

FACULTY SENATE
Minutes for Meeting #2 of SPRING 2024
Friday, April 5, 2024

Members in Attendance: Wayne Beadles, Jacob Braddock (President), Melissa Cavazos, Torie Hall, Margaret Kirby, Ramesh Krishnan, Sarah Maddaford, Mason Powers, Stephen Sanders, Nancy Smith (Secretary), Jennifer Steffey, James Stratton, Katheryn Townsend, Erika Warnick (Vice president)

Meeting Called to Order at 8:33AM
No proposed changes to minutes of last meeting

OLD BUSINESS:

- Evaluation of Faculty by Chairs (1/14/2022)
 - A question arose as to do all Chairs base evaluations of their Faculty on student evaluations? – which created another tangent question of: how many departments actually have evaluations of faculty? – which created another tangent question of: how many departments have the ability to evaluate their Chairs? Which created a final question of: what is the purpose? – through all of this discussion it became apparent that there is much inconsistency across the departments. Why is that?
 - (3/4/2022): Nothing addressed
 - (5/6/2022): There are continued inconsistencies with evaluations – ranging from non-existent to some to all. Here is the updated information (1) Per Drs. Satterwhite and Gibbs, by Fall 2022 there will be standardization throughout and even for online programs (2) Faculty evaluations by the Chair are not supposed to be based solely on student evaluations. They can be looked at for trends only and the highest and lowest evals are supposed to be removed. (3) Chairs should look at student evals but not only use them. **FURTHER QUESTIONS:** why did the evaluations remove the listing of Professional Development? In Nursing, they were told that students HAD to do evaluations and were told to check on the list and tell all students to do them – doesn't this list violate anonymity?
 - (9/2/2022) (10/21/2022) (11/18/2022) (1/20/2023) (3/10/2023 (5/5/2003) (9/1/2023) (10/6/2023): Not addressed
 - 11/3/2023: Per Jacob, Institutional Effectiveness Committee and Administrative Council is working on making a uniform evaluation. He will inquire in their December meeting as to the status.
 - 1/19/2024: Per Dr. Gibbs, he will discuss the evaluations in the upcoming Dean's meeting and talk to Rob and other Deans about making sure evaluations are standard. When asked about some of the questions on the student evaluations of instructors being vague and unfocused, and if Al possible wrote them, he did not know. He would like a sample to look at.
 - **This Meeting 4/5/2024: FOLLOW-UP to the EVALUATION OF FACULTY BY STUDENTS:** Per Dr. Gibbs the Faculty evaluation questions that were used were default questions provided by Blackboard Ultra. Beginning Spring 2024, the prior, approved questions will be used as has in the past. This comment was made by Dr. Gibbs via email, "Obviously the questions are different, and weren't approved, and therefore don't serve any valid purpose" with regard to the questions sent out in the Fall 2023 evaluation by students of faculty (**Topic CLOSED**)
- Evaluation of Tenured Faculty (10/5/2018)
 - Again, why does tenured faculty have to get evaluated? – Answered: previously Dr Gibbs stated that all faculty will get evaluated every semester. Concern: so why? Will we get compensated accordingly? Awards? Benefit?
 - (11/2/2018): not addressed
 - (11/30/2018): Dr. Satterwhite would like to change the tenure process, but does not want to be hands-on nor take charge of it. Mostly, this will be a multi-complicated event; where does one start? Faculty Senate would like to maybe take the initiative and compare other Community College procedures.
 - (1/11/2019): Concern is still stirring as tenure and merit procedures. Tara Strawn will get the Senators copies of other colleges' tenure/merit procedures. Kristin will get other information on "Faculty of Practice." This will be revisited.
 - (2/1/2019) : Tara did send the Senators information from other colleges about tenure and merit pay. Per FS decision, pursuing a change in tenure policy will be too tedious and will not satisfy everyone – too much to consider and probably not our job. However, we would like to see merit pay pursued and the policy revisited – maybe inlieu of a "cross the board" raise.
 - (3/8/2019) : Dean Worley is working on
 - (4/5/2019) (9/6/2019)(10/4/2019) (11/1/2019) (2/7/2020) : Nothing addressed
 - (1/10/2020) : Per Dean Worley – this is a most sensitive topic and needs careful scrutiny which he is working on
 - (9/11/2020) (10/2/2020)(11/6/2020, 3/26/2021): Not addressed
 - (4/23/2021) Still waiting. Additional questions were brought up: (1) has the library received any updated salary books of SPC salaries that are supposed to be kept on record there? (2) Drs. Satterwhite/Gibbs/Worley is looking into how to handle this (3) Senators showed favor of some sort of longevity pay to award those that have stayed with SPC and to compensate them so new hires are not making more than long-term employees

