

# COURSE INFORMATION SHEET

## BIOL 2401-152

Anatomy & Physiology I Online

Division of Arts & Sciences

South Plains College

Spring 2026

**Instructor** Dr. Caleshia S. Calvin  
**Section** 152  
**Office** Science 84  
**Phone** (806) 716-2117  
**E-mail** ccalvin@southplainscollege.edu

**Office Hours**  
Mon 8:30AM to 9:30AM  
Tues 10:00AM to 12:00PM  
Wed 8:30AM to 9:30AM  
Thurs 10:00AM to 12:00PM  
Fri 10:00AM to 12:00PM

**Course Description:** Anatomy & Physiology is the study of the structure and function of the human body. This includes, but is not limited to cells, tissues, organs and the organ systems that comprise the living organism. In this section, we will focus on the following organ systems: Integumentary, Skeletal, Muscular, Nervous and Special Senses. This course will review the interrelationships among systems and regulation of physiological functions involved in maintaining homeostasis.

### Required Course Materials:

- **Electronic Text:** *Marieb Human Anatomy & Physiology 12<sup>th</sup> Edition*
- **Computer with Reliable Internet Service:** Students must have reliable access to a computer that is equipped to meet the demands of this course. There are computer labs available for student use on the Levelland Campus and the Lubbock Downtown Center. You can find more information on the [SPC Instructional Technology website](#).
- **External Webcam:** Students are not allowed to use the embedded web cam on their personal computers for online exams. Students must use an external web camera that can be purchased out of pocket or loaned from the library.
- **Honorlock Extension:** All lecture exams will be administered online and will be proctored by webcam software from Honorlock. For full participation in this course, you must install the *Google Chrome Browser* and download the *Honorlock Extension*. To aid in this process, go to the Honorlock link posted on Blackboard and follow the steps to install the software.

### Online Course Content

- Blackboard Ultra is the primary source for all course information.
  - Specific course materials available include PowerPoint slides, assignments, handouts, and study supplements. Any announcements will also be posted on Blackboard Ultra. It is imperative that you use these resources to be successful in this course. You can navigate to Blackboard Ultra via mySPC, the SPC homepage, or at <https://southplainscollege.blackboard.com/>. Use your SPC username and password to log in.
- **Students should access Blackboard Ultra daily!**

### Attendance

- Students that are not active in the course for more than **two weeks** may be administratively withdrawn from the class by the instructor with a grade of X or F. See the SPC General Catalog or Student Guide for complete policy on class attendance.

- Course inactivity due to illness, death of an immediate family member, or participation in SPC events are excused. Please visit with me PRIOR to being inactive in the course to determine eligibility of excuse.

### **Hazardous Weather Policy**

- South Plains College rarely cancels classes due to the weather. Online students are still responsible for all coursework **regardless of weather** due to remote learning.
- Announcements concerning cancellations and/or delays are made on local television, radio and on MySPC. Emergency notifications are also made by the college via email, text, and phone call.

### **Course Grade**

- The grade for this course will be based on five (5) major exams given at regular intervals during the semester, the averages of quizzes taken during the semester, and the average of all video assignments. Final grades for the course will be calculated on a weighted scale:
  - Exams = 85% of total grade
  - Quizzes = 10% of total grade
  - Video Assignments = 5% of total grade

I follow a traditional grading scale:

**A** = 89.5% ≤ 100%    **B** = 79.5% ≤ 89.49%    **C** = 69.5% ≤ 79.49%    **D** = 59.5% ≤ 69.49%    **F** ≤ 59.49%

- **There are NO curves or extra credit in this course!**

### **Quizzes**

- Quizzes will be given **weekly!**
- Quizzes can potentially cover lecture AND lab material from the previous day.
- Quiz average is 20% of the course grade. The lowest FOUR (4) quiz grades will be “dropped” (excluded) from grade calculations at the end of the semester.
- **Quizzes CANNOT be made up if missed for any reason.** Missed or late quizzes will receive a grade of zero (0).

### **Exams**

- Each major exam will cover material from BOTH lecture and lab. Lecture material will be approximately 70% of each exam and lab material will be about 30%.
- The lecture exam format will include multiple-choice questions, matching, and true or false questions. Lab practical exams will include questions asking you to identify structures and their functions.
- Your score is recorded as the number of (points earned/total points possible)\*100. This number is the number of points you will have earned for this exam.
- The last ("final") exam will be given during final exam week and will include both new material and comprehensive material.

