FACULTY SENATE

APPROVED Minutes for Meeting #1 of FALL 2026

Friday, September 4, 2026

Members in Attendance: Laci Alexander, Wayne Beadles, Shonee Bullin, Erica Castillo, Melissa Cavazos, Tori Hall (Vice President), Megan Keith, Nancy Smith (Secretary), Jennifer Steffey, Jimmy Stratton, Katheryn Townsend, Jackie Underwood, Erika Warnick (President)

Quorum is met

Meeting Called to Order at 8:30AM

AGENDA ITEMS:

- (9/4/2026) Welcome of new Senators to new Faculty Senate
  - All Senators were introduced
  - Calendar of future meetings given – notify ASAP of any predicted absences

- (9/4/2026) Senate Bill 37 Policy Discussion
  - Policies of new Faculty Senate were discussed as per SB37. Topics included: attendance requirements, quorum requirements, term limits of elected vs appointed, requirements of meeting recordings, open meetings

- (9/4/2026) Process for obtaining topics for meetings
  - In the past, faculty/staff would contact their department rep for submitting topics for the Faculty Senate agenda. With the new set-up, Faculty Senate no longer has *department* reps, but rather *Division* reps. What is the best way to collect agenda items? Suggestions included Faculty Senate email, Faculty Senate Blackboard shell, Teams forum, Link on Faculty Senate Webpage within SPC ***(Topic OPEN)***
  - Reminder: Agenda items are due by Wednesday the week before Faculty Senate scheduled meetings

- (9/4/2026) All Faculty Email
  - SPC does not have an all-*faculty* email. The "All@SPC" distributes emails to both faculty and staff. It was suggested that there be a separate all-faculty and all-staff email. ***(Topic OPEN)***

- (9/4/2026) Copy Center
  - Since the retirement of Kathy Lewallen, the copy center has been closed. Is there a new policy/procedure with which to make bulk and/or color copies? A new contact person might be Adrian Melburg and Oralia Smith but procedure and guidelines are unknown. ***(Topic OPEN)***

- (9/4/2026) New SPC Faculty Senate Webpage
  - The new webpage for Faculty Senate was shown. This can be found on SPC's website, within the dropdown menu of "ABOUT" on SPC's landing website page

OPEN FLOOR/NEW BUSINESS:

- (9/4/2026) Explanation of Policy
  - The purpose and policy of *Open Floor* allowance, per Open Meeting training was explained
  - Speakers will be permitted a max of 4 minutes during this part of the Faculty Senate meetings

- (9/4/2026) Location of Faculty Senate Meetings
  - Open floor discussion as to location of future Faculty Senate meetings. In the past they alternated between Levelland/Lubbock campuses. Should they continue this pattern or have one location of Levelland with the option of joining TEAMS for those that cannot make it in.
  - Unanimous decision to have all meetings on the Levelland Campus

- (9/4/2026) Traffic Issues
  - i) The pathway which connects John Dupree Drive to Clubview Drive and leads to Allied Health is an issue of concern. Drivers are reckless on this pathway and accidents have occurred. Does SPC have property rights to this alleyway/pathway and can attention be brought to this? ***(Topic OPEN)***
  - ii) The parking lot in front of the Campus Bookstore needs attention. Drivers enter through the "Do Not Enter" opening and drive the wrong way throughout the parking lot. Recently a car hit another car in the parking lot and the question instigated by the car insurance asked was *is there visible arrows painted in the lot to direct traffic*. What can SPC do about this concern? ***(Topic OPEN)***

- (9/4/2026) Wait Listed Students and Dropping
  - A scenario was explained where a class was full with a waitlist. A student was on the waitlist yet an enrolled student was not attending class, nor answering emails of inquiry. Can the instructor drop the enrolled student before the Census date after failed attempts of contact, to allow the waitlisted student enrollment? Should the instructor contact Lola? Is there a procedure? ***(Topic OPEN)***

- (9/4/2026) Overloads
  - Faculty will be submitting the new overload policy to the next agenda. It was suggested to have Dean Worley attend the meeting where this appears on the agenda.

Motion to adjourn the meeting made by Tori seconded by Katheryn
Meeting adjourned at 9:29AM –
Next Meeting, Friday, October 2, 2026 – Levelland Campus TA221
Minutes recorded and submitted by Nancy Smith, secretary