

### Course Syllabus

COURSE: RNSG 1413 (4:4:4) Foundation for Nursing Practice  
 SEMESTER: Fall 2019  
 CLASS DAYS: See course calendar  
 CLASS TIMES: See course calendar  
 FACEBOOK: <https://www.facebook.com/SPCNursing17/>

Name:	Phone Numbers	Email	Office	Office Hours
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**“South Plains College improves each student’s life.”**

### GENERAL COURSE INFORMATION

\*It is the responsibility of each student to be familiar with the content and requirements listed in the course syllabus.\*

### COURSE DESCRIPTION

Introduction to the role of the professional nurse as provider of patient-centered care, patient safety advocate, member of the health care team, and member of the profession. Content presented in this course provides the fundamental components to meet minor/major client needs in providing for a safe, effective care environment, health promotion, psychosocial integrity, and physiological integrity (ATI Fundamentals for Nursing, 9<sup>th</sup> ed., 2016). Content includes fundamental concepts in normal body systems, basic influences/changes in the body systems, implementation of basic concepts in nursing practice, history of professional nursing, and utilizing the nursing process in a systematic framework for decision-making and critical thinking. Emphasis is on knowledge, judgement, skills and professional values within a legal/ethical framework.

RNSG 1413 involves the development of basic nursing principles essential in caring for the individual who is influenced by genetic inheritance, life experiences and cultural background and is part of a larger community. The student will develop observational and communication skills. Emphasis is placed on the unifying concepts of basic human needs, roles of the nurse, and professional nursing practice. The focus is on the client in a state of homeostasis with attention to interruptions, caused by common stressors that prevents need attainment.

Prerequisites: Psychology 2314, Biology 2401 & 2420, and English 1301. Concurrent enrollment of RNSG 1105, RNSG 1144, RNSG 1160, and RNSG 1115. If RNSG 1115 has been successfully completed concurrent enrollment is not required. Failure of RNSG 1413, 1160, 1105, 1144, and/or 1115 will require repeating all Level I Semester I courses.

## STUDENT LEARNING OUTCOMES

At the completion of the semester students will:
<ul style="list-style-type: none"><li>Identify the purpose of nurse practice acts, standards for nursing practice, and guidelines for professional practice.<ul style="list-style-type: none"><li>Develop an understanding of nursing practice with a focus on basic concepts and nursing skills.</li></ul></li><li>Identify the role of the nurse in assisting patients in the management of the comfort, physiological, safety, and situational needs.</li></ul>
4. Understand the principles of therapeutic communication.
<ul style="list-style-type: none"><li>Utilize the nursing process within a structured setting with individual clients from diverse populations experiencing common, well defined, reoccurring alterations in health.</li></ul>
6. Understand guidelines for effective documentation meeting ethical and legal standards.
7. Describe pharmacological and non-pharmacological therapies used in patient care.
8. Utilize information technologies to retrieve information and accurately document patient care.
9. Identify safety and infection control procedures to protect patients and health care personnel.
10. Discuss nursing care of patients with integumentary and genitourinary disorders.
11. Understand the needs of patient's cultural, language, ethnic, or spiritual needs.
12. Understand basic concepts of nutrition and the role it plays in patients overall health.

**COURSE OBJECTIVES** - SCANs (Secretary's Commission on Attaining Necessary Skills) Competencies foundations skills found within this course are (C1, C3, C4-7, C9, C11-17, F2-9, F11-15, & F17) SPC ADNP Graduate Outcomes: 1-5. DEC's (Differentiated Essential Competencies) are attached at the end of the syllabus and listed in each blackboard module.

## EVALUATION METHODS

Computer-based exams, written exams, written assignments, quizzes, and other projects as assigned.

Teaching methods: lecture, scenarios, case studies, focus learning groups, ATI learning modules

Web Based: online assignment submissions, blackboard, ATI testing

## ACADEMIC INTEGRITY

It is the aim of the faculty of South Plains College to foster a spirit of complete honesty and a high standard of integrity. The attempt of any student to present as his or her own any work which he or she has not honestly performed is regarded by the faculty and administration as a most serious offense and renders the offender liable to serious consequences, possibly suspension.

**Cheating** - Dishonesty of any kind on examinations or on written assignments, illegal possession of examinations, the use of unauthorized notes during an examination, obtaining information during an examination from the textbook or from the examination paper of another student, assisting others to cheat, alteration of grade records, illegal entry or unauthorized presence in the office are examples of cheating. Complete honesty is required of the student in the presentation of any and all phases of coursework. This applies to quizzes of whatever length, as well as final examinations, to daily reports and to term papers.

