



Reverse Transfer Graduation Information Form

Requests can be submitted to the Graduation Specialist by dropping off this form at any SPC campus, by emailing it to graduation@southplainscollege.edu or mailing it in to the address below.

Requests cannot be honored from those students whose financial and academic records at the college are not in good standing.

South Plains College
Admissions & Records Office – Box C
Attention: Graduation Specialist
1401 S College Ave
Levelland, TX 79336

Official transcripts must be received before any evaluation can begin

PRINT YOUR NAME EXACTLY AS YOU WISH FOR IT TO APPEAR ON YOUR DIPLOMA.

Name: _____

Mailing Address: _____
Street City State Zip Code

Home Phone Number: _____ Cell Number: _____

Date of Birth: _____ Student ID Number: _____

Email Address: _____

Use above information to update my contact information at South Plains College.

Reverse Transfer Institution: _____

Please note that the only degree that can be awarded through this process is an AA or AS in General Studies.

Student's Signature: _____ Date: _____

FOR OFFICE USE ONLY

Date Received/Processed: _____ Processed By: _____

Degree Approved: Y / N Degree Awarded: _____