

FERPA Quiz

The Family Educational Rights and Privacy
Act

(The Buckley Amendment)

TRUE / FALSE

1. Access to student information is a right for every SPC employee.

FALSE

Only those employees who have a LEGITIMATE EDUCATIONAL INTEREST should have access to student information.

For the interest to be a legitimate educational one, a school official must need to review an education record in order to fulfill his or her professional responsibility.

TRUE / FALSE

2. Only paper/digital files on a student are considered education records.

FALSE

FERPA covers education records maintained in any medium, including, but not limited to, the following: handwriting, computer media, print, video- or audiotape, film, microfilm and microfiche, and e-mail.

TRUE / FALSE

3. FERPA regulations do not apply to most dual credit students, as they are under the age of 18.

FALSE

Parental rights transfer to the student upon attending a school beyond secondary level regardless of age.

TRUE / FALSE

4. An institution may release course and billing information to the parent if the parent pays the student's tuition.

FALSE

One of the parent's must claim the student on income tax & have a signed form in the Admissions and Records Office.

TRUE / FALSE

5. An institution that designates certain types of information as “directory information” must offer a student the opportunity to decline to have the information about the student so designated.

True

The student will need to complete a form in the Admissions and Records office to restrict access.

TRUE / FALSE

6. You leave your desk for lunch. While you are gone a student uses your computer to access information on another student. You and SPC responsible for this violation under FERPA.

True

Information on a computer screen must be protected in the same way paper documents are protected.

TRUE / FALSE

7. You receive a call from the parent of a registered student who had invoked the Privacy Act. The parent wants to know if the student is registered for the current semester. You are allowed to release this information.

False

Since the student invoked the Privacy Act, the correct response is:

“We have no information to release on that individual - please contact the person directly.”

TRUE / FALSE

8. You get a frantic phone call from an individual who says that he is the father of a student and must get in touch with her immediately because of a family emergency. You are allowed to tell him when and where her next class is.

False

For the safety of the student you cannot tell another person where a student is at any time. You may expedite getting a message to the student.

Contact the Dean of Students to assist with the emergency situation.

TRUE / FALSE

9. You are facing an emergency situation where you fear the health and safety of people is in jeopardy if you do not release certain protected information to a third party. You can exercise judgment and release the information.

True

The health and safety of members of the SPC community is a priority and FERPA is not intended to risk an individuals' safety in an emergency situation. The health and safety provision in FERPA states that you may release information from an education record to an appropriate person in connection with an emergency if knowledge of the information is necessary to protect the health or safety of the student or other individuals.

In such situations, contact the Registrar for guidance.

TRUE / FALSE

10. Grades may be posted for students if only the last 4 numbers of the social security number or SPC ID number are used as identification of the students.

False

Posting any exam, midterm, or final grade for public viewing where the name or any portion of the social security number or SPC ID number of the student is shown is a violation of FERPA.

TRUE / FALSE

11. FERPA rights cease after a student has graduated from SPC.

False

Former students have FERPA rights just as current students do. FERPA protections last literally for life.

You have completed the FERPA quiz.

Please print, sign and return the SPC Confidentiality Statement to your Divisional Deans.