

COURSE SYLLABUS

RNSG 2121 (1:1:0)

MANAGEMENT OF CLIENT CARE

ASSOCIATE DEGREE NURSING PROGRAM

DEPARTMENT OF NURSING

HEALTH OCCUPATIONS DIVISION

LEVELLAND CAMPUS

SOUTH PLAINS COLLEGE

FALL 2019

COURSE SYLLABUS

COURSE TITLE: RNSG 2121 Nursing Management of Client Care

INSTRUCTOR: Jill Pitts, MSN, RNC

OFFICE LOCATION AND PHONE/E-MAIL: AH 107F; 716-2385 (office);
787-0997 (cell)

OFFICE HOURS: Tuesday, 0800 to 1600

SOUTH PLAINS COLLEGE IMPROVES EACH STUDENT'S LIFE

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GENERAL COURSE INFORMATION

COURSE DESCRIPTION

This course includes the exploration of leadership and management principles applicable to the role of the nurse as a member of the profession, a provider of patient-centered care, a patient safety advocate, and a member of the health care team. Content also includes the application of knowledge, judgment, skills, and professional values within a legal / ethical framework. Utilization of the nursing and management processes through critical thinking and problem-solving activities will help emphasize accountability, collaboration, delegation and advocacy and will help the student in making appropriate decisions. Nursing inquiry, synthesis of ideas, and completion of projects will inspire new directions for the nursing profession.

Prerequisites: RNSG 1413, 1105, 1160, 1115, 1144, 1443, 2460, 2213, 2261, 1443, & 2461. BIOL 2401, 2402, 2420. PSYC 2314, ENGL 1301, & Humanities course

SPC ADN End-of-Program STUDENT LEARNING OUTCOMES (EPSLOs)

1. **CLINICAL DECISION MAKING** – Provides competent nursing interventions based on application of the nursing process and demonstration of critical thinking, independent judgment, and self-direction while caring for patients and their families.

2. **COMMUNICATION AND INFORMATION MANAGEMENT** – Communicates effectively utilizing technology, written documentation and verbal expression with members of the health care team, patients and their families.
3. **LEADERSHIP** – Demonstrates knowledge of basic delegation, leadership management skills and coordinates resources to assure optimal levels of health care for patients and their families.
4. **SAFETY** – Implements appropriate interventions to promote a quality and safe environment for patients and their families.
5. **PROFESSIONALISM** – Demonstrates knowledge of professional development and incorporates evidenced based practice in the nursing profession. Incorporates concepts of caring, including moral, ethical, legal standards while embracing the spiritual, cultural and religious influences on patients and their families

COURSE LEARNING OBJECTIVES

Upon completion of this course, based on defined unit and clinical objectives, the student will be able to demonstrate verbally, in writing and in clinical practice, the theoretical base necessary to:

1. Demonstrate knowledge of basic delegation, leadership management skills and coordinates resources to assure optimal levels of health care for patients and their families.
2. Assume responsibility for professional and personal growth and development.
3. Utilize and evaluate methods of shared planning, decision making, problem solving, goal setting, cooperation, and communication within a preceptor's role.

Additionally, upon satisfactory completion of RNSG 2121, will progress toward meeting the SPC ADN End of Program Graduate Outcomes (EPSLOs) Texas BON “Differentiated Essential Competencies” 2010 (DECS) and the “Secretary’s Commission on Attaining Necessary Skills” (SCANS) Competencies

EVALUATION METHODS

Successful completion of this course requires a grade of “C” or better; satisfactory total grade point average on quizzes and assignments, satisfactory achievement of unit objectives.

ACADEMIC INTEGRITY

Please refer to the SPC ADN Nursing student handbook “Honesty Policy”. This policy covers testing violations, record falsification violations and plagiarism violations for the ADN Program. Plagiarism violations may result in dismissal from the ADN Program.

