LVADN_RNSG_2462_Rockymore_Todd_Anderson_Gill_Miller_ Fall 2026.docx
COURSE: RNSG 2462 Clinical NSG Enhanced Clinical Concepts (4:0:16)
SEMESTER: Fall 2026
CLASS DAYS: TBA
CLASS TIMES: TBA

Faculty: All faculty can be contacted via EMAIL or REMIND App during business hours.

Name	Email	Office	Office/Virtual Hours
Tamera Todd, MSN, FNP	TTodd@southplainscollege.edu	AH 112 B	Monday 0800-1600 Or by Appointment
Jessica Miller, MSN, RN	JMiller@southplainscollege.edu	AH 112 C	Monday 0800-1600 Or by Appointment
Kassidy Anderson, BSN, RN	KRAnderson@southplainscollege.edu	AH 112 E	Monday 0800-1600 Or by Appointment
Dianna Rockymore MSN/MBA, RN	drockymore@southplainscollege.edu	AH112 H	Monday 0830-1600 Or by Appointment

South Plains College improves each student's life."

GENERAL COURSE INFORMATION

*It is the responsibility of the student to be familiar with content and requirements listed in course syllabus. *

COURSE SCHEDULE

Follow the class schedule on Blackboard. The schedule is subject to change as the need arises. Any changes will be announced, and students will be notified via Blackboard, Remind, and/or SPC Email.

COURSE DESCRIPTION

RNSG 2462 is a health-related work-based learning experience that enables the student to apply specialized occupational theory, skills, and the concepts and principles learned in the concurrent courses RNSG 2432. Direct supervision is provided by the clinical professional. Clinical experiences are unpaid external learning experiences. Emphasis is placed on the student functioning within the four roles of nursing, being accountable and responsible for appropriate nursing decisions in the provision of safe nursing care, and pursuing professional, personal, ethical, and legal growth and development. This course must be taken concurrently with RNSG 2432, 1251,1146,2130.

NOTE: During this semester, students may be exposed to graphic images and discussions related to human body parts and aspects of disease processes about the nursing care of individuals. Students may consider this content uncomfortable.

SEMESTER IV STUDENT LEARNING OUTCOMES **(From Student Handbook)

Upon satisfactory completion of this level, the student should be able to:

1. Analyze and utilize assessment and reassessment data to plan and provide individualized care for the critical care /Childbearing patient and their family.
2. Demonstrate the orderly collection of information from multiple sources to establish a foundation of holistic nursing care to meet the needs of the critical care/ Childbearing patient and family.
3. Demonstrate effective communication through caring, compassion, and cultural awareness for the critical care/ Childbearing patient and their family.
4. Develop, implement, and evaluate individualized teaching plans for the critical care/ Childbearing patient and their family.
5. Demonstrate shared planning, decision making, problem solving, goal setting, and cooperation and communication with the critical care patient/ Childbearing, family, and members of the healthcare team.
6. Provide safe, cost-effective nursing care in collaboration with members of the healthcare team using critical thinking, problem-solving, and the nursing process in a variety of settings through direct care, assignment, or delegation of care.
7. Integrate ethical, legal, evidence-based and regulatory standards of professional nursing practice in caring for the critical care/ Childbearing patient and their family.
8. Assume responsibility for professional and personal growth and development.

BLACKBOARD

Blackboard is a web education platform designed to enable educational innovations everywhere by connecting people and technology. This educational tool will be used in this course throughout the semester.

COMPUTER USAGE

Students will be expected to utilize computers to access assignments and classroom resources. All students have access to computers and printers on the South Plains College campus. All registered students are supplied with a working Microsoft Office 365 with email account from South Plains College. All students are expected to know their SPC student username and password.

ELECTRONICS POLICY

*During online lecture, isolate yourself in a quiet place to prevent interruptions.
*Students, classmates, and instructors maintain the right to refuse to be audio and/or visually recorded.
*Students must ask permission from the instructor before audio recording a lecture

CELL PHONE POLICY

*See Student Handbook.

PRINTING/COMPUTER LAB USAGE

Please check with the computer lab for printing options

ACADEMIC INTEGRITY

It is the aim of the faculty of South Plains College to foster a spirit of honesty and a high standard of integrity. Students represent the School of Nursing and are expected to maintain the highest standards. Students are expected to adhere to the professional standards set forth in the Associate Degree Nursing Program Student Handbook. It is the student's responsibility to demonstrate professional and academic integrity.

Any attempt to present work that the student has not done themselves is regarded by faculty and administration as a serious offense and renders the student liable to consequences, up to and including suspension or expulsion from the Nursing program and South Plains College.

