

**South Plains College**

**Intro to Mass Comm**

**Fall 2020 Syllabus/COMM 1307.001 and .200**

**Course Number:** 1307

**Available Formats:** Flex/Hybrid

**Campuses:**

Levelland = M/W 930 – 1045 a.m. Class will be split. ½ comes to class on Monday. ½ comes to class on Wednesday.

Reese = T/TH 930 – 1045 a.m. Class will be split. ½ comes to class on Tuesday. ½ comes to class on Thursday.

**Instructor:** Margaret Kirby    **Office:** CM 154 **Levelland Campus**    **Phone:** 716-2451

**e-mail:** [mkirby@southplainscollege.edu](mailto:mkirby@southplainscollege.edu) The fastest way to reach me, other than coming to my office during office hours, is to e-mail at the above address. I should respond within 24 hours unless you e-mail me on a Friday. In that case, it may be Monday before I can respond to you. Please do **NOT** e-mail me using the Blackboard system.

**Office Hours:** I will be available online during any of my office hours.

**Levelland Campus:** M,W 1230 – 2 p.m.; T, TH 130 p.m. – 2 p.m.; Friday 9 a.m. – 1 p.m. or by appointment

**Reese Campus** Building 8, Room 828 T,TH 9 a.m. – 930 a.m. or by appointment

**Prerequisites:** None

**Credit:** 3 semesters hours

**Course Description:** Survey of basic content and structural elements of mass media and their functions and influences on society.

**Supplies Needed:** Notebook or folder in which to keep syllabus, schedule, handouts, returned assignments, and notes you will take.

**Required Textbook:** Media & Culture Mass Communication in a Digital Age by Campbell, Martin and Fabos, 11th Edition 978-1-319-05851-7

There is a copy of the 9<sup>th</sup> edition on reserve at the circulation desk at both the Levelland and Reese campus libraries.

**Technical Requirements:** It is in your best interest to have reliable access to Internet service and a computer so that you can send and receive e-mail, access lectures and assignments, participate in Collaborate sessions, and take exams. In the event that the school is forced to go fully online sometime during the semester, you must try to find access to a remote computer without relying only on a smart phone. There will be wifi hotspots on SPC campuses. Please see: <http://www.southplainscollege.edu/emergency/wifi-resources.php>

**Please visit with me about computer issues!** I can't help you if I don't know what your issues are.

**Technical Skill Requirements.** Be comfortable with the following:  
Microsoft Word or a word processor that can save Word compatible files (.doc)  
Using email for communication, attaching documents  
The ability to download video files, or to stream files  
The ability to take digital photographs and upload them as .jpg files into Blackboard

**This course satisfies a core curriculum requirement:** Yes- Language, Philosophy, and Culture

**Core Objectives addressed:**

- Communication skills- to include effective written, oral, and visual communication
- Critical thinking skills- to include creative thinking, innovation, inquiry, and analysis, evaluation and synthesis of information
- Social Responsibility- to include intercultural knowledge and competence, knowledge of civic responsibility, and the ability to engage effectively in regional, national and global communities
- Personal responsibility skills- to include the ability to connect choices, actions, and consequences to ethical decision-making.

**Student Learning Outcomes:**

Upon successful completion of this course, students will:

1. Demonstrate understanding of the fundamental types, purposes, and relevance of mass communication.
2. Demonstrate understanding of mass media in historic, economic, political, and cultural realms.

3. Demonstrate understanding of the business aspects of mass media and the influence of commercialism.
4. Demonstrate understanding of evolving media technologies and relevant issues and trends.
5. Demonstrate understanding of mass media values, ethics, laws, and industry guidelines.
6. Demonstrate understanding of globalization of mass media.
7. Demonstrate understanding of media effects on society.

**Course Evaluation:** Students' grades in this class will be determined by the following:

970 points are available for the final grade.

