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### Course Syllabus

**COURSE:** PTHA 2461 Clinical 2 (4:0:20)  
**SEMESTER:** Spring – First 8 Weeks  
**LOCATION:** Off-campus Clinical Sites  
**CLASS DAYS:** M-F (possibly other days (weekends) as assigned by Clinical Site)  
**CLASS TIMES:** 8A-5P (possibly other times as assigned by Clinical Site)

#### **INSTRUCTOR INFORMATION**

Name	Phone Number	Email	Office	Office Hours
Kevin Beaugh	(806)716-2518	<a href="mailto:kbeaugh@southplainscollege.edu">kbeaugh@southplainscollege.edu</a>	AH 103F	M-F 8A-9A

#### **GENERAL COURSE INFORMATION**

\*It is the responsibility of each student to be familiar with the content and requirements listed in the course syllabus. \*

#### **COURSE DESCRIPTION**

This course includes a work-based learning experience (in a clinical setting) of specialized occupational theory, concepts, knowledge and skills necessary to reach competence in physical therapy practice. Direct supervision is provided by a clinical professional (either a PT or PTA licensed by the state).

**PREREQUISITE COURSES:** PTHA 1309, PTHA 1405, PTHA 1413, PTHA 1321, PTHA 2409, PTHA 1431, PTHA 2435, PTHA 2260

#### **STUDENT LEARNING OUTCOMES**

**Upon successful completion of the course, the student will be able to:**

**(click arrow to expand each outcome and reveal subtopics)**

1. Demonstrate interpersonal professionalism through work ethic, attendance, and communication with clinical instructor and course instructor.
2. Demonstrate correct/safe patient handling techniques as directed by CI.
3. Teach patient functional skills as directed by CI.
4. Demonstrate correct/safe use of biophysical agents, as available and directed by CI.
5. Formulate appropriate therapeutic exercise programs as directed by CI.
6. Design appropriate therapeutic interventions based on plan of care as directed by CI.
7. Demonstrate appropriate documentation as directed by CI
8. Adhere to regulations and laws pertaining to physical therapy.
9. Recognize economic, environmental, social, and cultural needs of patients, caregivers, and peers within the physical therapy clinic setting.
10. Explain outcome assessment related to course content.
11. Demonstrate generic abilities related to course content.
12. Describe basic concepts related to the APTA *Guide to Physical Therapist Practice*.

#### **OUTCOME ASSESSMENT METHODS**

Written assignments, Physical Therapist Assistant Clinical Performance Instrument, and other projects as assigned.

Formative assessments (low point value activities designed to improve student understanding) include

- ❖ Assignments
- ❖ Midterm CPI Assessment

Summative assessments (high point value activities designed to assess student understanding) include

- ❖ Final CPI Assessment

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#### **GRADING FORMULA**

<b>Assignment Total</b>	Average of all course assignments (including Professionalism)	<b>30%</b>
<b>Physical Therapist Assistant Clinical Performance Instrument</b>	Score based on the Clinical Instructor’s Final CPI Assessment	<b>70%</b>

<b>Percentage</b>	<b>Grade</b>
<b>90-100%</b>	<b>A</b>
<b>80-89.9%</b>	<b>B</b>
<b>75-79.9%</b>	<b>C</b>
<b>74.9% and below</b>	<b>F</b>

#### **GRADING POLICY**

Any student whose final course grade is below the passing requirement (75% or greater) will not be allowed to continue in the PTA Program. Any student who has been identified as at risk for failing the clinical at any time during the clinical will be responsible for meeting with the ACCE to discuss adding action plan(s) to the student’s Success Plan to improve the student’s performance. It will outline the student’s clinical performance issues, list interventions to address these issues, and will assess the student’s participation/completion of these interventions. The student will be responsible for completing their Success Plan action plans.

