

South Plains College
American Minority Studies
Common Course Syllabus

Revised: Spring 2023

Department: Behavioral Sciences

Discipline: HUMANITIES

Course Number: HUMA 2319

Course Name: AMERICAN MINORITY STUDIES

Available Formats: Conventional and Internet

Course Description: (3:3:0) : This interdisciplinary survey examines the diverse cultural, artistic, economic, historical, political, and social aspects of American minority communities. Topics may include race/ethnicity, gender, socioeconomic class, sexual orientation, national origin, age, disability, and religion.

Credit: 3 Lecture: 3 Lab: 0

Prerequisites: none for campus; TSI reading for Internet

Semester Hours: 3 Lecture Hours: 3 Lab Hours: 0 (This course covers the historical, economic, social, and cultural development of minority groups, including African-American, Mexican-American, Asian-American, and Native-American issues)

Course Purpose/Rationale/Goal: American Minority Studies provides a multidisciplinary analysis of the subordinate/dominant statuses of individuals and groups by recognizing the impact of race/ethnicity, gender, and socioeconomic class of individuals and groups in relationship to American society. The course is designed to foster critical analysis of the issues of difference in our society and to prepare students to understand and interact with people from diverse backgrounds and cultural perspectives throughout their lives. Art, literature, historical analysis, economic analysis, and/or music will be utilized to understand the cultural differences.

Textbook: The following textbooks are used in the HUMA2319 course: *The Matrix Reader: Examining the Dynamics of Oppression and Privilege* (1st ed), Ferber, Jimenez, O'Reilly, Herrera, & Samuels, McGraw-Hill Higher Education, 2009; *American Ethnicity* (7th ed), Adalberto Aguirre, Jr., Jonathan Turner, McGraw-Hill, 2009; or *Race, ethnicity, gender, and class: The sociology of group conflict and change* (9th ed), Healey, J. F., Stepnick, A., & O'Brien, E., SAGE Publications, 2018.

****Check with your instructor to see which is required for your section****

Supplies: Computer and Internet access for Internet courses and campus classes.

TexBook Program: *This course is in the SPC TexBook program, so you do not need to purchase a textbook or access code for this course.*

- **What is TexBook?** The required textbook/digital content for this course is available to you in Blackboard from the first day of class. The charge for the textbook/digital content is the lowest price available from the publisher and bookstore and is included in your tuition.
- **How do I access my TexBook?** Your course material is in your Blackboard course from the first day of class. Access to your course material is provided either by VitalSource or other links inside your Blackboard course. VitalSource (and many publisher's) eBook features include the ability to hear the text read aloud, highlight, take notes, create flash cards, see word definitions, build study guides, print select pages, and download 100% of the book for offline access.
- **Help with TexBook issues and support:** check with your professor or visit: <https://support.vitalsource.com/hc/en-us/requests/new> (available 24/7 via chat, email, phone, and text)
- **Opting out of TexBook:** Participating in TexBook is not mandatory, and you can choose to opt out. However, by opting out you will lose access to the course textbook/digital content and competitive pricing, and you will need to purchase the required course material on your own. If you drop the class or opt-out before the opt-out deadline, the TexBook fee will be automatically refunded to your SPC account. The opt-out deadline for Fall and Spring is the twelfth-class day. The opt-out deadline for shorter terms varies between the second- and third-class day.

Please consult with your professor before deciding to opt-out. If you still feel that you should purchase the course textbook/materials on your own, send an **opt-out email to pwells@texasbook.com. Include your first name, last name, student ID number, and the course you are opting out of. Once you have been opted-out, you will receive a confirmation email. If you need assistance with the process, contact the SPC Bookstore:*

Email: pwells@texasbook.com / **Phone:** 806-716-2097

Email: agamble@texasbook.com / **Phone:** 806-716-4610

This course satisfies a core curriculum requirement for: Language, Philosophy and Culture

Core Objectives:

- **Communication skills-** to include effective written, oral and visual communication.
- **Critical thinking skills-** to include creative thinking, innovation, inquiry and analysis, evaluation and synthesis of information.
- **Social Responsibility-** to include the demonstrated intercultural knowledge and competence, knowledge of civic responsibility, and the ability to engage effectively in regional, national and global communities.
- **Personal Responsibility-**to include the ability to connect choices, actions, and consequences to ethical decision-making.