Cheating - Dishonesty on examinations or on written assignments, illegal possession of examinations, the use of unauthorized notes during an examination, obtaining information during an examination from the textbook or from the examination paper of another student, assisting others to cheat, alteration of grade records, illegal entry or unauthorized presence in the office or offering the work of another as one's own are examples of cheating or offering the work of another as one's own. Honesty is required in the presentation of any and all phases of coursework.

Plagiarism - Offering the work of another as one's own, without proper acknowledgment, is plagiarism. Any student who fails to give credit for quotations or essentially identical expression of material taken from books, encyclopedias, magazines, websites such as blogs, journals, or articles, other referenced works, from themes, reports, and/or other writings of a fellow student, is guilty of plagiarism. AI is to be used only if citations for information are cited and AI prompts are included in citations.

- Copying material without quotes, in-text citations, and/or referencing
- Paraphrasing content without in-text citation and/or referencing.
- Copying ideas, words, answers, exams, or shared work from others when individual work is required.
- Using another's paper in whole or in part.
- Allowing another student to use one's work.
- Claiming someone else's work is one's own
- Resubmitting one's own coursework when original work is required (self-plagiarism).
- Falsifying references or bibliographies.
- Getting help from another person without faculty knowledge or approval.
- Purchasing, borrowing, or selling content with the intent of meeting an academicrequirement for oneself or others

Violations, including cheating during testing, plagiarizing another's work, and falsifying records may result in dismissal from the program. Smith, L. Conquering plagiarism in nursing education. *Nursing 2016*. 2016; 46(7): 17-19

VERIFICATION OF WORKPLACE COMPETENCIES

External learning experiences (clinicals) provide workplace settings in which students apply content and strategies related to program theory and management of the workflow. Successful completion of the designated Semester 3 course outcomes will allow the student to continue to advance within the program. Successful completion of RNSG 2462 meets the requirements as stated in the Differentiated Essential Competencies of Graduates of Texas Nursing Program.

SPECIFIC COURSE INFORMATION

COURSE DISCLAIMER

Working within the healthcare field can be stressful and requires a mentally tough individual to provide medical care in the hospital environment. In order to better prepare students for a career in the healthcare profession, there will be times during this course where students will be exposed to training scenarios and situations that will be unpleasant to the average college student. If the student does not feel they can tolerate this type of learning environment, they should discuss this with me immediately before continuing the course. Additionally, enrollment in this course does not guarantee a passing grade, successful completion of the nursing curriculum, or NCLEX- RN examination.

TEXT AND MATERIALS

- Maternal & Child Health Nursing, Care of the Childbearing Family 9th Ed. Joanne Silbert-Flagg
- Davis Advantage for Medical Surgical Nursing, Making Connections to Practice, 3rd edition
- Van Leeuwen , Bladh. Davis's Comprehensive Manual of Laboratory and Diagnostic Tests with Nursing Implications. 10th ed. or later.
- Ford, Susan M. (2021) Introductory Clinical Pharmacology eBook or hard copy, including online resources (12th Ed.) Wolters Kluwer.
- Ford, Susan M. (2021) Introductory Clinical Pharmacology Study Guide, hard copy (12th Ed.) Wolters Kluwer.
- Textbooks from previous semesters are used as reference guides this semester. Please continue to use these books throughout.
- Medical Dictionary of your choice
- Vallerand, A.D. and Sanoski, C.A. Davis's Drug Guide for Nurses (18th ed.). F.A. Davis.
- Mazur, Litch. Lutz's Nutrition and Diet Therapy E-Book or hard copy (8th ed.) F.A Davis

SUCCESSFUL COMPLETION OF RNSG 2462

The student must meet **all** satisfactory criteria for **each** course Student Learning Outcome (SLO) on the final evaluation (including the Work Ethics Evaluation) to pass RNSG 2462. Upon satisfactory completion of the course, the student will be progressing toward meeting the SPC EPSLO and the Texas BON "Differentiated Essential Competencies" (DECS). RNSG 2462 DECS reflect Diploma and associate degree Nursing Clinical Judgments and Behaviors as described in the SPCADNP Nursing Student Handbook. The DECS are listed by letters and numbers in the numbered role columns on the clinical evaluation tool (**1**=Member of the Profession; **2**=Provider of Patient-Centered Care; **3**=Patient Safety Advocate; and **4**=Member of the Health Care Team)