**Plagiarism** - Offering the work of another as one's own, without proper acknowledgment, is plagiarism; therefore, any student who fails to give credit for quotations or essentially identical expression of material taken from books, encyclopedias, magazines and other reference works, or from themes, reports or other writings of a fellow student, is guilty of plagiarism.

Students are expected to adhere to the professional standards set forth in the Associate Degree Nursing Program School of Nursing Student Handbook, as well as the American Nurses Association Code of Ethics for Nurses. It is the responsibility of the School of Nursing to teach and model professional behaviors, and it is the responsibility of the student to demonstrate professional and academic integrity. The student is representing the School of Nursing and are expected to maintain the highest standards. Any point deductions will be taken from the final course average.

Professional Integrity	Point deduction from final course grade
Applies legal and ethical standards	- 1 point per variance
Maintains patient confidentiality	- 1 point per variance
Professional Behaviors	
Exhibits professional attitude	- 0.5 points per variance
Accountable for learning	- 0.5 points per variance
Responds to faculty/staff contact within 24 hours	- 0.5 points per variance
Attends all appointments, including appointments with faculty and retention counselors	- 0.5 points per variance
Scheduling and Attendance	
Adheres to institutional policies and procedures related to scheduling	- 0.5 points per variance
Accountable for developing and adhering to schedule	- 0.5 points per variance

## VERIFICATION OF WORKPLACE COMPETENCIES

No external learning experiences are provided in this course but learning experiences in the lab provides the setting in which the student applies workplace competencies. Successful completion of the designated Semester X course outcomes will allow the student to continue to advance within the program. Successful completion of RNSG 1413 meets the requirements as stated in the Differentiated Essential Competencies of Graduates of Texas Nursing Program.

## BLACKBOARD

Blackboard is an e-Education platform designed to enable educational innovations everywhere by connecting people and technology. This educational tool will be used in this course throughout the semester.

## FACEBOOK

The nursing program has a Facebook page at <https://www.facebook.com/SPCNursing17/>. In addition to the South Plains College website; this Facebook page will be used to keep students up-to-date on program activities, weather delays, South Plains College announcements and will help with program recruitment. “Liking” the South Plains College Nursing Facebook page is not mandatory, nor are personal Facebook accounts, in order to access this page.

## SCANS AND FOUNDATION SKILLS

Refer also to Course Objectives. Scans and Foundation Skills attached

## SPECIFIC COURSE INFORMATION

## TEXT AND MATERIALS

Ackley, B. J., Ladwig, G. B., & Makic, M. (2020). *Nursing diagnosis handbook: An evidence-based guide to planning care* (12<sup>th</sup> ed.). Elsevier: Mosby. ISBN: 9780323551120

ATI Nursing Education. (2016). *Fundamentals for Nursing: Review module* (9<sup>th</sup> ed.). Assessment Technologies Institute, LLC.

ATI Nursing Education. (2016). *Nutrition for Nursing: Review module* (9<sup>th</sup> ed.). Assessment Technologies Institute, LLC.

ATI Nursing Education. (2016). *Pharmacology for Nursing: Review module* (9<sup>th</sup> ed.). Assessment Technologies Institute, LLC.

Houghton, P., & Houghton, T. (2009). *APA: The easy way* (2<sup>nd</sup> ed.). XanEdu. ISBN: 9780923568962

Kee, J. (2014). *Laboratory and diagnostic testing with nursing implications* (10<sup>th</sup> ed.). Pearson.

Taylor, C., Lillis, C., & Lynn, P. (2019). *Fundamentals of Nursing: The art and science of person-centered nursing care* (9<sup>th</sup> ed.). Wolters Kluwer. ISBN: 9781496362179

Any Nursing Drug Handbook (not Davis)

## **RECOMMENDED TEXTS**

American Psychological Association. (2010). *Publication manual of the American Psychological Association* (6<sup>th</sup> ed.). Washington, DC: Author.

Hinkle, J., & Cheever, K. (2014). *Brunner & Suddarth's textbook of medical-surgical nursing* (13<sup>th</sup> ed.). Wolters Kluwer Health: Lippincott Williams & Wilkins.

## **ADDITIONAL CLASSROOM ITEMS**

Students should come to class prepared. Power point lecture notes should be printed prior to lecture if desired. Students may use pen and paper or a laptop computer/tablet to take notes during lecture.

## **ATTENDANCE POLICY (\*READ CAREFULLY)**

### **Class Attendance**

Students are expected to attend all classes in order to be successful in a course. The student may be administratively withdrawn from the course when absences become excessive as defined in the course syllabus.

