

Course Syllabus

COURSE: **EMSP 1160.001, EMSP 1161.001, EMSP 1167.001, EMSP 2268.001, EMSP 2360.001**
Clinical – Emergency Medical Technology/Technician
SEMESTER: Fall 2020
CLASS TIMES: Arranged
INSTRUCTOR: Craig Williams
OFFICE: Reese Center, Building 5, Room 517B
OFFICE HOURS: Monday-Friday, Arranged
OFFICE PHONE: 806-716-4802
E-MAIL: twilliams@southplainscollege.edu

“South Plains College improves each student’s life.”

GENERAL COURSE INFORMATION

COURSE DESCRIPTION

This course is a basic, intermediate, or advanced type of health profession work-based instruction that helps students synthesize new knowledge, apply previous knowledge, or gain experience managing the workflow. Practical experience is simultaneously related to theory. Close and/or direct supervision is provided by the clinical professional (faculty or preceptor), generally in a clinical setting. Clinical education is an unpaid learning experience.

FACE COVERING COURSE SYLLABUS STATEMENT

It is the policy of South Plains College for the Fall 2020 semester that as a condition of on-campus enrollment, all students are required to engage in safe behaviors to avoid the spread of COVID-19 in the SPC community. Such behaviors specifically include the requirement that all students properly wear CDC-compliant face coverings while in SPC buildings including in classrooms, labs, hallways, and restrooms. Failure to comply with this policy may result in dismissal from the current class session. If the student refuses to leave the classroom or lab after being dismissed, the student may be referred to the Dean of Students on the Levelland campus or the Dean/Director of external centers for Student Code of Conduct Violation.

STUDENT LEARNING OUTCOMES

Students will possess:

1. Provide care for the emergency patient in the pre-hospital setting.
2. Work as a team with other EMS care providers in the pre-hospital setting.
3. Use decision-making and critical thinking skills to determine the healthcare needs of the pre-hospital patient
4. Plan treatment and initial care procedures to promote and maintain the healthcare needs in an emergency situation.
5. Place the patient’s welfare, comfort, and privacy first when planning and implementing initial care.

EVALUATION METHODS

It is imperative that you attend your clinical rotations when you are scheduled. If you need to cancel a rotation you can do this online the Thursday prior to the scheduled rotation. If it is closer than this for this clinical you will need to contact Craig Williams, EMS Clinical Coordinator or course instructor via email or phone:

twilliams@southplainscollege.edu (806) 716-4802 mpowers@southplainscollege.edu (806) 716-4652
rpowers@southplainscollege.edu (806) 716-4627 jbraddock@southplainscollege.edu (806) 716-4877

Additionally, the minimum required clinical rotations must be completed by the end of the semester. If the minimum required clinical shifts are not completed by the end of the semester and prior arrangements are not made with the clinical coordinator or class instructor your grade will be an “F”.

ACADEMIC INTEGRITY

It is the aim of the faculty of South Plains College to foster a spirit of complete honesty and a high standard of integrity. The attempt of any student to present as his or her own any work which he or she has not honestly performed is regarded by the faculty and administration as a most serious offense and renders the offender liable to serious consequences, possibly suspension.

Cheating - Dishonesty of any kind on examinations or on written assignments, illegal possession of examinations, the use of unauthorized notes during an examination, obtaining information during an examination from the textbook or from the examination paper of another student, assisting others to cheat, alteration of grade records, illegal entry or unauthorized presence in the office are examples of cheating. Complete honesty is required of the student in the presentation of any and all phases of coursework. This applies to quizzes of whatever length, as well as final examinations, to daily reports and to term papers. **This includes entering false patient care reports and/or documenting skills that you did not perform.** Falsifying patient reports, HIPAA violations and cheating may also result in denial or revocation of EMS licensing by the Texas Department of State Health Services (DSHS) per; [Title 25, Part 1, Chapter 157.36, Criteria for Denial and Disciplinary Actions for EMS Personnel and Voluntary Surrender of a Certificate or License.](#)

Plagiarism - Offering the work of another as one's own, without proper acknowledgment, is plagiarism; therefore, any student who fails to give credit for quotations or essentially identical expression of material taken from books, encyclopedias, magazines and other reference works, or from themes, reports or other writings of a fellow student, is guilty of plagiarism.

SCANS and FOUNDATION SKILLS

Refer also to Course Objectives. SCANS and Foundation Skills attached.

VERIFICATION OF WORKPLACE COMPETENCIES - CAPSTONE EXPERIENCE for EMT Paramedic Students

SPECIFIC COURSE INFORMATION

TEXT AND MATERIALS - No text is required for this course.

BLACKBOARD

Blackboard is an e-Education platform designed to enable educational innovations everywhere by connecting people and technology. This educational tool will be used in this course throughout the semester.