Successful completion of this course requires a grade of "C" (77.00) or higher in the co-requisite course RNSG 2432. On the Midterm/Final Clinical Evaluation Tool, each student must achieve satisfactory ratings on course Student Learning Objectives (SLO) within the end of program student learning outcomes (EPSLO) on the final evaluation to attain the expected level of achievement (ELA) for Semester II, and to pass RNSG 2462. Upon successful completion of this course, each student will have demonstrated accomplishment of the Semester III Course Student Learning Outcomes, through a variety of modes (individual presentations, skills demonstrations, clinical performance, etc.). To successfully complete RNSG 2462, student must satisfactorily complete **ALL** of the following clinical and skills lab components:

1. Must receive a cumulative average of 77% or greater on all clinical assignments.
2. Complete all clinical assignments by the assigned date and time.
3. Show satisfactory achievement of course Student Learning Outcomes (SLO) specified on the clinical evaluation tool. (See Clinical Evaluation Tool in Blackboard)
4. Show progression towards the End of Program Student Learning Outcomes (EPSLO) at the expected level of achievement (ELA) for Semester II of the SPC ADNP. (See Clinical Evaluation Tool in Blackboard)
5. Satisfactorily demonstrate math competency (drug dosage calculations).
6. Demonstrate clinical skills competence in a variety of clinical settings.
7. Demonstrate satisfactory clinical attendance as specified in RNSG 2462 attendance policy of this clinical course syllabus and the SPC ADNP Nursing Student Handbook.

EVALUATION METHODS

*Refer to SPC ADNP Nursing Student Handbook

1. The math competency exam must be passed with no more than 2 incorrect answers to continue in RNSG 2462 and RNSG 2432.
    a. Students who pass on the first attempt will be given a 100%. Students who pass on the second attempt will earn an 85%, and those who pass on the third attempt will earn a 77%.
    b. Failure to pass the math competency exam within 3 attempts will result in failure in RNSG 2462 and removal from the course and all concurrent courses.

2. Student must show mastery of nursing skills prior to going to clinical facilities. Students will be given two opportunities to correctly perform all skills. Skill practice outside of class will be required before repeating the check-off.
    a. Students who pass the first attempt will earn a 100%. Those who pass on the second attempt will receive an 80%.
    b. Failure to pass skills within 2 attempts will result in failure of RNSG 2462, removal from the course and, removal from all concurrent courses.
3. Daily Clinical Evaluation Tools, SIM, and Skills Rubrics will be filled out by clinical instructors. Examples of the Daily Clinical Evaluation tool, SIM and Skills Rubrics are available on Blackboard.
    a. Nursing Core Competencies are developed from the NLN Core Competencies, The NCSBN 2023 Test Plan, QSEN, and the 2021 Texas Decs. These competencies ensure that student is able to meet all required competencies to practice safely at a novice nurse level at the time of graduation . All students are expected to meet minimal requirements and show advancement. The competency flow sheet aligns the four main competencies that are followed for clinical performance.
        i. 1. NLN - Human Flourishing (Holistic Diversity), QSEN - Patient Centered Care, NCSBN -

Psychosocial Integrity, Texas DEC's Provider of Patient Centered Care and Patient Safety Advocate.

ii. 2. NLN - Nursing Judgment (Critical Thinking), QSEN - Safety, NCSBN - Safe and Effective care Environment, Texas DEC's - Provider of Patient-Centered Care and Patient Safety Advocate

iii. 3. NLN - Professional Identify (Legal and Ethical/Healthcare Team), QSEN - Teamwork and Collaboration, NCSBN - Safe and Effective Care Environment, Texas DEC's - Member of a Healthcare Team and Member of the Profession

iv. 4. NLN - Spirit of Inquiry (Evidenced Based Practice), QSEN - Evidenced Based Practice, Informatics and Quality Improvement, NCSBN - Physiological Integrity, Safe and Effective Care, Health Promotion, and Psychosocial Integrity, Texas DEC's - Provider of Patient-Centered Care and Patient Safety Advocate.

b. Expected to meet student the competencies and learning outcomes. Competency and Learning Outcome is defined as the following:
   i. Competencies are commonly defined as the applied skills and knowledge that enable nursing students to successfully perform in professional, educational, and other life contexts.
   ii. Outcome: A specific statement that describes what a student will be able to do in a measurable way.

c. Performance evaluation is to place a student at a level of achievement. Minimum expected grade is a 85 to show competence. Minimum passing grade of a 77 is required.