When an unavoidable reason for class absence arises, such as illness, an official trip authorized by the college or an official activity, the instructor may permit the student to make up work missed. It is the student's responsibility to complete work missed within a reasonable period of time as determined by the instructor. Students are officially enrolled in all courses for which they pay tuition and fees at the time of registration. Should a student, for any reason, delay in reporting to a class after official enrollment, absences will be attributed to the student from the first class meeting.

Students who enroll in a course but have "Never Attended" by the official census date, as reported by the faculty member, will be administratively dropped by the Office of Admissions and Records. A student who does not meet the attendance requirements of a class as stated in the course syllabus and does not officially withdraw from that course by the official census date of the semester, may be administratively withdrawn from that course and receive a grade of "X" or "F" as determined by the instructor. Instructors are responsible for clearly stating their administrative drop policy in the course syllabus, and it is the student's responsibility to be aware of that policy. It is the student's responsibility to verify administrative drops for excessive absences through MySPC using his or her student online account. If it is determined that a student is awarded financial aid for a class or classes in which the student never attended or participated, the financial aid award will be adjusted in accordance with the classes in which the student did attend/participate and the student will owe any balance resulting from the adjustment.

([http://catalog.southplainscollege.edu/content.php?catoid=47&navoid=1229#Class\\_Attendance](http://catalog.southplainscollege.edu/content.php?catoid=47&navoid=1229#Class_Attendance))

The SPC ADNPN policy must be followed. Refer to the SPC ADNPN Nursing Student Handbook to review this policy. In addition, refer to the attendance policy found in the South Plains College Catalog.

Punctual and regular class attendance, as stated in the SPC handbook, is required of all students attending South Plains College. According to SPC Student Handbook, there are no excused absences. The Instructor/course leader has the prerogative of dropping the student from the course for any absences. Students are expected to attend all lecture days. In the event of illness, it is the student's responsibility to notify his/her instructor. The student can miss no more than four (4) hours of classroom lecture. A student missing more than four (4) classroom lecture hours will be dropped from RNSG 1413. The course leader may initiate the withdrawal of the student for any absences. Reinstatement is handled on an individual basis. Do not be tardy for lecture; students late to class may receive deductions on professional standards. Cellular phones must be turned off during the lecture period or while in the NLRL (nursing learning resource lab). Failure to turn off phone before class may result in deductions on professional standards.

## ASSIGNMENT POLICY

All assignments must be completed by the assigned due date. Late and/or incomplete work will not be accepted and a grade of zero will be recorded. Assignments, quizzes, exams, and skills missed due to an unexcused absence may not be made up. Assignments are due by the assigned dates and times in Central Standard Time (CST) on the class schedule. Students should contact faculty prior to the due date and time if they anticipate material will be late. Please note contacting faculty will not guarantee the receipt of an extension for the assignment. Please allow enough time for preparation and submission of each assignment prior to the scheduled due date. Failure to complete any assignment by due date will result in professional standard point deductions on final grade. Student must scan required documents before uploading into Blackboard. Scanners are located in the classroom and the video reviewing room. Students may also choose an app of choice (I-scan, etc.). Assignments must be uploaded as a PDF.

## Student Presentations

Students will work in collaborative groups developing presentations on assigned topics to present to classmates. Presentations will be graded on a rubric by faculty. Presentations will consist of **4%** of the final grade.

## Simulation Discussion Board Forum

Students will be assigned one (1) day to attend a simulation experience. Students will be required to complete a discussion board forum accounting for **4%** of the course grade. Students may find the grading rubric on Blackboard under Course Content, Discussion Board Forum. This assignment is due by the dates listed on the course schedule in the syllabus. Failure to complete the discussion board by the due date will result in a zero. It is the student's responsibility to locate the discussion forum in blackboard; if a student is unable to view the forum the student should notify the course facilitator on the first day of the forum and notify information technology.

## Quizzes

Each quiz includes 15 questions. Students will receive 1 minute per question. Students will be required to complete quizzes in class on assigned topics. See course calendar for due dates. Quizzes will be administered in Blackboard. Students must bring a laptop/tablet to complete the quiz. Quizzes cannot be made up. Missed quizzes will result in a zero. Quizzes will consist of **10%** of the final grade.

## ATI Skills Modules

Students will be required to complete the ATI pretest, learning module and post-test for each skill module assigned. Failure to complete pretest and learning module will result in a **10-point deduction** on the final posttest. Pretest and lesson must be completed by 2300 the day prior to lecture. Posttest must be completed by 2300 on the day of lecture. ATI posttests will account for **10%** of the final course grade. Failure to complete the skills modules by the due date will result in a zero.