### **Exam Protocols & Testing Procedures**

- Prior to opening your online exam, review the instructional video in the “Start Here” folder on Blackboard.
- The following table details the exam conduct requirements that you agree to as a student enrolled in this course. Failure to adhere to these requirements will result in a 30% penalty to **for each offense.**

<b>Exam Conduct Requirement</b>	<b>Clarification of Requirement</b>
A valid photo ID must be shown at the start of the exam.	A government-issued ID is not required. Acceptable forms include SPC student IDs or photo IDs from other academic institutions. The name on the ID must match the name used to register for the course.
The microphone must be turned on and recording for the entire duration of the exam.	Audio must remain on and clear for the entire exam to verify exam integrity. Students are responsible for minimizing background noise. Fans blowing directly on the microphone, television audio, music, or excessive computer noise are not permitted.
Webcam placement must provide a continuous side-angle view of the student.	The webcam must be positioned to clearly show the student's face, both hands, and testing surface from a side angle. The camera may not be moved once the exam begins.
Students must complete a room and environment scan as instructed.	A complete environment scan must be performed following the instructor's posted instructions prior to beginning the exam. The scan must clearly show the testing area, desk surface, surrounding space, and absence of unauthorized materials.
A clear camera image must be maintained at all times. Both hands and face must be visible the entire time.	A zero will be given for any obstruction of the camera's view or of the student's face or eyes. Hats, sunglasses, excessive hand movements, or accessories that block the eyes are not permitted. Students may not lean out of the camera frame.
The testing environment must be well lit and fully visible.	Lighting must be sufficient for the instructor to clearly see the student's face, hands, and testing surface for the duration of the exam. Lighting conditions may not be altered once the exam has started.
The exam must be taken in a private, approved testing environment at a desk or table.	The student must be alone in a quiet, private space and seated at a desk or table. Exams may not be taken in bedrooms while seated on beds, couches, or floors. A functioning webcam and microphone are required.
No unauthorized materials may be present or within reach during the exam.	Unauthorized materials include, but are not limited to, books, notes, phones, smart devices, additional computers, papers, or writing not explicitly permitted. Only materials approved by the instructor may be present.
No talking, music, or audio of any kind is permitted during the exam.	The student may not listen to music or interact with any person during the exam. Communication with any adult for any reason is prohibited.
Professional and respectful conduct is required at all times.	Students must maintain professional language and behavior throughout the exam. Vulgar, inappropriate, or disrespectful language or gestures are not permitted.
Appropriate clothing is required during the exam.	Clothing must be consistent with standard classroom attire. Hoodies, hats, or blankets are not permitted, as they may obstruct visibility or compromise exam integrity.

## Missed Exams

- Students should **NOT** miss exams! All students are expected to make proper arrangements to ensure that they will be present for every scheduled exam.
- Any student who misses an exam will be given a grade of zero (0) for that exam.
- Students who miss an exam for **any** reason will have the opportunity to replace the grade of zero (0) at the end of the semester by taking a Comprehensive Make-Up Exam.
- The Comprehensive Make-Up Exam will cover material from Unit 1 – Unit 4. Once completed, the grade for the Comprehensive Make-Up Exam will replace the grade of zero (0) for a student's missed exam.
- The Comprehensive Make-Up Exam will be administered on Friday May 1<sup>st</sup>, 2026, and will be due by 11:59PM.

## Dropping

- An official drop initiated by the student before the Last Day to Drop (**April 30<sup>th</sup>, 2026**) will result in a W on your transcript. Any drop initiated by the instructor for excessive absences will result in either an X or F grade on the transcript. See the school policy on drops and the limit placed on “unexcused” drops which is available in the [General Catalog on the school website](#). Students may drop a course by accessing the [Student Drop Form](#).

## Student Conduct

- A high standard of conduct is expected of all students. It is assumed that obedience to the law, respect for property, authority, personal honor, integrity, and common sense will guide the actions of each member of this class. Any student who fails to perform to the expected standards will be asked to withdraw from the course, or will be administratively dropped from the course by the instructor.
- Students should respect the academic situation and be considerate of others in the classroom. Late arrivals should seat themselves quietly and without disruption to the lecture. During lecture, students should refrain from talking, eating, or any other behavior that will disturb others, including the instructor. Students should be alert, taking notes and paying attention during lecture, films and discussions. Cell phone use is prohibited – see penalty policy below.

## Academic Integrity

“It is the aim of the faculty of South Plains College to foster a spirit of complete honesty and a high standard of integrity. The attempt of any student to present as his or her own any work which he or she has not honestly performed is regarded by the faculty and administration as a most serious offense and renders the offender liable to serious consequences, possibly suspension.

1. **Cheating:** Dishonesty of any kind on examinations or on written assignments, illegal possession of examinations, the use of unauthorized notes during an examination, obtaining information during an examination from the textbook or from the examination paper of another student, assisting others to cheat, alteration of grade records, illegal entry or unauthorized presence in an office are examples of cheating. Complete honesty is required of the student in the presentation of any and all phases of course work. This applies to quizzes of whatever length, as well as to final examinations, to daily reports and to term papers.

### Cheating Policy

- No electronic devices, tablets, computers, cell phones, etc. will be allowed out during any testing session. No notes may be used during an exam or quiz.
- Students will be asked to remove hats and caps during exams and may be assigned seating during an exam.

