South Plains College: General Course Syllabus

Department: Behavioral Sciences

Discipline: Sociology

Course Number: Sociology 2301

Course Name: Marriage and Family

Credit: 3 Lecture: 3   Lab: 0

This course satisfies a core curriculum requirement: No – satisfies an elective requirement for Behavioral Science

Prerequisites: TSI reading for INET

Campuses: INET

Textbook: M & F 3rd Edition Knox 2015   **ISBN13:** 978-1-305-40637-7 Purchasing

options available http://www.cengagebrain.com

Course Specific Instructions: INET classes go Blackboard link on SPC homepage

Course Description: Sociological examination of marriage and family life including problems of courtship, mate selection, and marriage adjustment in modern American society.

Course Purpose: This course is designed to provide students with an understanding how the definition of family is changing and how family experiences are influenced from within and also from external social forces.

Course Requirements: Students should regularly log into the course and complete assignments, quizzes, discussion postings, and a term project.

Course Evaluation: Refer to specific COURSE INFORMATION SHEET for specifics on assigned work and testing.

Attendance Policy: Students are expected to attend all classes in order to be successful in a course. The student may be administratively withdrawn from the course when absences become excessive as defined in the course syllabus.

When an unavoidable reason for class absence arises, such as illness, an official trip authorized by the college or an official activity, the instructor may permit the student to make up work

missed. It is the student's responsibility to complete work missed within a reasonable period of time as determined by the instructor.

Students are officially enrolled in all courses for which they pay tuition and fees at the time of registration.

Should a student, for any reason, delay in reporting to a class after official enrollment, absences will be attributed to the student from the first class meeting.

Students who enroll in a course but have "Never Attended" by the official census date, as reported by the faculty member, will be administratively dropped by the Office of Admissions and Records. A student who does not meet the attendance requirements of a class as stated in the course syllabus and does not officially withdraw from that course by the official census date of the semester, may be administratively withdrawn from that course and receive a grade of "X" or "F" as determined by the instructor. Instructors are responsible for clearly stating their administrative drop policy in the course syllabus, and it is the student's responsibility to be aware of that policy.

It is the student's responsibility to verify administrative drops for excessive absences through MySPC using his or her student online account. If it is determined that a student is awarded financial aid for a class or classes in which the student never attended or participated, the financial aid award will be adjusted in accordance with the classes in which the student did attend/participate and the student will owe any balance resulting from the adjustment.

See instructor's Course Information Sheet for additions to the attendance policy.

Disability Services Policy: Students with disabilities, including but not limited to physical, psychiatric, or learning disabilities, who wish to request accommodations in this class should notify the Disability Services Office early in the semester so that the appropriate arrangements may be made. In accordance with federal law, a student requesting accommodations must provide acceptable documentation of his/her disability to the Disability Services Office. For more information, call or visit the Disability Services Office at Levelland Student Health & Wellness Center 806-716-2577, Reese Center (also covers ATC) Building 8: 806-716-4675, Plainview Center Main Office: 806-716-4302 or 806-296-9611, or the Health and Wellness main number at 806-7162529. See *South Plains College General Catalog 2015-2016*, pages 53 and 54 for more information.

Academic Integrity Policy: It is the aim of the faculty of South Plains College to foster a spirit of complete honesty and a high standard of integrity. The attempt of any student to present as his or her own any work which he or she has not honestly per- formed is regarded by the faculty and administration as a most serious offense and renders the offender liable to serious consequences, possibly suspension.

- **Cheating:** Dishonesty of any kind on examinations or on written assignments, illegal possession of examinations, the use of unauthorized notes during an examination, obtaining information during an examination from the text- book or from the

examination paper of another student, assisting others to cheat, alteration of grade records, illegal entry or unauthorized presence in an office are examples of cheating. Complete honesty is required of the student in the presentation of any and all phases of course work. This applies to quizzes of what- ever length, as well as to final examinations, to daily reports and to term papers.

- **Plagiarism:** Offering the work of another as one's own, without proper acknowledgment, is plagiarism; therefore, any student who fails to give credit for quotations or essentially identifiable expression of material taken from books, Internet resources, encyclopedias, magazines and other reference works, or from the themes, reports or other writings of a fellow student, is guilty of plagiarism.