ATI Skills Topic	Pre-test due date by 2300	Post-test due date by 2300
Healthcare Fraud, Waste & Abuse Prevention	8/28	8/29

HIPAA	8/26	8/27
Surgical Asepsis	9/11	9/12
Diabetes Management	9/23	9/24
Pain Management	9/25	9/26
Airway Management	10/7	10/8
Oxygen	10/7	10/8
Nasogastric Tube	10/14	10/15
Enteral Tube Feeding	10/14	10/15

### **Pharmacology Preparation**

Students will prepare to review medications as assigned in the course, see course schedule. Students will complete medication cards for the medications on the assigned list and upload in Blackboard under the assignment link. Students must bring completed medication cards to all clinical/simulation experiences. Failure to complete the assignment by the due date will result in professional standard deductions.

### **Advanced Simulation**

Students will work in groups of 3-4 to complete a simulation scenario. All skills passed up to this point may be implemented in the scenario. Students will receive 5-10 minutes to review the clients chart and develop a plan of action. Students will receive 25 minutes to complete the scenario. After the scenario, students will debrief and discuss what occurred in the simulation, areas needing improvement, and what went well.

### **Additional Practice**

At any time a faculty member can require a student to complete additional practice in the simulation lab to ensure student and client safety in clinical. If not completed, the student will receive deductions on professional standards.

### **COMPUTER USAGE**

As computer technology in the field of health occupations continues to become more popular, computers will be used in this course for several assignments. All students have access to computers and printers on the South Plains College campus. Students will be expected to utilize computers to access assignments and classroom resources. All registered students are supplied with a working email account from South Plains College. In order to take exams, students must have their username and password. **ALL STUDENTS ARE EXPECTED TO KNOW THEIR SPC STUDENT USERNAME AND PASSWORD.**

### **COMPUTER LAB USAGE**

The computer lab(s) on any campus may be used by students during scheduled open hours or as assigned by an instructor. Printer paper will not be provided for students to print materials but students may seek assistance from faculty or staff to request lab paper from the college if needed. Lack of computer lab paper is not an excuse for not having homework assignments, skills lab sheets, or any other required documents. Students should come prepared for class.

### **EXAMS**

Each unit exam includes 70 questions. Students will receive 1.5 minutes per question. Students must receive a **cumulative grade of 77%** or better on all exams, including the ATI Fundamentals exam and comprehensive final, to pass RNSG 1413. Students scoring a level 2 or 3 on the ATI Fundamentals exam may be exempt from the comprehensive final, if desired. Students unsuccessful in achieving a level 2 on the ATI Fundamentals Exam will be required to complete the comprehensive final. Exams scores will not be rounded. Assignments will not be included until a **77%** exam average is obtained. Students receiving less than a **77%** on any exam must meet with the retention counselor. Unit exams will consist of **60%** of the final course grade. Comprehensive final will consist of **12%** of the final grade. The exam policy includes the following:

- Personal belongings are not allowed in the lab during testing.
- Pencils, calculators and scratch paper will be issued to students prior to exam. These items must be returned prior to exiting testing area.
- Cell phones and/or smart watches are not allowed in the lab during testing.
- Students must adhere to lab rules.
- Hats or hoodies may not be worn.
- Talking will not be permitted; questions will be answered by an instructor.
- Any action interpreted as cheating by facilitating instructor may result in immediate removal from testing lab, a zero recorded for the test grade and possible removal from SPC nursing program.

### **ATI Fundamentals Exam**

Students will be required to take a fundamentals ATI predictor exam. The ATI exam will include 70 questions and students will have one minute per question. The purpose of the exam is to evaluate the competency of the student's knowledge of fundamentals. Students will receive a level from ATI and the grade will be calculated accordingly.

Level	Score
Level 3	95
Level 2	85
Level 1	70
Below Level 1	60

**The student must achieve a weighted average of 77% or greater on the unit exams and ATI exam to pass the course.**

### **Practice ATI Exams/Focused Review**

Student will be required to complete two forms of the ATI practice tests for both fundamentals and nutrition. Focused review (FR) and homework will be required for the first practice test completed, nutrition and fundamentals. Students who fail to complete FR and homework will receive professional standard deductions. ATI required FR and homework schedule, please see below:

Practice Exam Score	ATI Focused Review Required Time
59 or below	4 Hours (minimum)
60-64	3 Hours (minimum)
65-69	2 Hours (minimum)
70-79	1 Hour (minimum)
80 or above	Focused Review Not Required

Focused Review: Students may locate the Focused Review tab by going to "My Results" and finding the test you want (under the "Practice Assessments" tab). To the right, you will see a button for Focused Review (FR). Once you click on that button, it will take you to the chapters in the online book to review for that particular missed question, as well as videos and other resources (test strategies, nursing process, etc.) that will help you. Print out your results pages, as the FR correlates with your results. It also facilitates doing your homework at the same time. You can leave the FR and return at any time. Your time spent is recorded for each sign-in and your total time.

