX 79336, 806-894-9611.

Note: Please present the Letter of Accommodations to your professor during his office hours.

Student Use of Personal Technology: Use of electronic or digital devices in class is subject to the approval of the professor. No personal electronic device should be used during quizzes, examinations or other testing or assessment situations without the authorization of the professor. Authorized devices meant to be adaptive or assistive in nature, and which are incorporated as part of a documented disability or medical condition, are exempt from this policy.

Veterans Assistance: Military Programs (www.mvp.ttu.edu), Veterans Resource Coordination Group (www.vrcg.org), and Lubbock Veterans Center (748-7202).

Campus Concealed Carry: Campus Concealed Carry: South Plains College permits the lawful carry of concealed handguns in accordance with Texas state law, and Texas Senate Bill 11. Individuals possessing a valid License to Carry permit, or the formerly issued Concealed Handgun License, may carry a concealed handgun at all campus locations except for the following:

- Natatorium.

For a complete list of campus carry exclusions zones by event, please visit

<http://www.southplainscollege.edu/campuscarry.php>

Closure of College or Cancellation of Classes: In the event that classes are cancelled or delayed due to inclement weather, please follow the instructions communicated by South Plains College.

If needed, revisions to the class syllabus and/or any of the course calendars may be made.