See *South Plains College Student Guide 2015-2016*, pages 13 and 14 and *South Plains College General Catalog 2015-2016*, page 22.
See instructor's course information sheet for more information.

Student Conduct Policy: • Classroom Conduct: Failure to comply with lawful direction of a classroom teacher relative to maintaining good order is considered misconduct on the part of the student. Repeated violations of disrupting a class may result in the student being dropped from that course.

- See *South Plains College Student Guide 2015-2016*, pages 13 through 18 for full policy covering other areas of conduct including penalties for misconduct and procedures for disciplinary action.

Grade and Academic Discipline Appeals: South Plains College provides two procedures which allow students the opportunity to address grievances of an academic nature. • Appeal Restrictions: Only final grades or dismissal resulting from academic discipline will be considered. The instructor's teaching ability or expertise will not be considered during the hearing. No grade or disciplinary action can be formally appealed after a period of six (6) months from the date that the student is informed

- Informal Appeal o The student should schedule an appointment with the instructor of the course to discuss the final grade or disciplinary action.

    o   2. If the student is still not satisfied, she should schedule an appointment with the appropriate departmental chairperson to discuss the situation. The chairperson may request that the instructor also be present.   o   3. If the student is still not satisfied, he she should schedule an appointment with the Divisional Dean to discuss the situation. The dean may request that the chairperson also be present.

    o   4. If the student is still not satisfied, he she should be advised of the formal appeal process.

- Formal Appeal: If the student is not satisfied with the results of the informal appeal, s/he should provide the following information, in writing, to the Vice President for Academic Affairs:
    - o A request for a formal appeals hearing. o 2. A brief statement of what is being appealed. o 3. The basis for the appeal. o 4. Pertinent facts relating to the appeal.

- The agenda of the appeals hearing will include only those factors documented in the student's appeal request letter. The Vice President for Academic Affairs will determine the date, time and place of the hearing, and notify the student accordingly.

- The Hearing o Composition of the appeals committee:

    - Vice President for Academic Affairs will preside over the hearing.
    - Faculty member of the student's choice.
    - Faculty member and student selected by the Vice President for Academic Affairs. President of Student Government Association. Dean of Students. o Other persons who should be available at the hearing:

    - The student who requested the hearing.
    - The faculty member involved.
    - Anyone the student or faculty member wishes to be present to substantiate the case.
    - Chairperson and Divisional Dean.

    - o Hearing procedure: o The committee will hear the student's appeal during which the parties to the controversy and such representatives as desired will present all facts relating to the case. By majority vote, the committee will decide to sustain, amend or reverse the previous decision.

    - o The decision of the committee is final and completes the academic appeals procedure. See *South Plains College Student Guide 2015-2016*, pages 18 and 19.

Equal Rights Policy: All students are entitled to equal rights under the affirmative action and equal opportunity laws. Students are also protected against unjust or biased academic evaluation, but at the same time, they are responsible for maintaining

standards of academic performance established for each course in which they are enrolled. See *South Plains College Student Guide 2015-2016*, page 10.

Student Learning Outcomes/Competencies:

1. Define and understand the basic theories of Marriage and Family

2. Enhance understanding of the social forces involved in a changing definition of family
3. To understand changing family patterns and pattern variations crossculturally
4. To understand variations of family experiences and how those experiences are shaped from within and by external influences
5. How to use critical thinking skills when examining course information
6. To understand basic research methods in marriage and family
   Coordinating Board Academic Approval Number 45.1101.54 25

Course Information Sheet

Summer II 2017 – Internet course

Instructor: Wanda Clark, Ph.D.

Office Location & Hours: AD 134 Levelland campus.

Office Hours: No office hours during summer sessions, email or text only.

Email address: wclark@southplainscollege.edu

Telephone: (806) 716-2458 or Text to (806) 319-3598

Attendance Policy: See College Catalog. Since this course is a virtual classroom, attendance will be taken according to the following:

* Participating in class discussion by posting to the discussion board.

* Taking chapter quizzes on or before the midnight due dates.

* Turning in assignments on or before the midnight due date.