- (8/27/2021) Per Drs Satterwhite and Gibbs – there will be no longevity pay as the budget is not sound. However, the conversation among Senators arose: someone who has been working at SPC for 18 years is actually making less than a new hire! There are instructors who WITH OVERLOADS are still making less than new hires. This is a topic that Senators are very passionate about
- (9/24/2021) Keeping topic open to find data to support and will then consider approaching again.
- (12/3/2021) (1/14/2022) (3/4/2022) (5/6/2022) (10/21/2022) (11/18/2022)(1/20/2023 **(3/10/2023 – see New Business)**(5/5/2023) (9/1/2023) (10/6/2023) Not addressed
- 11/3/2023: Questions continue to arise about a few things (1) if faculty is tenured, why is there a yearly contract? Does one override the other? (2) what is SPC's vision for tenure? (3)if tenured, why are all sections of a tenured faculty evaluated? – why not just some sections? (4) what is the benefit of Tenure?
- Roster Pictures (1/20/2023)
 - Is there a way to get all students to scan or take a picture of themselves for the MySPC rosters? Instructors have no way to know if the students that attend their online or face-to-face classes are really the students that are registered. Tara will speak to Dr. DeMerritt
 - (3/10/2023) (5/5/2023) (9/1/2023) (10/6/2023)– Not addressed
 - (11/3/2023): Per discussion there is strong desire to have all students pictures in their roster. This is beneficial for test taking, dual credit identification, student identification, etc.
 - 1/19/2024: Not addressed
 - **This Meeting 4/5/2024:** Per Dr. DeMerritt they are still looking into a way to provide this. The system does not automatically input the pictures. It was suggested to have the students do it on Blackboard themselves. This created a continuation of questions and statements including: (1) SPC has done it in the past; it is not faculty responsibility. (2) Why not have it put in the system when students get their ID as in the past (2.1) DO students even have to get ID's anymore? [agreed that they should] (3) having faculty tell their students to do it in Blackboard is not fair especially to the classes that are face to face and students do not want to use Blackboard (4) this is the responsibility of the College for academic integrity. **(Topic OPEN)**
- Self-Registration (1/20/2023)
 - Should new students to SPC be permitted to self register without any sort of orientation or training?
 - Per Dr. Satterwhite, he does not want to create a barrier of student enrollment.
 - Also, students are not aware of all of the services and options that can help students succeed and keep them retained. Per the FS there used to be something called “CANVAS” that was a spreadsheet of all resources. This should be looked for and possible re-introduced.
 - (3/10/2023) (5/5/2023) (9/1/2023) (10/6/2023) (11/3/2023) (1/19/2024)– Not addressed
 - **This Meeting 4/5/2024:** Per Tyson Meredith, 30% of non-TSI Reading students self register, and 36% of the student population (overall) self register. Agreed to hold this topic to watch trends and see how it works for Fall Registration **(Topic PAUSED)**
- Student Disabilities (1/20/2023)
 - A follow-up question/discussion to a prior concern with students with disabilities. We are aware that the student needs to meet with the instructor and the instructor needs to sign-off in AIM that the student met with them. It was also previously established that if the instructor and the student decided that some accommodations would not be needed, the instructor was to leave it in the comments. HOWEVER, when the instructor signs off, they signoff on the accommodations given. So, if during a meeting with the student, the student decides he/she does not want or need some accommodations, then the student needs to create a new LOA with ONLY THOSE ITEMS NEEDED for the instructor to sign off on. Would this not be best and a more accurate proof of the accommodations discussed and accepted? A new and edited form should be created.
 - (3/10/2023) (5/5/2023) (9/1/2023) 10/6/2023) (11/3/2023) (1/19/2024) – Not addressed
 - **This Meeting 4/5/2024:** Per Dawn Valles, there are a few options: (1) Faculty can ask the student to resend the updated LOA, (2) Faculty can send an email to Dawn or Kassidy about the discussion and decisions after meeting with the student so they can note in the file. Also, this is a reminder to all that there is always a Disability Services Workshop during First Week for any and all questions. **(Topic CLOSED)**
- Tenure (3/10/2023)
 - Suggested to re-open tenure vs long-term contracts and suggest incentives or rewards as there is discrepancy between efforts and actions. Additionally, some colleges do not correlate rank change -to- degrees earned. Rather, it correlates to number of years and/or involvement and duties. Can this be looked at as well. Finally, there may be a disconnect across the disciplines amongst the Chair as to how/when/criteria of tenure.
 - (5/5/2023): Per Dr.s if SB18 allows for tenure to continue, he would like FS to propose a tenure and ranking criteria