Examples of student plagiarism¹

- Copying material without quotes, in-text citations, and/or referencing
- Paraphrasing content without in-text citation and/or referencing
- Copying ideas, words, answers, exams, or shared work from others when individual work is required
- Using another’s paper in whole or in part
- Allowing another student to use one’s work
- Claiming someone else’s work is one’s own
- Resubmitting one’s own coursework, when original work is required (self-plagiarism)
- Falsifying references or bibliographies
- Getting help from another person without faculty knowledge or approval
- Purchasing, borrowing, or selling content with the intent of meeting an academic requirement for oneself or others

Smith, L. (2016), Nursing 2016, 46 (7) p. 17

COLLEGE HANDBOOK INFORMATION ON ACADEMIC INTEGRITY:

It is the aim of the faculty of South Plains College to foster a spirit of complete honesty and a high standard of integrity. The attempt of any student to present as his or her own any work which he or she has not honestly performed is regarded by the faculty and administration as a most serious offense and renders the offender liable to serious consequences, possibly suspension.

Cheating - Dishonesty of any kind on examinations or on written assignments, illegal possession of examinations, the use of unauthorized notes during an examination, obtaining information during an examination from the textbook or from the examination paper of another student, assisting others to cheat, alteration of grade records, illegal entry or unauthorized presence in the office are examples of cheating. Complete honesty is required of the student in the presentation of any and all phases of coursework. This applies to quizzes of whatever length, as well as final examinations, to daily reports and to term papers.

Plagiarism - Offering the work of another as one's own, without proper acknowledgment, is plagiarism; therefore, any student who fails to give credit for quotations or essentially identical expression of material taken from books, encyclopedias, magazines and other reference works, or from themes, reports or other writings of a fellow student, is guilty of plagiarism.

VERIFICATION OF WORKPLACE COMPETENCIES

Successful completion of the SCANS; DECS; Graduate Outcomes at the semester four level; and RNSG 1412 Student Learning Outcomes will allow the student to graduate from the program. Upon successful completion of the program students will be eligible to apply to take the state board exam (NCLEX) for registered nurse licensure.

BLACKBOARD

Blackboard is an e-Education platform designed to enable educational innovations everywhere by connecting people and technology. This educational tool will be used in this course throughout the semester.

FACEBOOK

The nursing program has a Facebook page at <https://www.facebook.com/SPCNursing17/>

SPECIFIC COURSE/INSTRUCTOR REQUIREMENTS

TEXTBOOKS AND OTHER MATERIALS

Required Texts

Marquis, B.L. & Haston, C.J.; Leadership Roles & Management Functions in Nursing: Theory and application (9th ed.) Philadelphia: Lippincott, Williams, & Wilkins.
ATI Leadership & Management Booklet

ATTENDANCE POLICY

The SPC ADNPN policy must be followed. Refer to the SPC ADNPN Student Nurse handbook to review this policy. In addition, refer to the attendance policy found in the South Plains College Catalog (http://catalog.southplainscollege.edu/content.php?catoid=47&navoid=1229#Class_Attendance).

ASSIGNMENT POLICY

Assignments are expected to be turned in on time. Please consult with the instructor if an assignment is anticipated to be late. Late assignments will be docked 5 points per day and if not turned in within one week of the due date, after one week, a grade of zero will be assigned.

GRADING POLICY

1. The student's course grade will include a resume 20%; Clinical leadership exercise 30%; Exams (4 quizzes) 40 %; Leadership ATI Exam 10%.

Each Quiz will consist of 20 questions (see Blackboard for more information) Only ONE quiz may be taken on each scheduled quiz date. You may work at your own pace, but all quizzes must be completed by the last scheduled date for the semester.

2. The ATI Leadership Exam will receive a score based on the level achieved. (Level 3=95; Level 2=85; Level 1=70; Below Level 1 = 60)
3. A student must receive a minimum grade of "C" to pass.
4. Grading scales:
A = 90 - 100
B = 80 - 89.99
C = 77 – 79.99
D = 60 – 76.99
F = below 60

COMPUTER USAGE

As computer technology in the field of health occupations continues to become more popular, computers will be used in this course for several assignments. All students have access to computers and printers on the South Plains College campus. Students will be expected to utilize computers to access assignments and classroom resources. All registered students are supplied with a working email account from South Plains College. In order to take exams, students must have their username and password.

COMPUTER LAB USAGE

The computer lab B in the Allied Health Building may be used for printing by students. Please be advised that it will not be available if the lab is used for testing 10 minutes before the scheduled test time. The Nursing computer lab opens at 7:30 AM. You may also utilize the computer lab at the technology center for printing when the nursing lab is not in use. Plan printing in advance so that you have the materials needed (i.e. Powerpoints) before class begins.

