

**Course Syllabus**

**Biology 2402 (4:3:3)**

**Anatomy and Physiology II**

**Morri Hartgraves**

**Biology Department**

**Division of Arts and Sciences**

**Levelland Campus**

**South Plains College**

**Fall 2017**

## Human Anatomy & Physiology II

Biology 2402

Fall 2017

Instructor: Dr. Morri Hartgraves

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**Office Hours:** MW 8:30 – 9:30; 12:00 – 1:00

TR 8:30 – 9:30

F 10:00 – 12:00

**Call for an appointment**

**Lecture Notes:** Lecture notes and other materials will be on Blackboard. Blackboard is accessed via the South Plains College website [www.southplainscollege.edu](http://www.southplainscollege.edu)

**Purpose:** To provide a general understanding of human anatomy and physiology for those students in the allied health fields and to meet requirements for an Associate of Arts Degree or Associate in Science Degree.

**Objectives:**

1. To help the students acquire knowledge of normal development, structures, and functions of the human body.
2. To provide a foundation for the undergraduate college and university student.
3. To provide a foundation for understanding deviations from the normal in physiological function.

**Required Material:**

- Saladin, *Anatomy and Physiology*

**OR**

- Marieb, *Human Anatomy & Physiology*

**Attendance Policy:** Attendance is the student's responsibility, and students are expected to attend every class and laboratory. A student may be administratively dropped after **three unexcused absences** (refer to the Student Handbook for details on attendance policies). If the student is administratively dropped (e.g. instructor initiated) a grade of "F" will be assigned to the student. **Two tardies** will be equivalent to one absence.

**Grading:** There will be 5 “lecture” exams. Each exam will be worth 100 points.  
There will be 5 “lab” exams. Each exam will be worth 100 points.  
A = 900-1000 pts.; B = 800 – 899 pts.; C = 700 - 799 pts.;  
D = 600 – 699 pts.; F = 599 pts. or below  
**There will be no “make-up” exams.**  
If you have an official “excused” absence for missing an exam, you will be given a comprehensive final to replace the missing grade.

**Expectations:** - I will offer guidance as much as possible, but you are adult college students and are ultimately responsible for your own education. You will be expected to learn the way self-motivated adults learn. Learning is more than just taking notes and memorizing. You should be able to link, combine, and synthesize the bits of data that you memorize into useful concepts.  
- I will not tolerate disruptive, disrespectful, or abusive behavior/language directed towards anyone in this class (i.e. student or instructor).  
Consequences for such behavior include being “escorted” by police from the classroom and dropped from the course immediately.  
- Scholastic dishonesty will result in an “F” in the course.

#### **4.1.1.1. Diversity Statement:**

In this class, the teacher will establish and support an environment that values and nurtures individual and group differences and encourages engagement and interaction. Understanding and respecting multiple experiences and perspectives will serve to challenge and stimulate all of us to learn about others, about the larger world and about ourselves. By promoting diversity and intellectual exchange, we will not only mirror society as it is, but also model society as it should and can be.

#### **4.1.1.2. Disabilities Statement:**

Students with disabilities, including but not limited to physical, psychiatric, or learning disabilities, who wish to request accommodations in this class should notify the Disability Services Office early in the semester so that the appropriate arrangements may be made.

In accordance with federal law, a student requesting accommodations must provide acceptable documentation of his/her disability to the Disability Services Office. For more information, call or visit the Disability Services Office through the Guidance and Counseling Centers at Reese Center (Building 8) 806-716-4606, or Levelland (Student Services Building) 806-716-2577.

**Disclaimer:** I reserve the right to modify the information, schedules, assignments, deadlines, and policies in this syllabus if and when necessary. Whenever possible I will announce such changes in a timely manner during regularly scheduled lecture or laboratory periods.