4. To pass your clinical day, you must attain a minimum score of 77% for the day.
5. There will be assigned paperwork for each week that you are in the clinical area.
6. To pass RNSG 2462, you must attain a minimum average score of 77% for all clinical experiences and have no more than 2 failed and or absent clinical days.
   a. *****Failure to pass more than any combination of 2 Weekly Clinical Evaluation Tools OR 2 Weeks of clinical paperwork, will result in a failure in RNSG 2462, and you will receive an "F" in the course regardless of the average of your grades.*****
7. On the Midterm/Final Clinical Evaluation Tool, each student must achieve satisfactory ratings on course Student Learning Objectives (SLO) within each end of program student learning outcomes (EPSLO) on the final evaluation to attain the expected level of achievement (ELA) for Semester III, and to pass RNSG 2462 .
   a. Weekly clinical evaluations are what the formative and summative grade comes from. Summative Midterm and Final evaluations come from weekly evaluations. Midterm Semester Evaluation occurs at the middle of the clinical term and End of semester will occur at the very end of the clinical term.
   b. 90% of grades within each evaluated section at the time of mid-term or end of semester are at Exceeds Expectations (96-100) = E (Excelling)
   c. 90% of grades within each evaluated section at the time of mid-term or end of semester are at Proficient Level (86-95) = SP (Satisfactorily Proficient)
   d. 90% of grades within each evaluated section at the time of mid-term or end of semester are at Competent Level (80-85) = SPNIC (Needs Improvement but competent) 90% of grades within each evaluated section at the time of mid-term or end of semester are at Needs Improvement (77-79) = U (Needs Improvement but is barely meeting requirement
   e. Anything at a U at the time of End of Semester Final Evaluation may result in extra mandated laboratory time to help the student meet the required standards. Anything at 76.99 or below does not meet standards and does not meet the objectives of the course resulting in failure.
8. NGN Progressive Simulation Project is worth 10% for RNSG 2462 course grade. The student will review and assess the patient scenario chart provided and complete nursing process criteria on Care Map and or Care Plan. A grading rubric and additional instructions will be provided under NGN Progressive Project located in Blackboard. The care map will need to be handwritten and uploaded for grading by scheduled due date.

Clinical practice standards for student performance are based on the SPC End of Program Student Learning Outcomes (EPSLO) (NLN Educational Competencies for Graduates of Associate Degree Nursing Programs, 2002) For each EPSLO, a level of achievement is indicated in the table above. Students are expected to complete the semester at the level indicated, showing progress, and increasing competency throughout the semester.

GRADING POLICY

Weekly Clinical Evaluations	40%
Weekly Clinical Paperwork	45%
Skills Checks/SIM/Math	5%
NGN Case Study	10%

Grades will not be rounded. Course grades are based on the following scale:
A = 90-100% B = 80-89% **C = 77-79%** **D = 60-76%** F = below 60%

ASSIGNMENT POLICY (Students should retain a copy of all assignments.)

1. If the student fails to bring the required completed paperwork to the clinical setting, the student will be considered unprepared to provide safe effective nursing care and they will be sent home for the day. This will result in a clinical absence and a fail

for the day on the student's clinical evaluation tool.
2. Clinical Paperwork can be found on Blackboard. All work must be uploaded on time so it can be graded.
3. Assignments are due by the assigned dates and time in Central Standard Time (CST) on the class schedule.
4. Assignments must be uploaded into the correct drop box for that assignment whether it be for Med Surg cliinicals or OB clinicals. Failure to upload correctly will be a deduction of 15 points for the first occurrence, any additional occurrences will receive a zero.
5. **NO LATE WORK WILL BE GRADED.** Please allow enough time for preparation and submission of each assignment before the due date. Students will be asked to scan, and upload required documents into Blackboard. Scanners are in several locations on campus. Students may also choose to use their personal computers, cellphones, or iPads. Assignments must be uploaded in the proper formats, (PDF or Microsoft Excel, Word, PowerPoint.) Blackboard does not recognize Apple Pages or Google Docs. Any assignment not uploaded in the proper formats will not be graded. A digital upload is considered a digital signature.
6. Assignments must be uploaded into the correct drop box for that assignment. Failure to upload in the correct assignment box will be a deduction of 15 points for the first occurrence, additional occurrences will receive a zero.
7. Instructors do not assign busy work. Each assignment has a purpose. Therefore, in order to successfully complete this course, all assignments must be turned in. This includes assignments that will be counted late and receive a zero. Any student with missing assignments will not be permitted to take the final exam and will not be able to complete the course.
8. Due to the fast pace of this course, assignments and skills missed due to an unexcused absence may not be made up and may result in failure of RNSG 2462.

DRESS CODE / UNIFORM POLICY AND CLINICAL GUIDELINES

SPC Uniform Policy and Clinical Guidelines **must be followed** in the clinical facility areas per ADNP Nursing Student Handbook:

ADDITIONAL CLINICAL ITEMS

Students should come to clinical each day prepared with stethoscope, penlight, scissors, analog watch with second hand, pens, pencils, and completed paperwork.