Texas Coordinating Board Approval Number..... 45.1101.53 25

Learning Outcomes/Competencies:

Upon the successful completion of this course, students will:

1. Analyze the history, culture, and struggles for equality of American minority groups.
2. Articulate an informed personal response and critically analyze works by minorities in the arts and humanities.
3. Demonstrate awareness of multiple cultural perspectives representative of diverse minority groups.
4. Describe the impact of discrimination on the everyday life of minority groups in the context of social, political, and economic circumstances.
5. Analyze minority group interactions in the United States focusing on immigration and migration patterns,

assimilation processes, and adjustments to American life.

6. Formulate an understanding of shifting societal perceptions and self-identifications of minority group cultural identities.

Student Learning Outcomes Assessment:

See instructor's course information sheet for information on assessment that may include the following: pretests and posttests, quizzes, discussions, essays and/or other types of assessment tools.

Course Requirements: To maximize the potential to complete this course, a student should attend all class session, complete all homework assignments, and complete all examinations. The specific course requirements are listed on the individual instructor's course information sheet.

Course Evaluation:

Please see the instructor's course information sheet for specific items used in evaluating student performance.

Standard Written English REQUIREMENT:

All written assignments should be presented using the conventions of Standard Written English. South Plains College requires all students to become proficient in "academic English," a form of English that is typically used in academic, professional, and business contexts. While slang, regional idioms, and informal kinds of self-expression are appropriate in some contexts, they are out of place in academic writing. Writing instructors and professors in courses across the campus **expect all students to demonstrate proficiency in using the conventions of academic English in their written work, whether it is in-class exams or take-home essays.** Each instructor may also add additional requirements regarding written assignments that are contained in your syllabus.

South Plains College Policies:

Attendance Policy: As per the *SPC General Catalog*: Students are expected to attend all classes in order to be successful in a course. The student may be administratively withdrawn from the course when absences become excessive as defined in the course syllabus.

When an unavoidable reason for class absence arises, such as illness, an official trip authorized by the college or an official activity, the instructor may permit the student to make up work missed. It is the student's responsibility to complete work missed within a reasonable period of time as determined by the instructor. Students are officially enrolled in all courses for which they pay tuition and fees at the time of registration. Should a student, for any reason, delay in reporting to a class after official enrollment, absences will be attributed to the student from the first class meeting.

Students who enroll in a course but have "Never Attended" by the official census date, as reported by the faculty member, will be administratively dropped by the Office of Admissions and Records. A student who does not meet the attendance requirements of a class as stated in the course syllabus and does not officially withdraw from that course by the official census date of the semester, may be administratively withdrawn from that course and receive a grade of "X" or "F" as determined by the instructor. Instructors are responsible for clearly stating their administrative drop policy in the course syllabus, and it is the student's responsibility to be aware of that policy.

It is the student's responsibility to verify administrative drops for excessive absences through MySPC using his or her student online account. If it is determined that a student is awarded financial aid for a class or classes in which the student never attended or participated, the financial aid award will be

adjusted in accordance with the classes in which the student did attend/participate and the student will owe any balance resulting from the adjustment.

Academic Integrity:

As per the *SPC General Catalog*:

It is the aim of the faculty of South Plains College to foster a spirit of complete honesty and a high standard of integrity. The attempt of any student to present as his or her own any work which he or she has not honestly performed is regarded by the faculty and administration as a most serious offense and renders the offender liable to serious consequences, possibly suspension.

Cheating: Dishonesty of any kind on examinations or on written assignments, illegal possession of examinations, the use of unauthorized notes during an examination, obtaining information during an examination from the textbook or from the examination paper of another student, assisting others to cheat, alteration of grade records, illegal entry or unauthorized presence in an office are examples of cheating.

Complete honesty is required of the student in the presentation of any and all phases of course work. This applies to quizzes of whatever length, as well as to final examinations, to daily reports and to term papers.

Plagiarism: Offering the work of another as one's own, without proper acknowledgment, is plagiarism; therefore, any student who fails to give credit for quotations or essentially identical expression of material taken from books, encyclopedias, magazines and other reference works, or from the themes, reports or other writings of fellow student, is guilty of plagiarism.

More on Plagiarism and Cheating: Students are expected to do their own work on all projects, quizzes, assignments, examinations, and papers. Failure to comply with this policy will result in an F for the assignment and can result in an F for the course if circumstances warrant.