ATTENDANCE POLICY

We are required to track your clinical attendance per policy of the state and national accreditation standards, as well as requirements of our clinical sites. Therefore, clinical absences **will** affect your clinical grade as described in the grading policy. **You must use the check-in feature on the Platinum Planner App upon arrival and departure of all clinical shifts.** *Should you fail to report for a rotation without notifying the clinical coordinator this will count as a clinical absence.*

It is required that you complete all clinical documentation within 48 hours of completing your clinical shift.

CLINICAL REQUIREMENTS

Refer to Attachment “A” of the Clinical Handbook.

Students, who do not meet these requirements in the minimum required hours, will be required to schedule additional rotations. Also, with input from clinical preceptors students may be required to schedule additional rotations if they have not yet demonstrated competences in the required objectives. In the event that additional requirements are needed you will be required to meet with the Clinical Coordinator and discuss specific requirements.

CAMPUS CARRY

Campus Concealed Carry - Texas Senate Bill - 11 (Government Code 411.2031, et al.) authorizes the carrying of a concealed handgun in South Plains College buildings only by persons who have been issued and are in possession of a Texas License to Carry a Handgun. Qualified law enforcement officers or those who are otherwise authorized to carry a concealed handgun in the State of Texas are also permitted to do so. Pursuant to Penal Code (PC) 46.035 and South Plains College policy, license holders may not carry a concealed handgun in restricted locations. For a list of locations, please refer to the SPC policy at:

(http://www.southplainscollege.edu/human_resources/policy_procedure/hhc.php)

Pursuant to PC 46.035, the open carrying of handguns is prohibited on all South Plains College campuses. Report violations to the College Police Department at 806-716-2396 or 9-1-1.

CLINICAL SCHEDULING

You will be responsible for scheduling all of your clinical through the online scheduling system, PLATINUM PLANNER, which is being used by the program. Required clinical rotations are listed in your course manual. Unscheduled clinical rotations may NOT be counted towards satisfying your course requirements. Repeated failure to follow program requirements regarding clinical may result in dismissal from the program.

GRADING POLICY

Grades in this course will be determined using the following criteria:

Your clinical grade will be determined by your participation in your clinical rotations and accuracy of paperwork, completing paperwork on time, neatness, and informational content.

Withdrawing

You have the responsibility to formally withdraw from a course if you determine that you are not going to be able to complete the program. If you fail to do so you will receive a failing grade. You must drop the class according to the procedures outlined in the South Plains College General Catalog.

COMMUNICATION POLICY

Electronic communication between instructor and students in this course will utilize the South Plains College “My SPC” and SPC student email accounts. Instructor will not initiate communication using private email accounts. Students are encouraged to check SPC email on a regular basis.

FACEBOOK: The <https://www.facebook.com/SPCEMSprogram> In addition to the South Plains College websites, this Facebook page will be used to keep students up-to-date on program activities, weather delays, South Plains College announcements and will help with program recruitment. “Liking” the South Plains College EMS Program Facebook page is not mandatory, nor are personal Facebook accounts in order to access this page.

STUDENT CONDUCT

Students in this class are expected to abide by the standards of student conduct as defined in the SPC Student Guide pages 11-14.

SPECIAL REQUIREMENTS

Cell Phones – Cell phones are to be turned OFF during scheduled class periods and clinical shifts, unless prior approval has been given from the instructor. This includes text messaging. Cell phones are to be used outside the classroom only. No pagers or radios that may be issued to you by a department may be worn during clinical shifts.

Dropping a class

Students should submit a [Student Initiated Drop Form](#) online.

Students will not be required to obtain an instructor signature to drop, however, we do encourage students to communicate with instructors or advisors prior to dropping a course when they are able. **There will be no charge for drops for the fall or spring semesters.**

Withdrawing from all classes

If a student wishes to withdraw from all courses, they should initiate that process with the Advising Office. They can schedule an appointment with an advisor by visiting <http://www.southplainscollege.edu/admission-aid/advising/spcadvisors.php> or by calling 806-716-2366.

Schedule Change (after late registration and before census date)

To make a schedule change after late registration (August 28) and before the census date (September 9), students should submit a [Schedule Change Form](#).

After late registration, adding a class requires instructor approval. If a student is requesting to be added to one of your courses and you approve, please email registrar@southplainscollege.edu with your approval. This can take the place of signature on the Schedule Change Form that we have required in the past.

ACCOMMODATIONS

DIVERSITY STATEMENT

In this class, the teacher will establish and support an environment that values and nurtures individual and group differences and encourages engagement and interaction. Understanding and respecting multiple experiences and perspectives will serve to challenge and stimulate all of us to learn about others, about the larger world and about ourselves. By promoting diversity and intellectual exchange, we will not only mirror society as it is, but also model society as it should and can be.