ATTENDANCE POLICY (*READ CAREFULLY)

The SPC ADNP policy must be followed. Refer to the SPC ADNP Nursing Student Handbook to review this policy. Punctual and regular clinical attendance, as stated in the SPC handbook, is required of all students attending South Plains College. According to SPC Student Handbook, **there are no excused absences**. The course leader has the prerogative of dropping the student from the course for any absences. Readmission is not guaranteed.

The student is expected to be available for clinical assignments and duties (See Clinical Schedule in **Blackboard**). Clinical is a learning experience that cannot be taken for granted and absences severely compromise that experience. Students are expected to attend all scheduled days of clinical and or skills lab experience **including post conferences**. **No more than 2 clinical days can be missed in order to remain in RNSG 2462. A student missing more than 2 clinical days will be dropped from RNSG 2462, RNSG 2432, and RNSG 1251, 1146, and 2130. A clinical absence will result in a zero/ fail for the day on the clinical daily evaluation tool. An alternative assignment may be given per the instructor as a replacement for the clinical paperwork grade.**

If you are running a fever and ill enough not to attend clinical, you must notify your designated instructor by Remind App. **You are also required to bring a doctor's note stating when you are able to return to clinical.** If you return to clinical without a note, you may be sent home, and you will be given an absence for the day.

In the event of illness, **it is the student's responsibility to notify your clinical instructor**. Should the student miss one clinical day, a Letter of Success will be completed. This may indicate additional assignments required for completion. Should the student miss two days of clinical during a semester, he/she must immediately make an appointment to see the course leader.

If a student arrives after 0630AM but before 645, he/she will be considered tardy in the clinical area, unless otherwise arranged. If a student arrives after 0645, AM he/she will be counted as absent for the day. The student must stay for the duration of the clinical day for the learning experience. If a student leaves clinicals early that will also result in an absence for the day unless prior arrangements have been made with the instructor. If a student is tardy 2 times, this will count as a clinical absence. Any combination of any absences or failures that equals more than 2 will result in the student being unsuccessful in the course, receiving a failing grade and being withdrawn from this and all corequisite courses.

For scheduled school events (i.e., TNSA), you must be in good standing academically to attend as an excused absence. An alternative assignment may be given for absences due to school events.

Occurrence	Consequence
1st Absence	Zero/Fail for the day.
2nd Absence	Zero/Fail for the day.
Combination of any absences or failures that equal more than 2 (any number of tardies/fails may be counted in this total)	Dismissal from RNSG 2462 and all concurrent courses

Arrival after 0630	Equals 1 tardy
Tardy x 2	Equals one absence/fail.
Arrival after 0700	Absence (zero/fail) for the day. May stay in the clinical setting for the learning experience.
No call/No Show	Fail for the day and may result in dismissal from the program pending the decision of the Med/Surg team.
Failure to get Doctors note after a call in for illness	Will not be able to return to clinical setting and it will be a failure/zero for the day(s) missed.
Leaving the clinical site early, or missing post conference.	Absence (fail/zero) for the day.
Failure to follow dress code	Will be allowed to correct on site within 10 minutes. If not corrected, you will receive a failure/zero for the day.
Leaving clinical unit/floor without clinical instructor notification	Will be counted as an absence for the day.

Students are expected to attend all labs/clinical to be successful in this course. The student may be administratively withdrawn from the course when absences become excessive as defined in the course syllabus. When an unavoidable reason for class/clinical absence arises, such as illness, an official trip authorized by the college or an official activity, the instructor may permit the student to make up work missed. It is the student's responsibility to complete work missed within a reasonable period of time as determined by the instructor. Students are officially enrolled in all courses for which they pay tuition and fees at the time of registration. Should a student, for any reason, delay reporting to a class after official enrollment, absences will be attributed to the student from the first-class meeting.

Students who enroll in a course but have "Never Attended" by the official census date, as reported by the faculty member, will be administratively dropped by the Office of Admissions and Records. A student who does not meet the attendance requirements of a class as stated in the course syllabus and does not officially withdraw from that course by the official census date of the semester, may be administratively withdrawn from that course and receive a grade of "X" or "F" as determined by the instructor. Instructors are responsible for clearly stating their administrative drop policy in the course syllabus, and it is the student's responsibility to be aware of that policy. It is the student's responsibility to verify administrative drops for excessive absences through MySPC using his or her student online account. If it is determined that a student is awarded financial aid for a class or classes in which the student never attended or participated, the financial aid award will be adjusted in accordance with the classes in which the student did attend/participate, and the student will owe any balance resulting from the adjustment. (http://catalog.southplainscollege.edu/content.php?catoid=47&navoid=1229#Class_Attendance)

Clinical Attendance & Make-Up Policy

Clinical attendance is mandatory and essential for meeting course and program outcomes. **Any student who arrives late, leaves early, or is absent for any portion of a scheduled clinical day will be required to attend a full clinical make-up day** scheduled at the end of the semester. The make-up clinical day will be held from **8:00 a.m. to 4:00 p.m.** and attendance for the entire day is required.