Homework: For each question missed the student must provide 3 important key points to remember about the topic and subtopic. Submit homework in Blackboard under the assignment link. Please see course schedule for due dates. Late assignments will be subject to deductions on the professional standards.

## REMEDIATION

Remediation is one essential component to ensure student success. Therefore, any student scoring below 77% on any exam is required to make an appointment with the retention counselor as designated by the instructions of the course facilitator. The student will be further required to meet weekly with the retention counselor to develop an individualized plan for success. Contact with the retention counselor must be made within 72 hours (3 business days) after the exam grades have been released. The initial meeting must be completed prior to the next exam. Students who are unsuccessful on exams and do not meet with the retention counselor within the timeframe may receive deductions from Professional Standards and will be at risk for failure of the course. In an effort to enhance student success in the program, students may self-refer or be referred by faculty for reasons other than exam success, such as time management, test-taking skills or test anxiety.

## GRADING POLICY

The grade for this course will be determined upon completion of the following components:

Unit Exams (6)	60%
Comprehensive Final	12%
*Student Presentations	4%
*Simulation Discussion Board Forum	4%
*Quizzes	10%
*ATI Skills Module Posttest Assignments (9)	10%
*ATI Focused Review/Homework	Pass/Fail

**\*Additional assignments will not be included until a 77% exam (unit and comprehensive final) average is obtained.**

Course grades are based on the following scale:

A= 90-100%  
B= 80-89.99%  
C= 77-79.99%  
D= 60-76.99%  
F= below 60%



## COURSE SCHEDULE

Date	Topic	Required Readings	Assignment Due By
<b>8/26</b> 0900-1100  1100-1200	Syllabus Review 1105, 1413, 1115  Lab Orientation	RNSG 1105, RNSG 1413, RNSG 1115 (On Blackboard for each course)	
<b>8/27</b> 0900-1000 1100-1200 1300-1400 1400-1500	Infection Control Critical Thinking & Clinical Judgement The Interprofessional Team, Legal & Ethical Responsibilities Hygiene	ATI 10; Taylor 24 ATI 8, 2-4; Taylor 6, 7, 9, 10  ATI 37; Taylor 31	Communicable Diseases, read/sign Due by 2300
<b>8/28</b> 0900-1000 1000-1200	Rest and Sleep Ergonomic Principles, Ambulation, Transferring, Range of Motion	ATI 38; Taylor 34 ATI 14, 40; Taylor 33	
<b>8/29</b> 0900-0930  0930-1130	<b>Quiz 1</b> Health Care Delivery Systems (Healthcare Fraud, Waste & Abuse Prevention) Vital Signs	ATI 1; Taylor 11  ATI 27; Taylor 25	
<b>8/30</b>	Active Shooter		Due by 2300
<b>9/6</b> 0900-1030    1130-1200	<b>Exam 1:</b> Infection Control, Hygiene, Health care Delivery Systems, Vital Signs, Rest & Sleep, Ergonomic Principles, Ambulation, Transferring, Critical Thinking & Clinical Judgement, The Interprofessional Team, Legal & Ethical Responsibilities Exam 1 Review if desired/required		
<b>9/12</b> 0900-1000 1030-1130 1130-1330	Sensory Perception Basic Nutrition & Oral Hydration Medical & Surgical Asepsis	ATI 45; Taylor 44 ATI 39; Taylor 36 ATI 10; Taylor 24, 30	
<b>9/21</b>	Pharmacology Preparation Medication List 1		Due by 2300
<b>9/23</b> 0900-1000	Delegation & Supervision, Nursing Process	ATI 6, 7; Taylor 13-18	
<b>9/24</b> 0900-1030  1030-1130 1130-1200  1500-1600	Client & Home Safety, Security & Disaster Plans Nutrition: Vitamins and Minerals <b>Quiz 2</b> Diabetes Management/ Specimen Collection for Glucose Monitoring Culture & Spirituality	ATI 12, 13, 15: Taylor 27  ATI 39; Taylor 36 ATI Pharm 52; ATI 39 Taylor 36 ATI 35; Taylor 5, 46	