#### **ASSIGNMENT POLICY**

Assignments are due by the assigned dates and times (in Central Standard Time) as indicated on the assignment calendar. Assignments must be uploaded to Blackboard as a Word Doc or PDF. Please allow enough time for preparation and submission of each assignment prior to the scheduled due date to avoid issues with technology. Students should contact faculty prior to the due date and time if they anticipate material will be late. Please note that contacting faculty will not guarantee the receipt of an extension for the assignment. All assignments must be completed by the assigned due date. Late and/or incomplete work may be accepted, but with daily grade deduction for no more than 3 days, after which a grade of zero will be recorded. The student will make arrangements with the ACCE to make up missed assignments due to absence promptly. Failure to complete any assignment by due date will result in Professionalism points deduction.

#### **SPC SYLLABUS STATEMENTS**

For information regarding official South Plains College statements about intellectual exchange, disabilities, non-discrimination, Title V Pregnancy Accommodations, CARE Team, and Campus Concealed Carry, please visit <https://www.southplainscollege.edu/syllabusstatements/>.

#### **STUDENT CONDUCT**

##### **Academic Integrity**

It is the aim of the faculty of South Plains College to foster a spirit of complete honesty and a high standard of integrity. The attempt of any student to present as his or her own any work which he or she has not honestly performed is regarded by the faculty and administration as a most serious offense and renders the offender liable to serious consequences, possibly suspension.

- ❖ **Cheating** - Dishonesty of any kind on assignments, illegal possession of previously-completed assignments, assisting others to cheat, alteration of grade records, illegal entry or unauthorized presence in the office are examples of cheating. Complete honesty is required of the student in the presentation of any and all phases of clinical work.
- ❖ **Plagiarism** - Offering the work of another as one’s own, without proper acknowledgment, is plagiarism; therefore, any student who fails to give credit for quotations or essentially identical expression of material taken from books, encyclopedias, magazines and other reference works, or from themes, reports or other writings of a fellow student, is guilty of plagiarism.
- ❖ Complete honesty is required throughout all aspects of clinical work, including any assignment/work used to assess knowledge and skill. Any assessment receiving a score of 0 or F due to cheating may result in the student being dropped from the course.

##### **Clinical Dress Code**

Students are expected to follow the dress code of the student’s assigned clinical site. Student should be prepared to wear SPC PTA Program polo shirt and black or khaki slacks and SPC name badge until otherwise informed by the student’s clinical instructor.

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### **Clinical Attendance Policy**

Students are expected to attend all classes in order to be successful in a course. For the College’s class attendance policy, use this link: [http://catalog.southplainscollege.edu/content.php?catoid=47&navoid=1229#Class\\_Attendance](http://catalog.southplainscollege.edu/content.php?catoid=47&navoid=1229#Class_Attendance).

Students are expected to attend their clinical experience “full-time” in order to successfully complete each clinical experience. “Full-time” is defined as at least Monday through Friday, for all hours that the student’s clinical instructor (or designated alternate clinical instructor) are in attendance (minimum expectation is that this will be from 8A-12noon and from 1P-5P), for a total minimum of 272 hours. An alternate clinical instructor may be designated if the primary clinical instructor’s schedule for the day does not provide for at least 8 working hours.

When an unavoidable reason for absence from all or part of a clinical experience day arises, such as illness, travel difficulties from inclement weather or car trouble, or other activity approved by clinical instructor and course instructor, the student is required to arrange with the clinical instructor and the course instructor to make up the time missed. It is the student’s responsibility to arrange with the primary clinical instructor to complete make-up of time missed within a reasonable period of time as determined by the course instructor, and to communicate the plan developed with the clinical instructor to the course instructor for approval. Up to one missed day (8 hours) may be made-up by accumulating extra time (i.e. arriving early, reducing lunch break time, or ending day later), as long as this extra time is used for additional clinical-related activities, outside of what the original day included/required (working with an additional patient, practicing skills, etc. – NOT completing daily documentation, reviewing charts of patients on the day’s caseload, treatment planning for patients on the day’s caseload, etc.). Time missed in excess of 1 day or 8 hours must be made-up by adding additional time to the student’s clinical experience schedule. Should the student accrue excessive make up time (more than 32 hours) and/or be unable to schedule sufficient make-up time before the end of the grading period, the student will receive an “Incomplete”, and will be required to repeat the entire clinical during the subsequent Summer session.