Late work: All work must be posted or emailed by the due dates on the syllabus calendar to receive full credit. Any late work submitted may receive no more than ½ credit at the discretion of the instructor. Excuses such as "The network was down," or "I could not figure out how to send the assignment through the assignments function" are not acceptable. In short, plan ahead

and do not wait until the last minute to submit assignments. It is always okay to turn in assignments early although discussion board postings should be done with the calendar schedule.

For Quizzes and discussions you may use the "Get out of jail free" card option twice during the semester. You may use this for two quizzes or two discussions or one of each. You will receive full credit for these assignments if you submit your "jail card" request within one week of the missed assignment. These may also be used to replace a low score but again must be used within one week of the original due date for that assignment. In other words, the requests will not be honored at the end of the semester to "fill in the blanks" in your gradebook. Pay attention to your grades as the course goes along and use this option for emergency situations such as illness, technology problems, accidents, deaths in the family etc.

Administrative Drop Policy: Due to Financial Aid and South Plains College requirements for participation/attendance a student who fails to turn in 4 assignments or participate in any 4 discussions or fails to log into the course for 2 consecutive weeks during the semester may be dropped with a grade of "X" or "F" from the course. If missed assignments occur after the final drop date the grade will be the grade earned.

Blackboard is the computer software used to deliver this course http://southplainscollege.blackboard.com/ It is essential that you have reliable access to the Internet. It is not necessary to purchase or own your own computer but you should have a backup plan in place should you encounter computer problems. There are open computer labs available to all enrolled SPC students on all campuses. It is also the student's responsibility to have the required computer skills to complete this course. Should you encounter technical difficulties contact the SPC technical support call (806) 716-2180 and/or blackboard@southplainscollege.edu. **Be sure to include course and section number information** when contacting technical support. Also, inform your instructor of any technical issues you may have. A note, contact your instructor for any questions you have about course content as technical support is only for issues to do with computer issues or Blackboard performance.

If you are new to the online course environment, use the Student Orientation course and the Student Tutorials in MySPC. Check out the resources above before you contact technical support or the instructor. You will find links to the Student Tutorials and Frequently Asked Questions (FAQs) in the Start Here area of your course under the Technical and Student Support link.

Web Browser – Mozilla Firefox – free download at http://www.mozilla.com/en-US/firefox/new/ or do a search for Firefox.

Internet Explorer is **NOT** recommended for this version of Blackboard. If you plan on using a browser supplied by your Internet service provider make sure it is the most recent version. We cannot guarantee that all course features will function properly.

Since this course are entirely online, participants are expected to have at least an elementary knowledge of their microcomputer operating system and basic knowledge of software and tools such as a word processor, e-mail, an Internet browser, and search engines.

Course work: See the course calendar for deadlines.

There are three types of assignments required for this course: quizzes – including chapter quizzes, brief written assignments, and class participation/discussion postings.

Chapter Quizzes: There is a twenty-five question multiple choice quiz for each of the 15 chapters in the text book that the course will cover. These are located in the Quizzes area and are available to you from the beginning of the semester. The 15 chapter quizzes are 30 minute timed quizzes. These are "open book" quizzes but you will probably not have enough time to look up all the answers without reading and studying the material prior to taking the quiz. Do not click on the link until you are ready to take the test as once you enter the quiz and get out of it, you cannot re-enter the quiz. Quizzes will not be accepted after you surpass the time limit or after the deadline so plan ahead. There are 15 quizzes at 25 points each for up to 375 points. Late quizzes are not accepted. You may take each quiz twice and the higher of the two scores will be recorded.

* There is also an Orientation Quiz in the Introduction Module that has 20 questions from all of the documents contained in the Start Here area of the course. It is worth up to **20 points.** See the quiz for more information

* Chapter Practice Quizzes: I have included a practice quiz for each of the 15 chapters. These quizzes are not timed and you may take them multiple times. However, the correct answers will not be given on the practice quizzes. You will see a grade for each attempt at a quiz but none of those grades will count towards your final course grade. These quizzes are provided as a study tool. Taking them will not help or harm your grade except taking them will most likely help you score higher on your Chapter quizzes.