DISABILITIES STATEMENT

Students with disabilities, including but not limited to physical, psychiatric, or learning disabilities, who wish to request accommodations in this class should notify the Disability Services Office early in the semester so that the appropriate arrangements may be made. In accordance with federal law, a student requesting accommodations must provide acceptable documentation of his/her disability to the Disability Services Office. For more information, call or visit the Disability Services Office at Levelland Student Health & Wellness

Center 806-716-2577, Reese Center (also covers ATC) Building 8: 806-716-4675, Plainview Center Main Office: 806-716-4302 or 806-296-9611, or the Health and Wellness main number at 806-716-2529.

PREGNANCY ACCOMMODATIONS STATEMENT

If you are pregnant, or have given birth within six months, Under Title IX you have a right to reasonable accommodations to help continue your education. To activate accommodations you must submit a Title IX pregnancy accommodations request, along with specific medical documentation, to the Director of Health and Wellness. Once approved, notification will be sent to the student and instructors. It is the student's responsibility to work with the instructor to arrange accommodations. Contact Crystal Gilster, cgilster@southplainscollege.edu, 806-716-2362 for assistance.

FOUNDATION SKILLS

BASIC SKILLS—Reads, Writes, Performs Arithmetic and Mathematical Operations, Listens and Speaks

F-1 Reading—locates, understands, and interprets written information in prose and in documents such as manuals, graphs, and schedules.

F-2 Writing—communicates thoughts, ideas, information and messages in writing and creates documents such as letters, directions, manuals, reports, graphs, and flow charts.

F-3 Arithmetic—performs basic computations; uses basic numerical concepts such as whole numbers, etc.

F-4 Mathematics—approaches practical problems by choosing appropriately from a variety of mathematical techniques.

F-5 Listening—receives, attends to, interprets, and responds to verbal messages and other cues.

F-6 Speaking—organizes ideas and communicates orally.

THINKING SKILLS—Thinks Creatively, Makes Decisions, Solves Problems, Visualizes and Knows How to Learn and Reason

F-7 Creative Thinking—generates new ideas.

F-8 Decision-Making—specifies goals and constraints, generates alternatives, considers risks, evaluates and chooses best alternative.

F-9 Problem Solving—recognizes problems, devises and implements plan of action.

F-10 Seeing Things in the Mind's Eye—organizes and processes symbols, pictures, graphs, objects, and other information.

F-11 Knowing How to Learn—uses efficient learning techniques to acquire and apply new knowledge and skills.

F-12 Reasoning—discovers a rule or principle underlying the relationship between two or more objects and applies it when solving a problem.

PERSONAL QUALITIES—Displays Responsibility, Self-Esteem, Sociability, Self-Management, Integrity and Honesty

F-13 Responsibility—exerts a high level of effort and perseveres towards goal attainment.

F-14 Self-Esteem—believes in own self-worth and maintains a positive view of self.

F-15 Sociability—demonstrates understanding, friendliness, adaptability, empathy and politeness in group settings.

F-16 Self-Management—assesses self accurately, sets personal goals, monitors progress and exhibits self-control.

F-17 Integrity/Honesty—chooses ethical courses of action.

SCANS COMPETENCIES

C-1 **TIME** - Selects goal - relevant activities, ranks them, allocates time, prepares and follows schedules.

C-2 **MONEY** - Uses or prepares budgets, makes forecasts, keeps records and makes adjustments to meet objectives.

C-3 MATERIALS AND FACILITIES - Acquires, stores, allocates, and uses materials or space efficiently.
C-4 HUMAN RESOURCES - Assesses skills and distributes work accordingly, evaluates performances and provides feedback.

INFORMATION - Acquires and Uses Information

C-5 Acquires and evaluates information.
C-6 Organizes and maintains information.
C-7 Interprets and communicates information.
C-8 Uses computers to process information.

INTERPERSONAL—Works with Others

C-9 Participates as a member of a team and contributes to group effort.
C-10 Teaches others new skills.
C-11 Serves Clients/Customers—works to satisfy customer's expectations.
C-12 Exercises Leadership—communicates ideas to justify position, persuades and convinces others, responsibly challenges existing procedures and policies.
C-13 Negotiates—works toward agreements involving exchanges of resources; resolves divergent interests.
C-14 Works With Diversity—works well with men and women from diverse backgrounds.

SYSTEMS—Understands Complex Interrelationships

C-15 Understands Systems—knows how social, organizational, and technological systems work and operates effectively with them.
C-16 Monitors and Corrects Performance—distinguishes trends, predicts impacts on system operations, diagnoses systems performance and corrects malfunctions.
C-17 Improves or Designs Systems—suggests modifications to existing systems and develops new or alternative systems to improve performance.

TECHNOLOGY—Works with a Variety of Technologies

C-18 Selects Technology—chooses procedures, tools, or equipment, including computers and related technologies.
C-19 Applies Technology to Task—understands overall intent and proper procedures for setup and operation of equipment.
C-20 Maintains and Troubleshoots Equipment—prevents, identifies, or solves problems with equipment, including computers and other technologies.