Plagiarism violations include, but are not limited to, the following:

1. Turning in a paper that has been purchased, borrowed, or downloaded from another student, an online term paper site, or a mail order term paper mill;
2. Cutting and pasting together information from books, articles, other papers, or online sites without providing proper documentation; Using direct quotations (three or more words) from a source without showing them to be direct quotations and citing them; or
3. Missing in-text citations.

Cheating violations include, but are not limited to, the following:

1. Obtaining an examination by stealing or collusion;
2. Discovering the content of an examination before it is given;
3. Using an unauthorized source of information (notes, textbook, text messaging, internet, apps) during an examination, quiz, or homework assignment;
4. Entering an office or building to obtain unfair advantage;
5. Taking an examination for another;
6. Altering grade records;
7. Copying another's work during an examination or on a homework assignment;
8. Rewriting another student's work in Peer Editing so that the writing is no longer the original

student's;

9. Taking pictures of a test, test answers, or someone else's paper.

Student Code of Conduct Policy:

As per the *SPC General Catalog*:

Rules and regulations relating to the students at South Plains College are made with the view of protecting the best interests of the individual, the general welfare of the entire student body and the educational objectives of the college. As in any segment of society, a college community must be guided by standards that are stringent enough to prevent disorder, yet moderate enough to provide an atmosphere conducive to intellectual and personal development.

A high standard of conduct is expected of all students. When a student enrolls at South Plains College, it is assumed that the student accepts the obligations of performance and behavior imposed by the college relevant to its lawful missions, processes and functions. Obedience to the law, respect for properly constituted authority, personal honor, integrity and common sense guide the actions of each member of the college community both in and out of the classroom.

Students are subject to federal, state and local laws, as well as South Plains College rules and regulations. A student is not entitled to greater immunities or privileges before the law than those enjoyed by other citizens. Students are subject to such reasonable disciplinary action as the administration of the college may consider appropriate, including suspension and expulsion in appropriate cases for breach of federal, state or local laws, or college rules and regulations. This principle extends to conduct off-campus which is likely to have adverse effects on the college or on the educational process which identifies the offender as an unfit associate for fellow students.

Any student who fails to perform according to expected standards may be asked to withdraw. Rules and regulations regarding student conduct appear in the current Student Guide.

Grade Appeals Procedures and Forms can be found here: [SPC Student Appeal Forms](#)

South Plains College policies concerning diversity, disabilities, non-discrimination, Title IX Pregnancy Accommodations, and Campus Concealed Carry Statements can be found here: [Syllabus Statements \(southplainscollege.edu\)](#).

South Plains College policies, return to campus plan, and protocols regarding COVID-19 can be found here: [COVID Response \(southplainscollege.edu\)](#).

Note: The instructor reserves the right to modify the course syllabus and policies, as well as notify students of any changes, at any point during the semester.

First, I would like to say **THANK YOU!** I consider it an honor that you have chosen to be in my course. I want to thank you in advance for the time and hard work that you will put into this learning experience. One of the keys to being successful in college is to maintain communication with your instructor. Feel free to call, e-mail, or to make an appointment if I can help you be successful in this course. I hope that your grade in this course will reflect the effort you put into it. I am here to assist you achieve your academic goals! – Brant Farrar

Course Information Sheet

HUMA2319-American Minority Studies

Instructor: Brant Farrar

Sections:

HUMA2319.601- (MW 9:30AM-10:45AM)-Lubbock Downtown Center 2007

Office Location: Lubbock Downtown Center, Room 2003

Office Hours: Listed on Blackboard

Email Address: bfarrar@southplainscollege.edu (preferred method of contact)

Office Telephone: (806) 716-4657 → If you leave a message include your name, class you are in, phone number, and a short message. Be sure to speak clearly and leave your number slowly.

Textbook: Healey, J. F., Stepnick, A., & O'Brien, E. *Race, ethnicity, gender, and class: The sociology of group conflict and change* (9th ed.).

