Admission Information Sheet

1. [   ] Apply to South Plains College. (This is a separate application.)

2. [   ] Download a program application packet from the SPC PTA Program website (click here). Applications will be accepted beginning June 1st.

3. [   ] Complete advising session with PTA Program faculty. Complete an information/contact form.

4. [   ] Visit the Financial Aid Office. Make sure your financial aid paperwork is complete. Also, complete scholarship application.

5. [   ] You must have completed program prerequisites (or be currently enrolled in the prerequisites maintaining a C or higher average, indicated by completion of Midterm Grade Report) before you will be allowed to apply to the program.

6. [   ] Contact SPC Testing Center (806.716.2530) to register for the TEAS exam. (Must be a minimum of 3 days before the testing date.) The cost of exam is $75. Test must be completed and passed prior to application deadline. Contact the SPC Testing Center for available test dates. A study guide for the TEAS may be purchased in the SPC bookstore or purchased online. We recommend the ATI TEAS Study Guide. Return your scores to the PTA Program office. You may only retest 1 time each application cycle.

7. [   ] Complete at least 30 hours of active observation of physical therapy treatment at a physical therapy facility. First, obtain a Clinic Observation Log by e-mailing your request to Kevin Beaugh (kbeaugh@southplainscollege.edu). You will receive access to your Clinical Observation Log as a Google Doc. Then, follow the instructions on this document to complete the log. Preference is given to those who observe at least 80 hours, and to those who observe at a variety of settings/facilities. If you are using work experience (you have at least 30 hours work experience as a PT Tech/Aide), have your supervisor write a letter including the length of time you worked and the number of hours/week you worked.

8. [   ] Share the link to the Recommendation Form (it is a Google Form : https://goo.gl/forms/jgD32Ca39t3Km1MN2) with three people (non-family members; one must be a medical professional) that you would like to complete a recommendation on your behalf. Let them know that the form must be completed by the application deadline.

9. [   ] Obtain 2 OFFICIAL transcripts from each college you have attended. Send one to the Registrar's office and one to the PTA Program (with attention to Jackie Underwood).

10. [   ] Complete the PTA Program application : Submit all forms (application, clinic observation log) and transcripts (demonstrating completion of prerequisite courses) and a 75% or higher adjusted TEAS FOR ALLIED HEALTH score and verify receipt of 3 recommendation form submissions by the deadline. (Please submit all application materials as simultaneously as possible.) You will be invited to attend Program interviews if you submit a complete application by the deadline.

11. [   ] Deadline for submission of application packet is the third Friday of October at 4:00PM. Any applications received after this time will not be accepted for spring admission.

12. [   ] Program interviews will take place on the first Friday in November.

13. [   ] A completed application and interview does not guarantee admission into the PTA program. Admissions are based on accumulation of application and interview points.

14. [   ] If accepted into the Program, you will be required to attend mandatory orientation as part of admission to the program.

15. [   ] You will be required to complete a criminal background check (CBC), drug screening, and finger printing. If you have a positive "hit" on the CBC, it will be your responsibility to contact the ECPTOTE about eligibility for licensure. SPC PTA Program will provide contact information for the ECPTOTE, but is not responsible for determining eligibility for licensure.

16. [   ] If you are not accepted into the current class your application will be held 1 year and you must notify the Program before the next deadline to reactivate your file. You are encouraged to seek ways of improving your application points.

I have been provided Application Information by Program Faculty, and understand dates and requirements for applying to the SPC PTA Program. Student's Initials _____   Advisor's Initials _____

If at any time you have a question, please contact the PTA program office 806.716.2470 or 806.716.2518