Completion of the make-up clinical day will allow the student to submit the designated make-up clinical assignment. **The grade earned for this make-up assignment will replace the missed clinical paperwork grade for that clinical day.** However, **the weekly clinical evaluation for the missed clinical day will remain a zero in the gradebook and will not be replaced.**

Failure to attend or complete the required make-up clinical day may result in an unsatisfactory clinical outcome and may impact successful course completion.

STUDENT CONDUCT

Rules and regulations relating to the students at South Plains College are made with the view of protecting the best interests of the individual, the general welfare of the entire student body and the educational objectives of the college. As in any segment of society, a college community must be guided by standards that are stringent enough to prevent disorder, yet moderate enough to provide an atmosphere conducive to intellectual and personal development. A high standard of conduct is expected of all students.

When a student enrolls at South Plains College, it is assumed that the student accepts the obligations of performance and behavior imposed by the college relevant to its lawful missions, processes, and functions. Obedience to the law, respect for properly constituted authority, personal honor, integrity, and common sense guide the actions of each member of the college community both in and out of the classroom. Students are subject to federal, state, and local laws, as well as South Plains College rules and regulations. A student is not entitled to greater immunities or privileges before the law than those enjoyed by other citizens.

Students are subject to such reasonable disciplinary action as the administration of the college may consider appropriate, including suspension and expulsion in appropriate cases for breach of federal, state, or local laws, or college rules and regulations. This principle extends to conduct off-campus which is likely to have adverse effects on the college or on the educational process which identifies the offender as an unfit associate for fellow students. Any student who fails to perform according to expected standards may be asked to withdraw.

NURSING STUDENT CODE OF CONDUCT

PURPOSE

South Plains College Nursing Programs expects that all students will conduct themselves responsibly and in a manner that reflects favorably upon themselves, the college as well as the nursing profession. When a student does not act responsibly and violates the college policies, rules, regulations, or standards of conduct, formal disciplinary action may result. The conduct process reflects the nursing department's desire that students maintain high standards and present themselves as professionals.

RATIONALE

The rationale for this Nursing Student Code of Conduct is to provide nursing students and nursing faculty with a centralized and unifying policy of conduct that will foster professional accountability and patient safety.

STUDENT CIVILITY – CIVILITY AND INCIVILITY DEFINED

1. Civility has to do with courtesy, politeness, and good manners. Civility is the awareness and recognition of others in all interactions and demonstration of a high level of respect and consideration. In civility, we recognize that no action of ours is without consequence to others or ourselves. We need to anticipate what these consequences will be and choose to act in a responsible and caring way. Sometimes we cannot anticipate how others will react, but we still must remain civil and appreciate that we are all individuals that are unique and different.
2. Uncivil behaviors are acts of rudeness, disrespect, and other breeches of common rules of courtesy. These acts of incivility range from disrespectful verbal and non-verbal behaviors to physical threats to another's well-being. Incivility is a lack of awareness and recognition (intended or unintended) of others in our interactions when we fail to give them a high level of respect and consideration. Incivility usually results when one does not anticipate how actions will affect others.

Behaviors of Incivility (Below are examples and not a complete list.)

1. Inattentiveness in class
2. Absenteeism or arriving late, leaving early.
3. Yelling at professor in classroom or in clinical setting
4. Touching professor in objectionable physical contact
5. Dishonesty/lack of integrity
6. Disrespectful retorts
7. Righteous anger
8. Threats to well-being
9. Intimidating behaviors such pointing finger in face of professor, staff or peers.
10. Monopolizing the interactions with faculty or other students (not permitting others to have a turn).
11. Persistent argumentation or refusal to comply with a direct request.
12. Nonverbal disrespectful behavior such as eye rolling, groaning, or using inappropriate gestures, etc.
13. Attire that may be perceived as offensive to other students or faculty.
14. Gross and/or inappropriate behavior such as foul and/or inappropriate language.
15. Using cell phones or pagers during class
16. Holding distracting conversations in class
17. Making sarcastic remarks
18. Demanding make-up exams, extensions, or other favors
19. Falsely accusing faculty of misplacing academic work (assignments or exams)

American Nurses Association. (2015). Code of ethics for nurses. Silver Springs, MD: American Nurses Publishing. (See Appendix A for Behaviors of Incivility).