<b>9/26</b> 0900-1130  1130-1200	Psychosocial Integrity, Pain Management  Complementary & Alternative Therapies	ATI 32-34, 36, 41; Taylor 41, 43-46  ATI 42; Taylor 28	
<b>9/27</b> 0900-1030          1130-1200	<b>Exam 2:</b> Client & Home Safety, Security & Disaster Plans, Sensory Perception, Basic Nutrition & Oral Hydration, Medical & Surgical Asepsis, Delegation & Supervision, Client & Home Safety, Vitamins & Minerals, Diabetes Management/ Specimen Collection, Culture & Spirituality, Psychosocial Integrity, Pain Management, Complementary & Alternative Therapies Exam 2 Review if desired/required		
<b>9/28</b>	Pharmacology Preparation Medication List 2		Due by 2300
<b>9/30</b> 0900-1030	Pharmacology & Parenteral Therapies	ATI 46-47; Taylor 29	
<b>10/1</b> 0900-1200	Pharmacology & Parenteral Therapies	ATI 48-51; Taylor 28	
<b>10/2</b> 0900-1200	Pharmacology & Parenteral Therapies	ATI 48-51; Taylor 28	
<b>10/4</b> 0900-1030  1130-1200	<b>Exam 3:</b> Pharmacology & Parenteral Therapies, Calculations Exam 3 Review if desired		
<b>10/7</b> 0800-1700	Reese Simulation Lab	Reese Campus	
<b>10/8</b> 0900-1000 1100-1200 1300-1400	Bowel Elimination Airway Management Urinary Elimination	ATI 43; Taylor 38 ATI 53; Taylor 39 ATI 44; Taylor 37	
<b>10/9</b> 0800-1700	Reese Simulation Lab	Reese Campus	
<b>10/10</b> 0900-1030  1030-1130	<b>Quiz 3</b> Nursing & Nutrition throughout the Lifespan/ Healthy Eating <b>Quiz 4</b> Information Technology,	ATI 16-25, 39; Taylor 4, 36  ATI 5, 9; Taylor 19, 20	

1130-1330	Admissions, Transfers & Discharges Powerchart Training		
<b>10/11</b>	<b>Fall Break</b>		
<b>10/14</b> 1030-1200	<b>Exam 4:</b> Bowel elimination, Airway Management, Urinary Elimination, Nutrition and Nursing Throughout the Lifespan, Healthy Eating, Information Technology, Admissions, Transfers & Discharges		
1300-1330	Exam 4 Review if desired/required		
<b>10/15</b> 0900-1100	Pressure Ulcers and Wounds, Wound Management, Bacterial, Viral, Fungal and Parasitic Infections	ATI 55, 56; Taylor 32	
1100-1200	Nasal Gastric Intubation	ATI 54; Taylor 36	
1300-1330	Enteral Feedings	ATI 10; Taylor 36	
1330-1400	Modified Diets		
<b>10/16</b> 0800-1200	Power Chart Training	Medical Office Plaza	
1300-1600	Hospital Orientation	UMC	
<b>10/17</b> 0900-1600	Reese Advanced Simulation I	Reese Campus	
<b>10/18</b> 0900-1600	Reese Advanced Simulation II	Reese Campus	
<b>10/23</b> 0900-1100	<b>Quiz 5</b> Fluid Imbalance & Electrolytes	ATI 57, 58; Taylor 40	
<b>10/23</b>	Discussion Forum Simulation Assignment		Due by 2300
<b>10/24</b> 0900-1030	<b>Exam 5:</b> Pressure Ulcers, Wound management, Bacterial, Viral, Fungal & Parasitic Infections, Nasogastric Intubation, Enteral Feeding, Modified Diets, Fluid Imbalances and Electrolytes		
1130-1200	Exam 5 Review if desired/required		
<b>10/25</b> 0900-1600	Reese Advanced Simulation III	Reese Campus	
<b>11/8</b>	ATI Fundamentals Practice Test A		Due by 2300
<b>11/15</b>	ATI Fundamentals Practice Test A Focused Review & HW		Due by 2300
<b>11/22</b>	ATI Fundamentals Practice Test B		Due by 2300
<b>12/5</b> 1400-1600	ATI Fundamentals Exam		
<b>12/9</b> 0900-1030	Final Exam		
<b>12/9</b>	Faculty Assessment in Blackboard		Due by 2300

## COMMUNICATION POLICY

Electronic communication between instructor and students in this course will utilize the South Plains College “My SPC” and email systems. I will utilize text messaging and you may communicate with me this way also. The instructor will not initiate communication using private email accounts. Students are encouraged to check SPC email on a regular basis each week of class. Students will also have access to assignments, web-links, handouts, and other vital material which will be delivered via the classroom website. Any student having difficulty accessing the classroom website or their email should immediately contact their instructor for direction. The instructor will work with any student to ensure the student has access to a computer on campus and can obtain the needed class content that is located on the course website.