- (9/1/2023): Suggestion was made to have Senators reach out to other colleges and gather information on tenure and rank – due by October meeting
- (11/3/2023): Information was presented as far as Tenure in other Texas 2-yr schools
- 1/19/2024: Not addressed
- **This Meeting 4/5/2024:** Faculty Senate decided to pause this topic to wait for an outcome from Academic Council and/or to see how President Satterwhite and Vice President Gibbs would like to proceed with this topic. Another remark to emphasize: Should time employed allow for title advancement? **(Topic PAUSED)**
- Blackboard Ultra (9/1/2023)
 - It was evident through discussion that there is a lot of confusion with the new Blackboard Ultra training and the time frame as to when to complete it and when it will be initiated campus-wide. Jacob will talk to Amy and Heather. He also suggested that we Senators be a helper to those in our department if needed, after training.
 - **(10/6/2023)** – Amy Shriver attended the FS meeting. See information above.
 - 11/3/2023 (1/19/2024): not discussed. Status?
 - **This Meeting 4/5/2024:** There are other committees and Deans and Chairs in charge of communicating concerns with Blackboard. Blackboard Ultra is coming in the Fall. **(Topic CLOSED)**
- Professional Development Trainings (9/1/2023)
 - Questions/concerns were introduced including: why are trainings only/mostly in Levelland instead of at multiple campuses? Can other campuses zoom in? Can we have different training to issues pertinent to the faculty, such as AI training or training on more complex programs? There are also too many training expectations and it seems as though communication is very confusing. Can we also have a calendar posted on the Professional Development website page of all upcoming trainings to be able to see at a glance?
 - 11/3/2023 (1/19/2024): Not discussed. Status?
 - **This Meeting 4/5/2024:** Topic paused to see what is being planned for the Fall semester and see what is still missing. Faculty Senate will ask about zoom availability and different levels of skill topics. **(Topic PAUSED)**

NEW BUSINESS:

- (4/5/2024) Student Orientation Fee
 - Students are charged \$25 for Student Orientation attendance. Why? This could hinder participation and then students miss needed information about SPC. Is there a no-money option? – discussion carried and it was stated that the money covers a shirt and a meal. — further question: what if they don't want a shirt nor meal, is there a no – money option? **(Topic OPEN)**
- (4/5/2024) Audit Class
 - A question arose asking if SPC allows for classes to be audited. Answers and explanation given **(Topic CLOSED)**
- (4/5/2024) Overloads
 - Concern was made of large faculty overloads; some having over 200 students online and over 10 overload classes. Is there a limit? These faculty are making a lot of money and how can the class be rigorous and up to standard? **(Topic OPEN)**
- (4/5/2024) Early Class Registration
 - Scenario: a class is full, but a student needs it to graduate. Instead of / in addition to putting them on a waiting list, can Andrew open a next-semester class early for faculty to manually enter students to hold their spot. This opened discussion and debate about procedures, ethics and fairness.

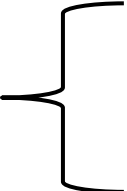
TABLED BUSINESS for ONGOING discussion and a resolve date of TBA:

- Laboratory Science Compensation
 - (12/2/2016) Nothing new to report. It has been decided keep this agenda item open until addressed; hopefully with the new budget
 - (2/3/2017) Drs. Satterwhite and Gibbs will be at the April meeting to address our Q&As
 - (3/3/2017) - nothing new to report. Waiting until April meeting .
 - (5/5/2017) – Nothing new to report. Keeping topic open to address at first news of budget allowance
- Overload Pay and labs
 - (9/16/2016) Drs. Satterwhite and Gibbs will look at Lab Pay
 - They also feel that overload pay is lacking. They will look into these two issues when confident that funding is there to back-up any changes made
 - A question arose to see if we could revisit a “sick leave bank” again.
 - (11/4/2016) – Dr. Satterwhite is still exploring this.

- (12/2/2016) Dr. Gibbs in in charge of simplifying and reviewing the current policy. Drs. Satterwhite and Gibbs will look at the formula, lab pay, and information, and hope to implement something by the next budget cycle.
- (12/2/2016) A question arose as to are the formulas the same for each and every department?? It has been decided keep this topic open.
- (2/3/2017) Drs. Satterwhite and Gibbs will be at our April meeting to address Q&A's
- (3/3/2017) awaiting April meeting with Drs Satterwhite and Gibbs to address
- (5/5/2017) – Nothing new to address. Keeping topic open due to importance of address
- (5/6/2022): Per Drs. Satterwhite and Gibbs, all overload and laboratory topics still tabled. No progress.
- (3/10/2023): The last increase at overload pay was 2004. Would administration please review again. Any consideration to an increase? **(Topic REOPENED)**
- (5/5/2023): Per Drs, when things get financially better, they will re-evaluate
- **THIS MEETING (9/1/2023):** Per Jacob (FS President) considering we received a 5% raise this semester, and therefore 30% of SPC new State Funds went towards salary, it was suggested to Table this topic temporarily. Motioned and approved. **(Topic TABLED)**