CLASSROOM CONDUCT

1. Students in the nursing programs are engaged in preparation for professional practice. Nursing practice is guided by the ANA Code of Ethics and ANA Standards of Professional Practice, which emphasize respect for others. Students in a professional nursing education program are held to these standards. All communication with faculty and other students should always be respectful even when we disagree with one another or do not get along with the other person.
2. The following are expected behaviors that support the teaching/learning environment:
    a. Address the faculty member appropriately by title or Mr. or Mrs.
    b. Arrive at your class on time.
    c. Notify the faculty member and leave a voice message or email in the event of tardiness or absence prior to class.
    d. Students who are disruptive or uncivil may be asked to leave the classroom.
    e. Students are not permitted to bring a guest or children to class.
    f. Electronic equipment or devices shall not be used without the express permission and consent of faculty.
3. Behaviors considered disruptive, unruly, or that interfere with the ability of the professor to teach may include:
    a. Intimidating behavior.
    b. Persistent argumentation, refusal to comply with a direct request, or yelling in class.
    c. Gross, lewd, or offensive behavior or gestures.
4. Any threats made against faculty will be reported to the Dean of Health Sciences and the Dean of Students which may result in sanctions on the student.

5. Any student who violates expected behaviors or engages in disruptive behavior, as explained above, may be reported to the Nursing Director and may advance further to the Dean of Health Sciences and the Dean of Students, who may impose further sanctions.
6. Online conduct reflects the same requirements as classroom conduct. Courtesy, politeness, and good manners must be used when students and faculty are involved in online education and/or communication; the same as if the interaction were to take place in person. Behavior must be responsible and caring toward others and individuals should anticipate the consequences of such conduct.

EMERGENCY MESSAGES

The student should notify his/her family that in case of an emergency during normal class schedule, they should call the Nursing Office at (806)716-2391 or (806)716-2193. Class will not be interrupted unless it is an emergency, so they must identify themselves and say it is an emergency to get immediate action.

The student should notify his/her family that in the case of an emergency during clinical rotations, they should call and leave a message or text (who they are and who they need to get in touch with for an emergency) to the number or numbers provided to them in the clinical course syllabus and/or on the clinical course schedule.

SCHEDULE CHANGES (after late registration and before census date)

To make a schedule change after late registration and before the census date, students should submit a **Schedule Change Form.** After late registration, adding a class requires instructor approval. If a student is requesting to be added to one of your courses and you approve, please email registrar@southplainscollege.edu with your approval. This can take the place of signature on the Schedule Change Form that we have required in the past.

DROPPING A CLASS

Dropping a class may be instructor-initiated. If a student is not successful in RNSG 2462 the instructor will meet with the student to discuss which class(es) will be dropped and which class(es) a grade will be assigned.

WITHDRAWING FROM A CLASS

A student wishing to withdraw from all courses should initiate the process with the Advising Office. An appointment with an advisor can be scheduled at http://www.southplainscollege.edu/admission-aid/advising/spcadvisors.php or by calling 806-716-2366.

ACCOMMODATIONS: College Policy Statements This includes the covid policy as well.

For college policy statements related to Intellectual Exchange Statements, Disabilities Statements, Non-Discrimination Statements, Title IX Pregnancy Accommodations Statements, CARE, Campus Concealed Carry Statements, COVID-19, and Artificial Intelligence Statement. visit: https://www.southplainscollege.edu/syllabusstatements/

SPECIAL INFORMATION

- **Nursing skills in the clinical sites:** The Student MUST have appropriate supervision AND instructor permission prior to performing any clinical skills. Students are encouraged to perform as many clinical skills as possible during their clinical rotations and it is the student's responsibility to seek out new skills to perform.
- **Administration of medications at the clinical sites:**
  - **MEDICATION MAY BE GIVEN ONLY WHEN THE INSTRUCTOR IS PRESENT**
    - If the student has a med contract **and** has instructor permission, the student is permitted to administer medications to the client with the supervision of their TCPN instead of the instructor.
    - The student is never allowed to administer medications to any client alone.
  - A student must review their medications with the clinical instructor prior to administration to any client at a clinical site in order to be deemed ready to safely give meds.
  - Students unable to review the medications to the clinical instructor's satisfaction will be deemed unsafe and unable to administer medications that day.
  - Students deemed unsafe to administer medications **more than twice during their clinical rotations will receive a failure in RNSG 2462 and will be removed from the course and all concurrent courses.**
- **Unsafe clinical Performance:** The clinical instructor will dismiss the student from the clinical setting if the student demonstrates unsafe clinical performance. Examples may be any of the following:
  - Places a client in physical or emotional jeopardy.
  - Violates the HIPAA regulations.
  - Abuses their computer access at the various hospitals.
  - Inadequately and/or inaccurately utilizes the nursing process.
  - Violates previously mastered principles/learning/objectives in carrying out nursing care skills and/or delegated medical functions.
  - Assumes inappropriate independence in actions or decisions.
  - Fails to recognize own limitations, incompetence, and/or legal responsibilities.
  - Fails to accept moral and legal responsibility for own actions and violating professional integrity in Code for Nurses.
  - Unsafe practice
  - Failure to comply with SPC, SPC ADNP, and institutions policies and procedures.
  - Fails to assume care of the assigned patient.