Essay Assignments: The specific assignments with options for each chapter are located under the Assignments area. Textbook citations should include the page number and all outside sources should be documented using APA documentation style (see the resources page or the SPC library home page for more information on how to do this). See more details and grading standards in the Assignment section of the syllabus. Also, be sure to use the sociological perspective as described later in the syllabus. There is an Introduction Assignment in the Introduction Module worth up to **30 points** and there are 7 assignments at 50 points each for up to **350 points** equaling a total of **380 points**. Drop policy applies if you miss submitting any 4 assignments or fail to participate in discussions for any 4 weeks or fail to log into the course for 2 consecutive weeks. There is also a final assignment titled "Letter to Future Students" that is worth **25** points.

Class Participation/Discussion Board postings: For the first deadline you will have an Introduction post to introduce yourself and replies to 2 other students. After the first deadline you will have an original discussion and 2 replies for each grading period. For each of the Chapter Discussions you will have will have a video to watch which is related to the textbook material. The original postings are due the first week of the module assignment and will need to discuss the connection between the video and text material and may include individual thoughts or comments. See further instructions in the Discussion Board tool of Blackboard and below in the Discussion section of the syllabus. Also, be sure to use the sociological perspective as described later in the syllabus. Then, you are to respond to at least two classmates comments. The primary goal for this portion of the course is to "talk" about what you are learning so it is more appropriate to be informal and conversational in these assignments and spend more time polishing the weekly written assignments. These reply posts are due the following week. In the initial postings your goal is to link the examples from the video to the theories and concepts presented in the textbook. This is also the place to include personal experiences and/or reactions. For the reply postings you should ask questions to encourage other students to think more deeply, constructively disagree at times, apply textbook/course information to others comments, and share your own experiences that relate to the topic of discussion. If you repeat yourself in your reply messages you will only receive partial credit. Also, simply stating "I agree" is not detailed or complex enough to earn points. See more details and rubric in the Discussion section of this syllabus.

All written assignments should be presented using the conventions of Standard Written English. (This means no "texting" abbreviations or shortcuts!)

Writing Tips:

1.   All written work should be typed or computer generated, double spaced, with one inch margins in a standard 12 pt. font. Please use Word for attachments.

2.   Any references used should be listed at the end of the paper using APA style and within the body of the text according to APA procedure. Using reference material without proper documentation constitutes plagiarism which is a serious academic offense. Wikipedia is not considered a valid academic source. Do not use it!

3.   For the assignments in this class, it is better to write using first or third person pronouns. Therefore it is appropriate to use "I, me, mine" or "he, she, their, we." It is not appropriate to use "you" or "your." Please avoid writing in 2nd person.

4.   Be sure to proofread your work for grammatical and spelling errors. Use the "Test editor is ON" button within the email, assignments, and discussion functions to run a spell check. However, the editor will not find all types of errors so it is your responsibility to proofread your work. Also remember that "healthy" paragraphs are usually comprised of at least three sentences organized around a central idea.

Sociological perspective: Students will use what is termed the Sociological Perspective since you are now students of Sociology. This perspective stresses the social context in which people live and steps away from what is termed "person blaming." Sociologists look beyond individuals and individual experiences. This perspective strives to understand human behavior by placing it within its broader social context. Depending on a person's characteristics, gender, age, race, sexual orientation and religion among others, we each have different experiences. Sociologists using this perspective (and that includes you, the student) evaluate people and behaviors in terms of what is typical or atypical (or not typical) by studying society and finding general patterns of behavior. They do NOT judge others or their behaviors with terms such as good/bad, moral/immoral or right/wrong. Do NOT use these terms in your assignments or discussion posts or you will lose points.

OTHER INFORMATION:

Open Computer Lab: There is an Open Computer Lab located on the Levelland campus in the Technology Center. It is available to all students, with priority given to those students enrolled in computer classes. Computers are also available on the Reese Center, Lubbock, and Plainview campuses. Check with libraries and labs for hours.

Technical Problems/Support: If you are having computer problems, you have to let me know. I will try to help you in any way that I can. Please remember that it is your responsibility to have a backup plan if your computer goes down. Please have this plan in place now and do not wait until it is a crisis situation.

PLEASE DO NOT WAIT UNTIL THE LAST MINUTE TO TURN ASSIGNMENTS IN OR YOU MAY HAVE PROBLEMS! Remember the saying "TECHNOLOGY HAPPENS"!

Grading Scale

Grades: It is possible to earn up to 1200 points in this course.