## CAMPUS CARRY

Campus Concealed Carry - Texas Senate Bill - 11 (Government Code 411.2031, et al.) authorizes the carrying of a concealed handgun in South Plains College buildings only by persons who have been issued and are in possession of a Texas License to Carry a Handgun. Qualified law enforcement officers or those who are otherwise authorized to carry a concealed handgun in the State of Texas are also permitted to do so. Pursuant to Penal Code (PC) 46.035 and South Plains College policy, license holders may not carry a concealed handgun in restricted locations. For a list of locations, please refer to the SPC policy at:

([http://www.southplainscollege.edu/human\\_resources/policy\\_procedure/hhc.php](http://www.southplainscollege.edu/human_resources/policy_procedure/hhc.php))

Pursuant to PC 46.035, the open carrying of handguns is prohibited on all South Plains College campuses. Report violations to the College Police Department at 806-716-2396 or 9-1-1.

## STUDENT CONDUCT

Rules and regulations relating to the students at South Plains College are made with the view of protecting the best interests of the individual, the general welfare of the entire student body and the educational objectives of the college. As in any segment of society, a college community must be guided by standards that are stringent enough to prevent disorder, yet moderate enough to provide an atmosphere conducive to intellectual and personal development.

A high standard of conduct is expected of all students. When a student enrolls at South Plains College, it is assumed that the student accepts the obligations of performance and behavior imposed by the college relevant to its lawful missions, processes and functions. Obedience to the law, respect for properly constituted authority, personal honor, integrity and common sense guide the actions of each member of the college community both in and out of the classroom.

Students are subject to federal, state and local laws, as well as South Plains College rules and regulations. A student is not entitled to greater immunities or privileges before the law than those enjoyed by other citizens. Students are subject to such reasonable disciplinary action as the administration of the college may consider appropriate, including suspension and expulsion in appropriate cases for breach of federal, state or local laws, or college rules and regulations. This principle extends to conduct off-campus which is likely to have adverse effects on the college or on the educational process which identifies the offender as an unfit associate for fellow students. Any student who fails to perform according to expected standards may be asked to withdraw. Rules and regulations regarding student conduct appear in the current Student Guide.

## SPECIAL REQUIREMENTS (\*Read Carefully)

- Students must present the signature page acknowledging that the student has read and understands the content of syllabus, program and clinical handbook, grievance policy, and appeals process.
- **Cell Phones** – Cell phones are to be turned OFF or silenced during scheduled class periods. **Text messaging is not allowed during scheduled class/lab times.** Cell phones are to be used outside the classroom or lab only on designated breaks. Students are not allowed to have cell phones on their person during exams.

**COURSE DISCLAIMER**

Working within the healthcare field can be stressful and requires a mentally tough individual to provide medical care in the hospital environment. In order to better prepare students for a career in the healthcare profession, there will be times during this course where students will be exposed to training scenarios and situations that will be unpleasant to the average college student. If the student does not feel they can tolerate this type of learning environment, they should discuss this with me immediately before continuing the course. Additionally, enrollment in this course does not guarantee a passing grade, successful completion of the nursing curriculum, or NCLEX- RN examination.

**GRIEVANCE POLICY**

The student is responsible for scheduling an appointment with the instructor/course leader to discuss the final grade or discipline action. If the student is not satisfied, he/she should schedule an appointment with the Level I Semester I Course Leader. The next chain of command is to make an appointment with the Director of the Associate Degree Nursing Program, following that would be the Health Occupations Dean. The procedure will follow the same as found in the student handbook.

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## **ACCOMMODATIONS**

### **DIVERSITY STATEMENT**

In this class, the teacher will establish and support an environment that values and nurtures individual and group differences and encourages engagement and interaction. Understanding and respecting multiple experiences and perspectives will serve to challenge and stimulate all of us to learn about others, about the larger world and about ourselves. By promoting diversity and intellectual exchange, we will not only mirror society as it is, but also model society as it should and can be.

### **DISABILITIES STATEMENT**

Students with disabilities, including but not limited to physical, psychiatric, or learning disabilities, who wish to request accommodations in this class should notify the Disability Services Office early in the semester so that the appropriate arrangements may be made. In accordance with federal law, a student requesting accommodations must provide acceptable documentation of his/her disability to the Disability Services Office. For more information, call or visit the Disability Services Office at Levelland Student Health & Wellness Center 806-716-2577, Reese Center (also covers ATC) Building 8: 806-716-4675, Plainview Center Main Office: 806-716-4302 or 806-296-9611, or the Health and Wellness main number at 806-716-2529.