- Failure or refusal to administer life saving measures within the student's scope of practice, (i.e. CPR)
- **THESE INCIDENCES MAY RESULT IN COURSE FAILURE**

FOUNDATIONS

BASIC SKILLS–Reads, Writes, Performs Arithmetic and Mathematical Operations, Listens and Speaks

F-1 Reading–locates, understands, and interprets written information in prose and in documents such as manuals, graphs, and schedules.

F-2 Writing–communicates thoughts, ideas, information and messages in writing and creates documents such as letters, directions, manuals, reports, graphs, and flow charts.

F-3 Arithmetic–performs basic computations; uses basic numerical concepts such as whole numbers, etc.

F-4 Mathematics–approaches practical problems by choosing appropriately from a variety of mathematical techniques.

F-5 Listening–receives, attends to, interprets, and responds to verbal messages and other cues.

F-6 Speaking–organizes ideas and communicates orally.

THINKING SKILLS–Thinks Creatively, Makes Decisions, Solves Problems, Visualizes and Knows How to Learn and Reason

F-7 Creative Thinking–generates new ideas.

F-8 Decision-Making–specifies goals and constraints, generates alternatives, considers risks, evaluates and chooses best alternative.

F-9 Problem Solving–recognizes problems, devises and implements plan of action.

F-10 Seeing Things in the Mind's Eye–organizes and processes symbols, pictures, graphs, objects, and other information.

F-11 Knowing How to Learn–uses efficient learning techniques to acquire and apply new knowledge and skills.

F-12 Reasoning–discovers a rule or principle underlying the relationship between two or more objects and applies it when solving a problem.

PERSONAL QUALITIES–Displays Responsibility, Self-Esteem, Sociability, Self-Management, Integrity and Honesty

F-13 Responsibility–exerts a high level of effort and perseveres towards goal attainment.

F-14 Self-Esteem–believes in own self-worth and maintains a positive view of self.

F-15 Sociability–demonstrates understanding, friendliness, adaptability, empathy and politeness in group settings.

F-16 Self-Management–assesses self accurately, sets personal goals, monitors progress and exhibits self-control.

F-17 Integrity/Honesty–chooses ethical courses of action.

SCANS COMPETENCIES

C-1 **TIME** - Selects goal - relevant activities, ranks them, allocates time, prepares and follows schedules.

C-2 **MONEY** - Uses or prepares budgets, makes forecasts, keeps records and makes adjustments to meet objectives.

C-3 **MATERIALS AND FACILITIES** - Acquires, stores, allocates, and uses materials or space efficiently.

C-4 **HUMAN RESOURCES** - Assesses skills and distributes work accordingly, evaluates performance and provides feedback.

INFORMATION - Acquires and Uses Information

C-5 Acquires and evaluates information.

C-6 Organizes and maintains information.

C-7 Interprets and communicates information.

C-8 Uses computers to process information.

INTERPERSONAL–Works With Others

C-9 Participates as a member of a team and contributes to group effort.

C-10 Teaches others new skills.

C-11 Serves Clients/Customers–works to satisfy customer's expectations.

C-12 Exercises Leadership–communicates ideas to justify position, persuades and convinces others, responsibly challenges existing procedures and policies.

C-13 Negotiates-works toward agreements involving exchanges of resources; resolves divergent interests.

C-14 Works with Diversity–works well with men and women from diverse backgrounds.

SYSTEMS–Understands Complex Interrelationships

C-15 Understands Systems–knows how social, organizational, and technological systems work and operates effectively with them.

C-16 Monitors and Corrects Performance–distinguishes trends, predicts impacts on system operations, diagnoses systems performance and corrects malfunctions.

C-17 Improves or Designs Systems–suggests modifications to existing systems and develops new or alternative systems to improve performance.

TECHNOLOGY–Works with a Variety of Technologies

C-18 Selects Technology–chooses procedures, tools, or equipment, including computers and related technologies.

C-19 Applies Technology to Task–understands overall intent and proper procedures for setup and operation of equipment.

C-20 Maintains and Troubleshoots Equipment–prevents, identifies, or solves problems with equipment, including computers and other technologies.