Tardies are defined as arriving any time after the clinical instructor has indicated the student should arrive or not returning from an approved break by the time indicated by the clinical instructor. Having more than one tardy will result in initiation of a learning contract to plan against future tardies. Failure to follow the learning contract and/or failure to avoid further tardies may result in discontinuation or failure of clinical experience and need to remediate.

### **CLINICAL SKILLS**

- ❖ You will only be permitted to apply clinical skills to the general public under a clinical instructor’s supervision during your clinical experiences.
- ❖ You **may not apply clinical skills** outside of your assigned clinical experience or outside of the supervision of a clinical instructor.
- ❖ If you are presently working in a clinic as a technician, you **cannot practice these skills on clinic patients**.

**Enrollment in this course does not guarantee successful performance in this course, successful completion of the PTA curriculum, or licensure.**

### **COMMUNICATION**

Electronic communication between the ACCE and students in this course will utilize the South Plains College email system. Text messaging may also be used for communication. The ACCE will not initiate communication using personal email accounts. Students are encouraged to check their SPC email on a regular basis (i.e. daily), and respond to emails and text messages promptly (within 24 hours), outside of clinical time. Students will have electronic access to course material via Blackboard.

- ❖ If technological difficulties are encountered (e.g. with accessing Blackboard or email), appropriate support services should be promptly contacted for assistance. The SPC Help Desk can be reached by calling (806)716-2600. Also, the instructor should be informed to avoid delays in access to necessary class content and activities.
- ❖ This policy aims to facilitate effective and efficient communication between the ACCE and students, promoting a seamless learning experience.

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## **EMAIL**

Students are required to use their official South Plains College (SPC) email addresses for all college-related communications. Official SPC email addresses are provided to each student upon enrollment and are the primary means of communication between students, faculty, and the college.

### ❖ **Email Etiquette:**

- Students are expected to maintain a professional and respectful tone in all email communications with ACCE, clinical instructor(s), clinical site staff, and other students. Offensive, disrespectful, or inappropriate language in emails is strictly prohibited.

### ❖ **Email Security:**

- Students should take steps to protect their email accounts. This includes using strong, unique passwords and not sharing email login credentials. If students suspect their email accounts have been compromised, they should report it immediately to the College's Information Services department.

### ❖ **Check Email Regularly:**

- Students are encouraged to check their official SPC email accounts regularly. Important announcements, updates, and notices from ACCE and the College as a whole are communicated through these accounts.

### ❖ **SPC Alerts:**

- Students are automatically enrolled in SPC Alerts, which is an emergency notification system. Students are encouraged to ensure their contact information is up to date in SPC Alerts to receive important safety and emergency notifications.

### ❖ **Email Support:**

- If students encounter technical issues with their SPC email accounts or need assistance with email-related concerns, they should contact the college's Information Services for assistance.

## **SOCIAL MEDIA**

This social media policy is meant to help students understand professional responsibility and use of social media platforms, given the sensitive nature of healthcare and patient information.

- ❖ Clinical site, patient information, and any other content related to clinical experiences should not be shared on any social media platform. Sharing this information can lead to dismissal from the PTA Program.
- ❖ Instructor information, course information, and any other content related to the PTA Program or South Plains College should not be shared on any social media platform unless approved by the College or Program.
- ❖ The PTA Program has a Facebook page at ["South Plains College PTA"](#). It is mainly used to distribute Program information to the public, and may also be used (in addition to the [South Plains College website](#)) to communicate College-wide announcements (regarding weather delays/closures, etc.). “Liking” the South Plains College PTA Facebook page is not necessary, nor are personal Facebook accounts, in order to access this page.