ALL STUDENTS ARE EXPECTED TO KNOW THEIR SPC STUDENT USERNAME AND PASSWORD.

COURSE SCHEDULE

Class will meet weekly on Mondays or Wednesdays from 0900 to 1500 for 13 weeks during the semester. Please see detailed calendar on Blackboard course RNSG 1412.

COMMUNICATION POLICY

Electronic communication between instructor and students in this course will utilize the South Plains College “My SPC” and email systems. We will also utilize

text messaging or phone calls for communication. The instructor will not initiate communication using private email accounts. Students are encouraged to check SPC email on a regular basis each week of class. Students will also have access to assignments, web-links, handouts, and other vital material which will be delivered via Blackboard. Any student having difficulty accessing Blackboard or their email should immediately contact the IT Help Desk or an instructor for direction.

CAMPUS CARRY

Campus Concealed Carry - Texas Senate Bill - 11 (Government Code 411.2031, et al.) authorizes the carrying of a concealed handgun in South Plains College buildings only by persons who have been issued and are in possession of a Texas License to Carry a Handgun. Qualified law enforcement officers or those who are otherwise authorized to carry a concealed handgun in the State of Texas are also permitted to do so. Pursuant to Penal Code (PC) 46.035 and South Plains College policy, license holders may not carry a concealed handgun in restricted locations. For a list of locations, please refer to the SPC policy at:

(http://www.southplainscollege.edu/human_resources/policy_procedure/hhc.php)

Pursuant to PC 46.035, the open carrying of handguns is prohibited on all South Plains College campuses. Report violations to the College Police Department at 806-716-2396 or 9-1-1.

PREGNANCY ACCOMMODATIONS STATEMENT

If you are pregnant, or have given birth within six months, Under Title IX you have a right to reasonable accommodations to help continue your education. To activate accommodations you must submit a Title IX pregnancy accommodations request, along with specific medical documentation, to the Director of Health and Wellness. Once approved, notification will be sent to the student and instructors. It is the student's responsibility to work with the instructor to arrange accommodations. Contact Crystal Gilster, Director of Health and Wellness at 806-716-2362 or email cgilster@southplainscollege.edu for assistance.

STUDENT CONDUCT

Rules and regulations relating to the students at South Plains College are made with the view of protecting the best interests of the individual, the general welfare of the entire student body and the educational objectives of the college. As in any segment of society, a college community must be guided by standards that are stringent enough to prevent disorder, yet moderate enough to provide an atmosphere conducive to intellectual and personal development.

A high standard of conduct is expected of all students. When a student enrolls at South Plains College, it is assumed that the student accepts the obligations of

performance and behavior imposed by the college relevant to its lawful missions, processes and functions. Obedience to the law, respect for properly constituted authority, personal honor, integrity and common sense guide the actions of each member of the college community both in and out of the classroom.

Students are subject to federal, state and local laws, as well as South Plains College rules and regulations. A student is not entitled to greater immunities or privileges before the law than those enjoyed by other citizens. Students are subject to such reasonable disciplinary action as the administration of the college may consider appropriate, including suspension and expulsion in appropriate cases for breach of federal, state or local laws, or college rules and regulations. This principle extends to conduct off-campus which is likely to have adverse effects on the college or on the educational process which identifies the offender as an unfit associate for fellow students.

Any student who fails to perform according to expected standards may be asked to withdraw.

Rules and regulations regarding student conduct appear in the current Student Guide.

ACCOMMODATIONS

DIVERSITY STATEMENT

In this class, the teacher will establish and support an environment that values and nurtures individual and group differences and encourages engagement and interaction. Understanding and respecting multiple experiences and perspectives will serve to challenge and stimulate all of us to learn about others, about the larger world and about ourselves. By promoting diversity and intellectual exchange, we will not only mirror society as it is, but also model society as it should and can be.