873– 970 = A

776 - 872 = B

679 – 775 = C

582 – 678 = D

581 and below = F

Points are earned as follows:

Covid Preparedness – 50 points {This includes: wearing a CDC-compliant face covering in class at all times, coming to class on correct day, sitting in assigned seat, using hand sanitizers, keeping 6 feet apart, wiping down area. Points will be deducted if student must go to department secretary for a mask more than 1x)

Class Blog - 100 points

{5 original posts about an assigned topic worth 20 points each}

Media Diary – 100 points

Classwork and Homework assignments - 320 points

4 Exams at 100 points each = 400 points

**Sometimes the final number of points available for the course will not reach the 970 mark or it will exceed it. If either is the case, the scale will be recalibrated and you will be notified.**

Please do NOT assume that I will contact you to tell you about missed work. In response to Covid concerns, all class materials will be available on Blackboard so you can keep track of all materials week by week.

The assignments in this class will be deadline driven. You must keep track of deadlines and submit work when it is due. Do NOT assume that I will move deadlines for you unless you contact me and offer legitimate reasons why you cannot meet deadlines that are in place.

There will be multiple reasons for class absences this semester such as quarantine, isolation, and/or illness. But all class material is available online through Blackboard, so you can access all assignments on your own.

*If you miss class -either in person or via Collaborate virtual class meeting -you must contact me within 24 hours of the absence to explain your absence or I will consider it an **unexplained absence**. If you miss an assignment deadline, you must contact me within 24 hours of the missed deadline or I will consider it an **unexplained absence**.*

***Students with more than 4 UNEXPLAINED absences \*in a row\* automatically may be dropped from the class with an F or X without further warning. Keep in mind that if you are too ill to complete assignments, there must be documentation - some sort of medical note - to prove it. That documentation must be made available to me in order for me to consider Covid or other illness as a legitimate reason for a missed deadline.***

***If a student misses more than 4 deadlines \*throughout the semester\*, I consider this to be excessive. At that point, I reserve the right to drop the student with an X or an F.***

Students are officially enrolled in all courses for which they pay tuition and fees at the time of registration. Should a student, for any reason, delay in reporting to a class after official enrollment, absences will be attributed to the student from the first class meeting.

Students who enroll in a course but have “Never Attended” by the official census date, as reported by the faculty member, will be administratively dropped by the Office of Admissions and Records. A student who does not meet the attendance requirements of a class as stated in the course syllabus and does not officially withdraw from that course by the official census date of the semester, may be

administratively withdrawn from that course and receive a grade of “X” or “F” as determined by the instructor. Instructors are responsible for clearly stating their administrative drop policy in the course syllabus, and it is the student’s responsibility to be aware of that policy.

It is the student’s responsibility to verify administrative drops for excessive absences through MySPC using his or her student online account. If it is determined that a student is awarded financial aid for a class or classes in which the student never attended or participated, the financial aid award will be adjusted in accordance with the classes in which the student did attend/participate and the student will owe any balance resulting from the adjustment.

**Deadlines-** ALL projects will have deadlines. While many of these may change because of Covid, the goal is to work within them. You need to get used to deadlines that exist in the working world. Late assignments may or may not be accepted depending on the assignment and the reasons for missing the deadlines.

### **SPC Face Covering Policy:**

It is the policy of South Plains College for the Fall 2020 semester that as a condition of on-campus enrollment, all students are required to engage in safe behaviors to avoid the spread of COVID-19 in the SPC community. Such behaviors specifically include the requirement that all students properly wear CDC-compliant face coverings while in SPC buildings including in classrooms, labs, hallways, and restrooms. Failure to comply with this policy may result in dismissal from the current class session. If the student refuses to leave the classroom or lab after being dismissed, the student may be referred to the Dean of Students on the Levelland campus or the Dean/Director of external centers for Student Code of Conduct Violation.

### **Kirby Face Covering Policy:**

It is my policy that **students must properly wear CDC-compliant face coverings masks in my classroom at all times. No exceptions.** We will take a break in the middle of class so you can go outside and remove your mask for 5 minutes as long as you maintain your social distance. Failure to

comply with this policy may result in dismissal from the current class session. If the student refuses to leave the classroom or lab after being dismissed, the student may be referred to the Dean of Students on the Levelland campus or the Dean/Director of external centers for Student Code of Conduct Violation.