## **CELL PHONE/SMART WATCHES**

- ❖ Cell phones must be **silent** during your clinical unless prior approval has been given by the clinical instructor.
- ❖ Telephone conversations are to occur **outside** of clinical time.
- ❖ Student may be dismissed from their clinical if phone usage distracts from the clinical (e.g. it continuously rings/vibrates, usage in patient care areas outside of the clinical site’s policy, etc.). If dismissed from clinical, the student must inform the ACCE, and will receive an absence for the day. The student will be required to make up a full day (minimum of 8 hours).

## **PATIENT CONFIDENTIALITY**

- ❖ Students must uphold the highest standards of patient confidentiality. Do not discuss specific patients, cases, or share any patient-related information where others may overhear it, on social media platforms, etc. - even if patient names or identifiers are not disclosed. Be cautious about sharing any content that might indirectly reveal patient information, such as stories about your clinical experience, showing/posting photos taken in clinical setting, etc.

## **RESOURCES**

Students should attend Clinical 2 prepared as instructed by their clinical instructor. An Internet-enabled device will be useful for accessing web-based resources, Blackboard, etc.

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### Class Assignments Calendar

Title	Due Date	Time Due
ClockShark Clock In/Out	<b>DAILY</b>	<b>START &amp; END OF WORK DAY</b>
Acknowledgement Quiz	Sunday, January 11 <sup>th</sup>	11:59P
Facility and CI Contact Information	Monday, January 12 <sup>th</sup>	11:59P
Biweekly Journal 1 – Communication	Sunday, January 25 <sup>th</sup>	11:59P
Student Information Form Update	Sunday, February 1 <sup>st</sup>	11:59P
Clinic Visit	Friday, February 6 <sup>th</sup>	11:59P
PTA CPI Midterm Assessment	Friday, February 6 <sup>th</sup>	<b>6:00P</b>
Student Assessment of Clinical Site (Midterm)	Sunday, February 8 <sup>th</sup>	11:59P
Biweekly Journal 2 – CDM	Sunday, February 8 <sup>th</sup>	11:59P
Clinical Site Directory Update	Sunday, February 22 <sup>nd</sup>	11:59P
Biweekly Journal 3 – Critical Thinking	Sunday, February 22 <sup>nd</sup>	11:59P
CI Assessment of the Program	Friday, February 27 <sup>th</sup>	<b>6:00P</b>
PTA CPI Final Assessment	Friday, February 27 <sup>th</sup>	<b>6:00P</b>
Clinical Skills Checklist	Friday, February 27 <sup>th</sup>	<b>6:00P</b>
Student Assessment of Clinical Site (Final)	Friday, February 27 <sup>th</sup>	<b>6:00P</b>
Student Assessment of Clinical Experience	Sunday, March 1 <sup>st</sup>	11:59P
CI Certificate and Thank You	Sunday, March 1 <sup>st</sup>	11:59P
Student Assessment of Clinical Instructor	Sunday, March 1 <sup>st</sup>	11:59P
Clinical Experience Panel	Wednesday, March 4 <sup>th</sup>	<b>12noon</b>

PTA CPI GRADING RUBRIC							
CLINICAL 2							
points earned by clinical instructor's FINAL PTA CPI rating							Points Earned
Skill #	Beginner	Advanced Beginner	Intermediate	Advanced Intermediate	Entry Level	With Distinction	
	0%	0%	60%	80%	100%	105%	
1	0	0	120	160	200	210	Ethical Practice Legal Practice Professional Growth Communication Inclusivity Clinical Reasoning
2	0	0	120	160	200	210	
3	0	0	120	160	200	210	
4	0	0	120	160	200	210	
5	0	0	120	160	200	210	
6	0	0	120	160	200	210	
	60%	80%	90%	100%	100%	105%	
7	120	160	180	200	200	210	Modalities Equipment Documentation Resource Mgmt.
8	120	160	180	200	200	210	
9	120	160	180	200	200	210	
10	120	160	180	200	200	210	
					TOTAL GRADE :		0 0 0
					(out of 2000)		(1 N/A) (2 N/A)
							0.00% 0% 0%

\* Midterm PTA CPI grading based on completion in a timely manner : 100% earned if submitted on time; 10% off for each day late