Classroom Behavior:

I have few classroom rules but feel obligated to discuss disruptive behavior* and what it means in a college classroom. First, we are all adults therefore I would appreciate having your attention when I lecture and when another student is speaking. That means that you will direct comments to the entire class and not just to those seated near you. Do not get “personal” when discussing topics (this entails that a student should not verbally attack or be attacked by anyone in the classroom). Secondly, it is very rude to send text messages, read papers or sleep in class. If you feel the need to do any of these you may be asked to leave and return the next class day after meeting with me to discuss the matter in question. Lastly, cell phones are commonplace but are inappropriate in class. If you have one, please mute or turn it off during class. If you feel the need to use your cell phone in any manner (calling, texting, checking the time) you should be aware that this is not appropriate and will not be tolerated. If you are texting in class I will ask you to leave and you will be counted absent for that day as you cannot concentrate on two things at once. If you are expecting a phone call for emergency reasons please notify me BEFORE class. SMART WATCHES WILL NOT BE ALLOWED DURING EXAMS. Such devices MUST be put away before the exam begins. Failure to do so may result in a zero for that exam. Tobacco products of any kind may not be used during class including but not limited to pipes, cigarettes, cigars, chewing tobacco, snuff, SNUS, vaping and/or electronic cigarettes.

To further clarify: *Disruptive behavior includes but is not limited to being rude to an instructor or other students, walking out of class before class ends, making “side comments” to other students, or any other non-adult behavior as defined by the instructor. See the Student Guide for details regarding SPC policy concerning student conduct.

Disruptive behavior in an online classroom setting entails any behavior that will inhibit the process of teaching, on the part of the professor, or learning by students. Such behavior is rare but can be very detrimental to the learning environment. Please be respectful, courteous, and considerate of your fellow classmates. If you have any concerns please do not hesitate to contact your professor.

Mental Health Services:

Free counseling services are available through the Student Health and Wellness office in building 8 on the Reese campus. Counseling is available for ANY issues students may be experiencing. If you have any questions do not hesitate to speak to me. I have interest in your success as a student AND an individual!

(http://catalog.southplainscollege.edu/content.php?catoid=46&navoid=1130#Health_and_Wellness)

Attendance:

- **Attendance will be taken every class meeting.**
- There are no “excused absences” in this course. It is the student’s responsibility to attend class. Notes will be online, but if you miss a class discussion you should watch the video of the discussion and/or get notes from a classmate. I do not need to see a doctor note for missing class.

- **IF you are sick and contagious when an assignment is due, DO NOT COME TO CLASS** and risk getting your fellow students (and me) sick. Email me your assignment BEFORE the beginning of class. ***Better safe than sorry...if you have any symptoms of Covid-19...STAY HOME!!! (see Covid statement above)
- You must attend the class you have enrolled in to receive attendance credit, if issues arise related to work schedules or child care please speak to me about possible ways we can deal with such matters.
- If a student misses two exams they may be dropped from the course with an “X” or “F” based on their current grade in the course.
- If you are going to miss class communicate with the instructor before you miss class or immediately following your absence.
- The only time I would need a doctor note is if you are hospitalized and cannot complete the work for the course.
- If a student stops attending class it is THE STUDENT’S responsibility to drop the course, NOT the professor’s.

South Plains College email and Blackboard:

- Your official SPC email will be the official way that I contact you. ***Outline versions of the PowerPoint will be provided through Blackboard.*** Provision of the PowerPoint notes is so that you can concentrate on what I am saying rather than only writing down what is on the PowerPoint.
- *****When emailing professors you should use correct spelling, grammar and punctuation. Do not use text speak or computer shorthand.***** This will increase the clarity of your message/question and give the impression that you care about the course.
- Also, if you email a professor you should expect a response within a reasonable timeframe so act accordingly. I try and reply within less than 24 hours during the week and 48 hours for emails received during the weekends. Students MUST check their email and blackboard accounts on a REGULAR BASIS (this means daily or at least every other day). This is especially important while we are dealing with the Covid-19 virus.