### **Disabilities Statement**

Students with disabilities, including but not limited to physical, psychiatric, or learning disabilities, who wish to request accommodations in this class should notify the Disability Services Office early in the semester so the appropriate arrangements may be made. In accordance with federal law, a student requesting accommodations must provide acceptable documentation of his/her disability to the Disability Services Office. For more information, call or visit the Disability Services Office at Levelland (Student Health & Wellness Office) at 806-716-2577, Reese Center (Building 8) 806-716-4675, or Plainview Center (Main Office) 806-716-4302 or 806-296-9611.

### **Equal Opportunity, Harassment, and Non-Discrimination Statement**

South Plains College does not discriminate on the basis of race, color, national origin, sex, disability or age in its programs and activities. The following person has been designated to handle inquiries regarding the non-discrimination policies: Vice President for Student Affairs, South Plains College, 1401 College Avenue, Box 5, Levelland, TX 79336. Phone number 806-716-2360.

### **Title IX Pregnancy Accommodations Statement (updated 6/2019)**

If you are pregnant, or have given birth been within six months, under Title IX you have a right to reasonable accommodations to help continue your education. To activate accommodations you must submit a Title IX pregnancy accommodations request, along with specific medical documentation, to the Director of Health and Wellness. Once approved, notification will be sent to the student and instructors. It is the student's responsibility to work with the instructor to arrange accommodations. Contact the Director of Health and Wellness at 806-716-2362 or e-mail [cgilster@southplainscollege.edu](mailto:cgilster@southplainscollege.edu) for assistance.

**Campus Concealed Carry Statement-** Texas Senate Bill - 11 (Government Code 411.2031, et al.) authorizes the carrying of a concealed handgun in South Plains College buildings only by persons who have been issued and are in possession of a Texas License to Carry a Handgun. Qualified law enforcement officers or those who are otherwise authorized to carry a concealed handgun in the State of Texas

are also permitted to do so. Pursuant to Penal Code (PC) 46.035 and South Plains College policy, license holders may not carry a concealed handgun in restricted locations. For a list of locations, please refer to the SPC policy at:

([http://www.southplainscollege.edu/human\\_resources/policy\\_procedure/hhc.php](http://www.southplainscollege.edu/human_resources/policy_procedure/hhc.php))

Pursuant to PC 46.035, the open carrying of handguns is prohibited on all South Plains College campuses. Report violations to the College Police Department at 806-716-2396 or 9-1-1.

**Diversity Statement**-In this class, the teacher will establish and support an environment that values and nurtures individual and group differences and encourages engagement and interaction. Understanding and respecting multiple experiences and perspectives will serve to challenge and stimulate all of us to learn about others, about the larger world and about ourselves. By promoting diversity and intellectual exchange, we will not only mirror society as it is, but also model society as it should and can be.

### **Civility Code:**

As future professionals, you are to communicate with each other in a professional and civil manner. Any successful learning experience requires mutual respect on the part of the student and the instructor. Neither instructor nor student should be subject to others' behavior that is rude, disruptive, intimidating, aggressive, or demeaning. Student conduct that disrupts the learning process or is deemed disrespectful or threatening shall not be tolerated and may lead to disciplinary action and/or removal from class.

**Plagiarism and Cheating:** Students are expected to do their own work on all projects, quizzes, assignments, examinations, and papers. Failure to comply with this policy will result in an F for the assignment and can result in an F for the course if circumstances warrant.

Plagiarism violations include, but are not limited to, the following:

1. Turning in a paper that has been purchased, borrowed, or downloaded from another student, an online term paper site, or a mail order term paper mill;
2. Cutting and pasting together information from books, articles, other papers, or online sites without providing proper documentation;
3. Using direct quotations (three or more words) from a source without showing them to be direct quotations and citing them; or
4. Missing in-text citations.

Cheating violations include, but are not limited to, the following:

1. Obtaining an examination by stealing or collusion;
2. Discovering the content of an examination before it is given;
3. Using an unauthorized source of information (notes, textbook, text messaging, internet, apps) during an examination, quiz, or homework assignment;
4. Entering an office or building to obtain unfair advantage;
5. Taking an examination for another;
6. Altering grade records;
7. Copying another's work during an examination or on a homework assignment;
8. Rewriting another student's work in Peer Editing so that the writing is no longer the original student's;
9. Taking pictures of a test, test answers, or someone else's paper.