- Anyone caught cheating on an exam will be dropped immediately from the course with an F.
- Anyone caught cheating on a quiz will receive a permanent 0 for that grade that may not be dropped or replaced.

2. **Plagiarism:** Offering the work of another as one's own, without proper acknowledgment, is plagiarism; therefore, any student who fails to give credit for quotations or essentially identical expression of material taken from books, encyclopedias, magazines and other reference works, or from the themes, reports or other writings of a fellow student, is guilty of plagiarism.”

– *South Plains College General Catalog*

**Grievance procedure:** If a student is having a problem with the course policies or the instructor, he or she should first try and resolve any such problems with the instructor. If the problem is not resolved, the student may proceed to the Biology Department Chair, who can advise the student on how to resolve the problem or direct them to the appropriate office.

## Syllabus Statements

### TexBook Syllabus Statement

- This course is part of your TexBook program, which means you don't need to purchase a textbook or access code for this course. TexBook is the required content (either an eBook or online Courseware) for your course, and is provided for you via the Bibliu platform from Day 1 of class.  
Cost of TexBook: this required content is provided as part of a Program called 'Inclusive Access', which means that content is provided for you at the lowest price available from the publisher. The cost for this is included in your tuition.  
How to access your digital content via Bibliu: you can access your material via the Bibliu link inside your Blackboard Course, or directly via the Bibliu app. If you have issues with this, please contact your professor, the Bookstore Manager or Bibliu Support (see below).  
The Bibliu platform: you can use the Bibliu platform to enhance your learning experience, with features including: highlighting, notes and reading text aloud. For more details and support on how to use Bibliu, please visit the Bibliu support pages, or contact Bibliu support via the email: [support@bibliu.com](mailto:support@bibliu.com)  
Opting out: you can Opt-Out of the TexBook Program, up until the Opt-Out deadline, via the banner displayed when you open the Bibliu platform. Remember that Opt-Out deadlines vary by term, and if you choose to Opt-Out you will lose access to this low price option, and will need to purchase the content through a different method. If you opt-Out, the fee will be refunded to your account.
- Students can find the South Plains College policies concerning Intellectual Exchange, Disabilities, Non-discrimination, Title IX Pregnancy and Parenting Accommodations, CARE (Campus Assessment, Response, and Evaluation), Campus Concealed Carry, COVID-19, and AI (Artificial Intelligence) statements here: <https://www.southplainscollege.edu/syllabusstatements/>.

## Schedule of Lectures and Exams

This schedule is **tentative** and subject to change as deemed necessary by the instructor. Any changes will be announced in class.

Week	Date	Tentative Topical Agenda Spring 2026
<b>Unit 1 - Organization of the Body</b>		
1	Jan 12 - 17	Ch 1 - The Human Body: An Orientation
2	Jan 18 - 24	Ch 2 - Chemicals of Life
3	Jan 25 - 31	Ch 3 - Cells: The Living Units
<b>Exam 1: Available starting Friday, Jan 30 @ 8AM &amp; Closes Monday, Feb 2 @ 11:59PM</b>		
<b>Unit 2 - Covering &amp; Support of the Body</b>		
4	Feb 1 - 7	Ch 4 - Tissues: The Living Fabric
5	Feb 8 - 14	Ch 5 - The Integumentary System
6	Feb 15 - 21	Ch 6 - Bones & Skeletal Tissues
<b>Exam 2: Available starting Friday, Feb 20 @ 8AM &amp; Closes Monday, Feb 23 @ 11:59PM</b>		
<b>Unit 3 - Support of the Body</b>		
7	Feb 22 - 28	Ch 7 - The Skeleton
8	Mar 1 - 7	Ch 7 - The Skeleton
9	Mar 8 - 14	Ch 8 - Joints
<b>Exam 3: Available starting Friday, Mar 13 @ 8AM &amp; Closes Mon, Mar 23 @ 11:59PM</b>		
10	Mar 16 - 20	Spring Break
<b>Unit 4 - Regulation &amp; Integration of the Body</b>		
11	Mar 23 - 28	Ch 11 - The Fundamentals of the Nervous System & Nervous Tissue
12	Mar 29 - Apr 4	Ch 12 - The Central Nervous System
13	Apr 5 - 11	Ch 13 - The Peripheral Nervous System & Reflex Activity
14	Apr 12 - 18	Ch 14 - The Autonomic Nervous System
<b>Exam 4: Available starting Friday, Apr 17 @ 8AM &amp; Closes Monday, Apr 20 @ 11:59PM</b>		
<b>Unit 5 - Movement of the Body</b>		
15	Apr 19 - 25	Ch 9 - Muscles & Muscle Tissue
16	Apr 26 - May 2	Ch 10 - The Muscular System
17		<b>Exam 5: Available starting Friday, May 1 @ 8AM &amp; Closes Thursday, May 7 @ 11:59PM</b>