Grading and Testing:

- **ONE Course Agreement form (25 points):**
 - Students will sign a form in the professor’s office which states they understand what is required of them in this course. This form will provide contact information in the case of an emergency and the professor needs to contact the student. The time of signing also provides the opportunity for each student to ask any questions pertaining to the course. These forms will be held securely and will be destroyed following the end of the semester.
- **THREE Material Exams (100 points each, 300 points total):**
 - If you experience an extreme emergency or conflict prior to an exam and notify me BEFORE the exam one attempt will be made to allow the student to complete the missed exam following provision of documentation (speak to me regarding what will constitute valid documentation). If the student misses this makeup exam the student will have earned a zero for the missed exam.
 - **If there is a conflict with a religious holiday, please let me know now. All exam dates are listed in the syllabus.**

- Exam format: Exams will be based on a combination of lecture, assigned readings, videos and class discussions. If you miss class you will miss vital information. Tests must be taken during your scheduled class time. Exams may be a combination of true/false, multiple choice and essay questions designed to test your knowledge and understanding of concepts covered during the course of this class.
- Exam Delivery: Exams will be taken online through Blackboard, unless otherwise noted by professor. No proctor service will be required. Students will be given at least 72 hours (3 days) in which to complete the exam. A longer period of time may be allowed by the professor.
- **ONE Paper Assignment (100 points):**
 - **Social Topic/Cultural Artifact paper:** This paper will essentially be an exploration of a social topic which relates to the class material. Students will submit a proposal for their issue to the professor. The issue must involve some issue of conflict in society and how people are working to resolve this conflict. The cultural artifact will be a graphic novel. There are MANY graphic novels available through the SPC Library. Students will be able to select from books related to race, ethnicity, immigration, sexual orientation, gender identity, disability, gender roles, and other topics related to the course. Students will demonstrate an ability to connect the concepts discussed in class to graphic novels which represent a combination of written literature and visual representation. The SPC Library website is: <https://southplainscollege.libguides.com/c.php?g=952075&p=6868369>
 - Detailed assignment instructions will be given to students with sufficient time to complete the assignments by the corresponding deadlines.
 - All work will be submitted through Blackboard.
 - **Assignments are not accepted late, so be aware of class deadlines.**
- **FOUR Journal Submissions (Four assignments at 50 points apiece for a total of 200 points):**
 - Over the course of the semester students will be required to make journal entries pertaining to chapter readings, videos viewed inside or outside class, discussion questions, key concepts, reactions to certain topics, or other class related issues. Journals will be submitted online via Blackboard. Deadlines will be stated in class and listed on Blackboard.
 - Topics and corresponding due dates for journal assignments will be announced in a timely fashion. Students MUST check their email and blackboard accounts on a REGULAR BASIS (this means daily or at least every other day).
- **FOUR Musical Submissions (Four assignments at 50 points apiece for a total of 200 points):**
 - Students will have opportunity to submit songs which relate to the major topics we discuss in class (Race, Ethnicity, Sex (biological/anatomical), Sexual Orientation, Gender Identity, Gender Expression, Social Class, Disability, etc.).
 - Students will use course material to analyze each song submitted and demonstrate an ability to communicate their ideas as to how the song relates to the course material.

- **TEN Chapter Quizzes (Ten out of fourteen chapters for fifteen points apiece for a total of 150 points):**
 - The course will cover fifteen chapters. Students will be able to choose which chapters they quiz as long as they complete ten quizzes. This means students can either keep their ten highest grades or only complete ten quizzes. **This grade category is substituted for one of the exams previously scheduled.**
- **Letter to Future Students (25 points):**
 - This is your opportunity to tell future students what you wish someone had told you at the beginning of this course. More specific instructions will be provided toward the end of the semester.

Attendance will be taken in class at the beginning of every meeting.

Point breakdown:

▪ Syllabus agreement - 25 points:	25
▪ Three exams- 100 points each (3*100):	300
▪ One written assignment- 100 points:	100
▪ Ten Quizzes (10*15 points):	150
▪ Four journal assignments- 50 points each (4*50):	200
▪ Four musical submissions- 50 points each (4*50):	200
▪ Letter to Future Students-25 points	25
TOTAL POINTS:	1000

Your grade will be based upon the accumulation of points. The grading breakdown is as follows:

900 to 1000	A
800 to 899.9	B
700 to 799.9	C
600 to 699.9	D
599.9 and below	F

Students are encouraged to come by during office hours to discuss their grades and any other class related questions.

Tentative Due Dates (subject to change): Provided on Blackboard

Readings for Class:

Readings for this class will be provided through the eBook and supplemental articles from the instructor. Students are expected to read the assigned readings before the corresponding lecture. There are two reasons for this. First, you will have some familiarity with the material and therefore the lectures will have a lot more meaning for you. Second, if there is something that you didn't understand in the text you can point it out to me and I can clarify it to you. You will be tested over the lectures as well as the readings. The people who read and comprehend well

think and read at the same time. Write on your printouts if it helps. Think of examples of the concepts that you can remember: What you understand, what you don't, anything to help!

