

South Plains College
Academic Probation Advising Packet

Students at South Plains College are placed or continue on *Academic Probation* after failing to achieve a 2.0 cumulative GPA (good academic standing) after semester grades are posted. Students who enroll while they are classified as being on academic probation **may continue to enroll** in succeeding semesters providing they achieve at least a 2.00 GPA each semester, even though their cumulative GPA is still below 2.00. Students will be removed from academic probation **only when they have raised their cumulative GPA to at least 2.00.**

A registration block is placed on the records of students on academic probation, preventing them from self-enrolling or changing an existing schedule. Students can still make payment arrangements, check financial aid, and access an unofficial transcript on CampusConnect.

The process of the Academic Probation Advising program consists of completing the Academic Probation Exercise (attached) and seeing an advisor to discuss your educational plans and review your previous college coursework. If you are already enrolled for the upcoming semester, changes may be necessary depending on previous grades, financial aid/scholarship requirements, degree plan requirements or other factors that impact your success.

The following steps are listed for students in their probation letter and are on the Admissions website.

STEP 1 – Complete and print out the Academic Probation Exercise. ***Review the attached Tips Flyer*** for more information.

STEP 2 – Once you have completed the Exercise, you must [contact an advisor](#) to schedule an appointment. Take your packet to the appointment. Advisor information can be located on the upper left side of MySPC after successfully logging in.

Registration dates ***the week of August 21*** for Fall 2017 are available on the Admissions website. www.southplainscollege.edu/admission-aid/apply/academicprobation

STEP 3 – You and the advisor will review your packet, and you will receive the advisor's recommendation including, but not limited to, limitation of number of hours, campus referrals, and communication with your advisor until you reach good academic standing (minimum cumulative 2.0 GPA).

STEP 4 – Continue to meet with an advisor throughout the semester and follow any recommendations made to aid your successful return to good academic standing.

If you are unable to return to campus before classes begin August 28, attend only on-line classes, or have other circumstances that prevent you from coming to campus, please contact the Advising and Testing Center at advising@southplainscollege.edu.

Academic Probation Tips

Preparing for the Advising Visit

- Check your unofficial transcript on MySPC (under Student CampusConnect) before you visit your advisor.
 - Reflect on study habits/behaviors that affected your GPA to help set goals for the upcoming semester.
- If you failed one or more classes, **and your major has not changed**, consider re-taking them as soon as possible-this is the fastest way to improve your GPA.
- Consider taking fewer hours this semester.
 - Our research on SPC students shows that students who take fewer hours when on academic probation are more successful in course completion and GPA, and get off probation faster.
- Complete the Probation Exercise before your appointment.
 - This exercise is important. It helps you and your advisor develop an Educational Success Plan.
 - Take the time to reflect on the previous semester and focus on using your academic strengths to improve your grades.
 - You can find the Probation Exercise on the Admissions website. If you have trouble locating the form please contact Advising and Testing at 806-716-2366.
 - If you do not have access to a printer, you may utilize campus computer labs at the following locations:
 - ATC computer lab is behind the front desk
 - Reese computer lab is in Building 8 Room 827
 - Levelland computer lab is in the Technology Center
 - Plainview Center computers can be reserved by calling 806-716-4302
- If you already have a course schedule, you will still need to see an advisor to discuss your Educational Success Plan.
- If you are receiving Financial Aid (which includes grants AND loans) -
 - Visit with the **Financial Aid Office** and check on your financial aid status immediately.
 - Academic Probation is separate from Financial Aid Warning.

Above all, don't be afraid to ask questions - we are here to help!

EDUC Class for Academic Probation Students

If you have already successfully completed this class (with a C grade or better), you will not be required to enroll in this class. You and your advisor will discuss your best option.

EDUC 1300. ACADEMIC STRATEGIES (Based on Learning Frameworks). (3:3:0)

This course is a study of the 1) research and theory in the psychology of learning, cognition, and motivation, 2) factors that impact learning, and 3) application of learning strategies. Theoretical models of strategic learning, cognition, and motivation serve as the conceptual basis for the introduction of college-level student academic strategies. Students use assessment instruments (e.g., learning inventories) to help them identify their own strengths and weaknesses as strategic learners.

Note: Students are expected to integrate and apply the learning skills discussed across their own academic programs and become effective and efficient learners. Students developing these skills should be able to continually draw from the theoretical models they have learned. This course is recommended for nontraditional students and students on academic probation and is required for students returning to college after academic suspension or by placement by the Admissions Committee. (Cross-listed as EDUC 1300 and PSYC 1300, ACGM)

SOUTH PLAINS COLLEGE

ACADEMIC PROBATION EXERCISE

Name: _____ Student ID #: _____

Major: _____ Semester: _____

Academic Advisor: _____ Phone: _____

New/Changed Major? Yes No

The most recent semester I completed _____ hours with a _____ GPA. My cumulative GPA is now _____.

Please check any of these obstacles that you have faced in your past semesters.

Time Management	_____	Stress Management	_____	Writing	_____
Procrastination	_____	Test Taking	_____	Reading	_____
Money Management	_____	Goal Setting	_____	Mathematics	_____
Concentration	_____	Motivation	_____	Other	_____

What happened last semester that prevented you from performing to your full academic potential?

If you know any specific behaviors or actions that will help resolve the above factors/behaviors please let us know. Focus on what you know will be manageable and realistic.

List at least 3 strengths that will help you return to good academic standing.

Do you know how your Financial Aid is affected by your Academic Standing? Yes No

Other questions you have for us?

Next Step: Contact the South Plains College Advising & Testing Center or your advisor to schedule an appointment to discuss your Academic Probation Exercise and classes for next semester.

(Advising Center contact information can be found on MySPC under the
Students > Advising > Contact Information tab.)

SOUTH PLAINS COLLEGE

CONTRACT FOR ACADEMIC PROBATION

Name: _____ Student ID #: _____
Major: _____ Semester: _____
Academic Advisor: _____ Phone: _____
New/Changed Major? Yes No

As a student on Academic Probation, I understand that my continued enrollment at South Plains College depends on my academic standing. The following is part of my **Educational Success Plan** to obtain Good Academic Standing (GPA of at least 2.0). (Students on Academic Probation are limited to 16 hours.)

Enroll, attend, and maintain satisfactory progress in the classes listed below:

- A. EDUC 1300, if not previously successfully completed
- B. _____
- C. _____
- D. _____
- E. _____
- F. _____

Continued follow-up with my advisor, _____, will take place every _____ weeks, until the end of the semester. If I fail to attend an appointment, I must reschedule immediately.

Recommendations by my Advisor include participation in at least one of the following:

- A. Student Workshops _____
- B. Tutoring _____
- C. Learning/Career Assessment _____
- D. Other _____

If I plan to drop a class, I will visit with my advisor prior to completing the drop.

If I receive any type of Financial Aid, I am to visit with the Financial Aid office before classes begin to find out how Academic Probation impacts Financial Aid – Satisfactory Academic Progress.

By signing below, I understand that I must attain a minimum 2.0 GPA this semester to obtain Good Academic Standing; otherwise, I will be placed on Academic Suspension, and be ineligible to enroll for the next semester.

Student's Signature _____
Today's Date _____

Advisor's Signature _____
Today's Date _____

Advising Center Advisors – Please scan a copy of all Academic Probation paperwork into FileBound & AdvisorTrac.
Faculty Advisors – Please send a copy of all Academic Probation paperwork to the Advising & Testing Center.