

MF

# MIRAN FAULKES

## Profile Info

Assists the department head in carrying out learning objectives in the areas of Business and Office Administration. I have a strong commitment to business development and education.



### Phone

806-716-4917



### Email

mfaulks@southplainscollege.edu

## Education

### ★ 2011 - 2012

#### Master Of Education Wayland Baptist University

Education with an emphasis on Secondary level

### ★ 2008 - 2011

#### Bachelor Of Science Wayland Baptist University

Academic Excellence in Business



## South Plains College Lubbock Center

3907 Ave Q, Lubbock, TX 79412

INSTRUCTOR



## Work Experience

### Instructor in Business and Office Administration South Plains College | Lubbock, TX | 2021 - Present

- Conduct College-level courses in Business
- Stimulate class discussion and facilitate constructive learning experiences

### Real Estate Agent

#### Milestone Realty Group at Progressive | 2017 - Present

- Represent clients on property purchases and sales
- Coordinate and negotiate transactions

### Instructor in Business

#### Levelland ISD | Levelland, TX | 2012 - 2019

- Conduct Secondary-level courses in Business
- Develop and Implement curriculum in accordance with state standards



## Skills & Expertise

### Skills

SEO	Microsoft Office Suite
Marketing	Screen-cast-o-matic
Branding	Cengage/Mindtap
Blackboard	McGraw Hill Connect

### Courses Taught

Customer Relationship Management (MRKG 1301)  
Office Management (BMGT 1325)  
Principles of Business (BMGT 1327)  
Administrative Project Solutions (POFT 2331)  
Business Ethics (BMGT 1321)  
Financial Literacy (BUSG 1304)  
Employee Relations (HRPO 2304)