**** The above two topics were discussed together at This Meeting (4/7/2017):**

- **Drs. Satterwhite and Gibbs do not like the current formula used, and the faculty do not know what their overload pay will be until they get their notice.**
- **Dr. Gibbs is looking to other formulas but there exists a problem of settling on ONE formula that can be used for each and every department, as each department is different. He is trying to find a solution, but with the current budget this is difficulty as well.**
- **There exists a very common problem as well... we need more students.. we need more classes... we need more overloads... can't have too many overloads.... Don't have money for overloads... need more classes... etc etc**
- (9/1/2017): per Drs. Satterwhite and Gibbs, they would like to change the pay and set up for all department's lab classes, but without a solid, positive budget, they cannot offer any additional funds.
 - (10/6/2017): Has Dr. Gibbs simplified the overload formula yet? Is he looking into even if the budget is against this.. at least we can have the formula ready to go. Are they doing anything?
 - (11/3/2017): Not addressed. Awaiting joint meeting in December
 - (12/1/2017) Drs. Satterwhite and Gibbs were asked about the Overload Formula. Dr. Gibbs stated that this has not really moved forward, as ERP and "Guided Pathways" has taken precedent. BUT, they are putting a committee together to evaluate and this will be pushed. They may talk to the Instructional Council to approve such committee. It was also asked to get clarification as to which classes are applied an "overload" class – who decides which ones count when someone teaches over the 5 limit (for example – why is it my class of 7 vs my class of 30 which means that my overload is highly reduced)
 - (2/2/2018), (3/9/2018): Nothing new to report – but keeping open for future address
 - (9/7/2018): Still nothing to report. This issue is very important. We will keep it open until resolved. New question: why is overload pay less than regular pay? – most businesses give more for overtime pay – why not SPC?
 - (10/5/2018): NEWS !!! – Alan Worley's #1 job as new Dean of Arts and Sciences is to revisit Lab Pay and Overload Pay and create a new formula if needed. HOWEVER, concern arose:
 - What about the "technical" lab courses (not "Arts and Sciences")?
 - We need to give him a list of all classes impacted
 - Suggestion made to invite him to a meeting
 - (11/2/2018): not addressed
 - (11/30/2018): Dean Worley will be invited to a Faculty Senate meeting to address Summer Labs, Overload compensation/calculations, Adjunct pay/info, Internet classes.
 - (1/11/2019):_These issues were discussed with Dean Worley (overload pay formula dates back to 2005, labs are underpaid especially during the summer, labs don't get full pay, who decides which classes are designated overloads, online pay makes no sense,) and he was very receptive and will look at all of this.
 - (2/1/2019): Not addressed
 - (3/8/2019) : Dean Worley is working on. Will remain open for importance but dormant until any new information
 - (9/6/2019) : Alan is still working on. The Science Lab pay is now 4.75. Technical Arts lab pay is still unchanged.
 - (10/4/2019) : Nothing addressed
 - (11/1/2019) : Dean Worley is in charge of this and will discuss with us at a future FS meeting
 - (1/10/2020) : per Dean Worley – he is diligently working on this. This topic will remain open until a future resolution.
 - (9/11/2020): Nothing discussed – still open until resolved
 - (3/26/2021)
 - (3/26/2021) - Per Dean Worley they have not forgotten and is still trying to work on. However, due to COVID things got pushed into a different order.

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- (4/23/2021) Science lab pay for the summer has increased from .5 to .75. However Technical Arts still has not been adjusted
 - ***This Meeting 1/19/2024:*** Per Dr. Gibbs and Satterwhite. Overload pay was increased, and when SPC gets funding, they need to decide where to put it. So, overload pay was a recipient, as well as giving all faculty a 5% raise. However, Dr. Satterwhite did not know that there was still some discrepancy in lab pay. Dr. Gibbs admitted that it had not been resolved and he will re-evaluate and look at it and re-introduce it to those that need to decide how to address this. (***Topic PAUSED***)

Next Meeting, Friday, May 3, 2024 – Levelland Library – 8:30AM

Motion to Adjourn the meeting at 9:25 AM – Motioned, by Wayne, Seconded by Mason; all approved

Minutes recorded and submitted by Nancy Smith, secretary