DISABILITIES STATEMENT

Students with disabilities, including but not limited to physical, psychiatric, or learning disabilities, who wish to request accommodations in this class should notify the Disability Services Office early in the semester so that the appropriate arrangements may be made. In accordance with federal law, a student requesting accommodations must provide acceptable documentation of his/her disability to the Disability Services Office. For more information, call or visit the Disability Services Office at Levelland Student Health & Wellness Center 806-7162577, Reese Center (also covers ATC) Building 8: 806-716-4675, Plainview Center Main Office: 806-716-4302 or 806-296-9611, or the Health and Wellness main number at 806-716-2529.

SCANS COMPETENCIES

RESOURCES: Identifies, organizes, plans and allocates resources. C-1 TIME--Selects goal--relevant activities, ranks them, allocates time, and prepares and follows schedules. C-2 MONEY--Uses or prepares budgets, makes forecasts, keeps records, and makes adjustments to meet objectives C-3 MATERIALS & FACILITIES--Acquires, stores, allocates, and uses materials or space efficiently. C-4 HUMAN RESOURCES--Assesses skills and distributes work accordingly, evaluates performances and provides feedback. INFORMATION--Acquires and Uses Information C-5 Acquires and evaluates information. C-6 Organizes and maintains information. C-7 Interprets and communicates information. C-8 Uses computers to Process information. INTERPERSONAL--Works With Others C-9 Participates as members of a team and contributes to group effort. C-10 Teaches others new skills. C-11 Serves clients/customers--works to satisfy customer's expectations. C-12 Exercises leadership--communicates ideas to justify position, persuades and convinces others, responsibly challenges existing procedures and policies. C-13 Negotiates--Works toward agreements involving exchanges of resources resolves divergent interests. C-14 Works with Diversity--Works well with men and women from diverse backgrounds. SYSTEMS--Understands Complex Interrelationships C-15 Understands Systems--Knows how social, organizational, and technological systems work and operates effectively with them C-16 Monitors and Correct Performance--Distinguishes trends, predicts impacts on system operations, diagnoses systems' performance and corrects malfunctions. C-17 Improves or Designs Systems--Suggests modifications to existing systems and develops new or alternative systems to improve performance. TECHNOLOGY--Works with a variety of technologies C-18 Selects Technology--Chooses procedures, tools, or equipment including computers and related technologies. C-19 Applies Technology to Task--Understands overall intent and proper procedures for setup and operation of equipment. C-20 Maintains and Troubleshoots Equipment--Prevents, identifies, or solves problems with equipment, including computers and other technologies.

FOUNDATION SKILLS

BASIC SKILLS--Reads, writes, performs arithmetic and mathematical operations, listens and speaks F-1 Reading--locates, understands, and interprets written information in prose and in documents such as manuals, graphs, and schedules. F-2 Writing--Communicates thoughts, ideas, information and messages in writing, and creates documents such as letters, directions, manuals, reports, graphs, and flow charts. F-3 Arithmetic--Performs basic computations; uses basic numerical concepts such as whole numbers, etc. F-4 Mathematics--Approaches practical problems by choosing appropriately from a variety of mathematical techniques. F-5 Listening--Receives, attends to, interprets, and responds to verbal messages and other cues. F-6 Speaking--Organizes ideas and communicates orally. THINKING SKILLS--Thinks creatively, makes decisions, solves problems, visualizes, and knows how to learn and reason F-7 Creative Thinking--Generates new ideas. F-8 Decision-Making--Specifies goals and constraints, generates alternatives, considers risks, and evaluates and chooses best alternative. F-9 Problem Solving--Recognizes problems and devises and implements plan of action. F-10 Seeing Things in the Mind's Eye--Organizes and processes symbols, pictures, graphs, objects, and other information. F-11 Knowing How to Learn--Uses efficient learning techniques to acquire and apply new knowledge and skills. F-12 Reasoning--Discovers a rule or principle underlying the relationship between two or more objects and applies it when solving a problem. PERSONAL QUALITIES--Displays responsibility, self-esteem, sociability, self-management, integrity and honesty F-13 Responsibility--Exerts a high level of effort and preservers towards goal attainment. F-14 Self-Esteem--Believes in own self-worth and maintains a positive view of self. F-15 Sociability--Demonstrates understanding, friendliness, adaptability, empathy, and politeness in group settings. F-16 Self-Management--Assesses self accurately, sets personal goals, monitors progress, and exhibits self-control F-17 Integrity/Honesty--Chooses ethical courses of action.