### **PREGNANCY ACCOMMODATIONS STATEMENT**

If you are pregnant, or have given birth within six months, Under Title IX you have a right to reasonable accommodations to help continue your education. Students who wish to request accommodations must contact the Health and Wellness Center at 806-716-2529 to initiate the process.

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## FOUNDATION SKILLS

### **BASIC SKILLS–Reads, Writes, Performs Arithmetic and Mathematical Operations, Listens and Speaks**

F-1 Reading–locates, understands, and interprets written information in prose and in documents such as manuals, graphs, and schedules.

F-2 Writing–communicates thoughts, ideas, information and messages in writing and creates documents such as letters, directions, manuals, reports, graphs, and flow charts.

F-3 Arithmetic–performs basic computations; uses basic numerical concepts such as whole numbers, etc.

F-4 Mathematics–approaches practical problems by choosing appropriately from a variety of mathematical techniques.

F-5 Listening–receives, attends to, interprets, and responds to verbal messages and other cues.

F-6 Speaking–organizes ideas and communicates orally.

### **THINKING SKILLS–Thinks Creatively, Makes Decisions, Solves Problems, Visualizes and Knows How to Learn and Reason**

F-7 Creative Thinking–generates new ideas.

F-8 Decision-Making–specifies goals and constraints, generates alternatives, considers risks, evaluates and chooses best alternative.

F-9 Problem Solving–recognizes problems, devises and implements plan of action.

F-10 Seeing Things in the Mind’s Eye–organizes and processes symbols, pictures, graphs, objects, and other information.

F-11 Knowing How to Learn–uses efficient learning techniques to acquire and apply new knowledge and skills.

F-12 Reasoning–discovers a rule or principle underlying the relationship between two or more objects and applies it when solving a problem.

### **PERSONAL QUALITIES–Displays Responsibility, Self-Esteem, Sociability, Self-Management, Integrity and Honesty**

F-13 Responsibility–exerts a high level of effort and perseveres towards goal attainment.

F-14 Self-Esteem–believes in own self-worth and maintains a positive view of self.

F-15 Sociability–demonstrates understanding, friendliness, adaptability, empathy and politeness in group settings.

F-16 Self-Management–assesses self accurately, sets personal goals, monitors progress and exhibits self-control.

F-17 Integrity/Honesty–chooses ethical courses of action.

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## SCANS COMPETENCIES

C-1 **TIME** - Selects goal - relevant activities, ranks them, allocates time, prepares and follows schedules.

C-2 **MONEY** - Uses or prepares budgets, makes forecasts, keeps records and makes adjustments to meet objectives.

C-3 **MATERIALS AND FACILITIES** - Acquires, stores, allocates, and uses materials or space efficiently.

C-4 **HUMAN RESOURCES** - Assesses skills and distributes work accordingly, evaluates performances and provides feedback.

### **INFORMATION - Acquires and Uses Information**

C-5 Acquires and evaluates information.

C-6 Organizes and maintains information.

C-7 Interprets and communicates information.

C-8 Uses computers to process information.

**INTERPERSONAL–Works with Others**

C-9 Participates as a member of a team and contributes to group effort.

C-10 Teaches others new skills.

C-11 Serves Clients/Customers–works to satisfy customer’s expectations.

C-12 Exercises Leadership–communicates ideas to justify position, persuades and convinces others, responsibly challenges existing procedures and policies.

C-13 Negotiates–works toward agreements involving exchanges of resources; resolves divergent interests.

C-14 Works with Diversity–works well with men and women from diverse backgrounds.

**SYSTEMS–Understands Complex Interrelationships**

C-15 Understands Systems–knows how social, organizational, and technological systems work and operates effectively with them.

C-16 Monitors and Corrects Performance–distinguishes trends, predicts impacts on system operations, diagnoses systems performance and corrects malfunctions.

C-17 Improves or Designs Systems–suggests modifications to existing systems and develops new or alternative systems to improve performance.

**TECHNOLOGY–Works with a Variety of Technologies**

C-18 Selects Technology–chooses procedures, tools, or equipment, including computers and related technologies.

C-19 Applies Technology to Task–understands overall intent and proper procedures for setup and operation of equipment.

C-20 Maintains and Troubleshoots Equipment–prevents, identifies, or solves problems with equipment, including computers and other technologies.