Writing Expectations for Class:

All written assignments should be presented using the conventions of Standard Written English. South Plains College requires all students to become proficient in "academic English," a form of English that is typically used in academic, professional, and business contexts. While slang, regional idioms, and informal kinds of self-expression are appropriate in some contexts, they are out of place in academic writing. Writing instructors and professors in courses across the campus expect all students to demonstrate proficiency in using the conventions of academic English in their written work, whether it is in-class exams or take-home essays.

Writing Tips:

- **All written work should be typed (or computer generated), double spaced, with one inch margins (all around), Times New Roman font and in a standard 12 point font. Please use Word for attachments.**
- Any references used should be listed at the end of the paper using one of the widely accepted format styles. This should not be an issue in this class, but IF you happen to ever use an outside source keep in mind: **Using ANY outside material without proper documentation constitutes plagiarism which is a serious academic offense.** Wikipedia is not considered a valid academic source. Do not use it!
- **All definitions should be drawn from the text book (or lecture).**
- **DO NOT USE ANY "ESSAY" websites for this course that provide prepared responses to assignments.**
- Assignments should be written in paragraph format unless instructed otherwise.
- For the assignments in this class, it is better to write using first or third person pronouns. Therefore it is appropriate to use "I, me, mine" or "he, she, their, we." It is not appropriate to use "you" or "your." Please avoid writing in 2nd person.
- Tutoring services are available. Information will be posted on Blackboard regarding these services.

Artificial Intelligence (AI) Resources:

There are now websites that will actually generate semi-unique material that somewhat resembles original material. Since the technology is available to create this content, technology is also available to detect this content. Make no mistake, this is plagiarism. I am not asking AI to write a paper, I am asking you, the student, to create this content. If you submit work that is not your own, original material, it will be considered plagiarism and receive a grade of zero. The incident will also be detailed to the Dean of Students for disciplinary actions.

Additional Information:

- Students will need access to and will be required to use a word processing program for this course. If you do not such access at home there are many computers for you to use across the Levelland, Lubbock, and Reese campuses.

- Online study tools are available for your text. You are encouraged to use these, especially as preparation for the class exams.
- **EXTRA CREDIT will be given solely at the instructor's discretion** (do NOT ask for extra credit ESPECIALLY at the end of the semester, hence no “is there anything I can do to increase my grade...” or other such emails at the end of the semester). The answer will be “NO”. The time to be concerned about your grade is now. Your steadfast attendance, studious habits and preparation for class should facilitate your success in this, and other, college courses. However, if you think there is something really great going on that relates to this class please let me know and I might decide to use that opportunity for extra credit.
- Be sure to proofread your work for grammatical and spelling errors. Use the "enable html" button within the email, assignments, and discussion functions to run a spell check. Also, remember that "healthy" paragraphs are usually comprised of at least three sentences organized around a central idea, though a paper filled with three sentence paragraphs would be awkward.
- Do not attempt to add me as a friend via Facebook, Instagram, Twitter, LinkedIn or any other social media outlet during the semester. This is an attempt to circumvent any issues which might arise from such connections. Following the semester, you are more than welcome to add me on any of these platforms.
- Guests are NOT allowed in class unless the instructor gives approval. Prior notice should be provided if at all possible.
- If you have any medical or other condition I should be aware of I would appreciate you discussing this matter with me under the assurance of confidentiality.
- The course agreement MUST be signed by the deadline or you will be penalized for your inability to follow instructions. This penalty may include dismissal from lecture, inability to earn attendance points or being dropped from the course. It is absolutely necessary that you officially recognize your rights and responsibilities as a member of this class.
- ****This course involves controversial topics which may challenge or conflict with your existing beliefs and may require you to go outside your comfort zone. We will examine oppression privilege and inequality from a variety of expert, academic, and research perspectives. Although you are not expected to accept or concur with the perspectives, attitudes, and beliefs of the instructor, authors, or fellow classmates, you must at least consider other perspectives and interact with others respectfully.
- *I am open to any concerns you have during this course. Confidentiality is guaranteed.*
- *LASTLY...thank you for selecting this course and ensuring I have a job! I look forward to a wonderful semester...I hope you do too!*