Your grade will be calculated on a cumulative point total based on the following scale:

A=1200-1080, B=1079-960, C=959-840, D=839-720, F=below 719.

Point Distribution:

Introductions discussion and 7 Chapter Discussions (1 original and 2 replies per discussion) @ 50 = 400

Orientation Quiz @20 points and 15 chapter quizzes @ 25 points = 395

Introduction Assignment @30 points and 7 Chapter Assignments @ 50 points = 380

Letter to Future Students = 25

Total points possible = 1200

Marriage and Family - Calendar
Summer II 2017
Print the calendar for easy reference
All deadlines are at MIDNIGHT

Deadline Dates   **Course work that is due**

Introduction Module:

July 15   Introduction post plus 2 replies, Orientation Quiz, and Introduction Assignment (essay and e-mail)

Module 1:

     Chapters 1 & 2 original post and Chapter 1 Quiz

July 19   Chapter 2 Quiz, Chapters 1 & 2 Assignment, and 2 reply posts

     Chapters 3 & 4 original post and Chapter 3 Quiz

July 22   Chapter 4 Quiz, Chapters 3 & 4 Assignment, and 2 reply posts

Module 2:

     Chapters 5 & 6 original post and Chapter 5 Quiz

July 26   Chapter 6 Quiz, Chapters 5 & 6 Assignment, and 2 reply posts

     Chapters 7 & 8 original post and Chapter 7 Quiz

July 29   Chapter 8 Quiz, Chapters 7 & 8 Assignment, and 2 reply posts

Module 3:

     Chapters 9, 10, & 11 original post and Chapters 9 & 10 Quizzes

Aug. 2   Chapter 11 Quiz, Chapters 9, 10 & 11 Assignment, and 2 reply posts

     Chapters 12 & 13 original post and Chapter 12 Quiz

Aug. 5

     Chapter 13 Quiz, Chapters 12 & 13 Assignment, and 2 reply posts

Module 4:

Aug. 9   Chapters 14 & 15 original post and Chapter 14 quiz

Aug. 12   Chapter 15 Quiz, Chapters 14 & 15 Assignment and 2 reply posts AND Letter to Future Students

ACCOMMODATIONS:

At this time there is limited closed captioning for videos in this course.

<u>ADA Statement</u>

Students with disabilities, including but not limited to physical, psychiatric, or learning disabilities, who wish to request accommodations in this class should notify the Disability Services Office early in the semester so that the appropriate arrangements may be made. In accordance with federal law, a student requesting accommodations must provide acceptable documentation of his/her disability to the Disability Services Office. For more information, call or visit the Disability Services Office through the Guidance and Counseling Centers at Reese Center (Building 8) 716-4606, or Levelland (Student Services Building) 716-2577.

The following information is found in the Technical and Student Support link in the Start Here area of the course:

Counseling Center main page http://www3.southplainscollege.edu/information-for/current-spcstudents/counseling-current.php

Career counseling

- o http://www3.southplainscollege.edu/information-for/currentspcstudents/counseling-current/career-counseling.php

Special services (Disability services)

- o http://www3.southplainscollege.edu/information-for/currentspcstudents/specialservicesresources.php
  - Blackboard accessibility statement:

    - http://www.blackboard.com/Platforms/Learn/Resources/accessibil i ty.aspx Diversity services

  - o http://www3.southplainscollege.edu/information-for/current-spcstudents/counseling-current/diversity-programs.php

- First Step Assistance Program: An assistance program for technical majors funded through the Carl D. Perkins grant. The program assists qualified students with differing the costs of books and supplies, childcare, or transportation expenses; as well as providing support and information for students.

- o http://www3.southplainscollege.edu/information-for/currentspcstudents/counseling-current/assistance-programs.php

Personal counseling

- o http://www3.southplainscollege.edu/information-for/currentspcstudents/counseling-current/personal-counseling.php

Testing TSI information

- o http://www3.southplainscollege.edu/information-for/future-spcstudents/futuretestingtsiinformation.php

Transfer information

- o http://www3.southplainscollege.edu/information-for/current-spcstudents/counseling-current/transfer-information.php

Veteran information

- o http://www3.southplainscollege.edu/information-for/current-spcstudents/counseling-current/veteran-information.php