



**SECTION A: STUDENT INFORMATION**

Date: \_\_\_\_\_ Student ID Number: \_\_\_\_\_

Name: \_\_\_\_\_  
 (Please print) Last First Middle

Email: \_\_\_\_\_ Phone: \_\_\_\_\_

Semester for which you are requesting the Financial Aid Appeal approval (circle one):

Fall Spring Summer Year: \_\_\_\_\_

The deadline to turn in an appeal is two months after the first class day of the semester for which you are appealing (10 business days after *the first class day of Summer I* for summer, regardless of which summer session you are taking or for which you are appealing).

Reason for Appeal:  GPA  Pace  Maximum Timeframe  Change of Major

**SECTION B: PERSONAL STATEMENT**

**Submit a typed statement that includes the following:**

1. An explanation of the circumstances that have led to this suspension of financial aid. Please be as specific as possible, as you will **NOT** have an opportunity to meet with the Financial Aid Appeal Committee in person or by telephone. Provide any documentation you feel will support your statement.
2. Your academic goals and specific plans to achieve them.
3. If your appeal is for Maximum Timeframe, give the length of time for completion at South Plains College.

**SECTION C: ACKNOWLEDGEMENT**

**Please initial next to each of the following items as indication that you understand them.**

\_\_\_\_\_ I certify that all of the information in this Financial Aid Appeal is true and complete to the best of my knowledge.

\_\_\_\_\_ I understand that the decision of the Appeal Committee is final and not subject to further review.

\_\_\_\_\_ I understand that if my appeal is approved, I must successfully complete 100% of the college level courses in the semester for which I am appealing up until I complete my Academic Plan, as well as maintain a minimum GPA of 2.5 per term.

\_\_\_\_\_ I understand that it is my responsibility to check the status of my appeal on TEXAN CONNECT.

\_\_\_\_\_ If my appeal is approved, I must meet with an advisor from the **Advising Center** and complete an **Academic Plan** that determines how many semesters it will take to meet Satisfactory Academic Progress on my own OR *in the case of an appeal to change majors*, the amount of time to complete the degree or certificate.

Student Signature

Date