

Public Speaking

Spch1315 – 001.002

Instructor: Kelley Finley
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Office Hours:

Monday	Tuesday	Wednesday	Thursday	Friday
8am- 9:30am	10:00am- 12:00pm		10:00am-12:00pm	9:00am- 11:30am

Course Description: Application of communication theory and practice to the public speaking context, with emphasis on audience analysis, speaker delivery, ethics of communication, cultural diversity, and speech organizational techniques to develop students' speaking abilities, as well as ability to effectively evaluate oral presentations.

Textbook: *From Entry Level to Executive: All Communication Counts* by Fox and Finley 1st ed. You already have access to this text through inclusive access.

Supplies:

1. Choice of sensory aid materials for oral presentations
2. Access to the Internet capabilities. Access to Google Docs would also be helpful.
3. Notebook, pen, pencil, notecards
4. Access to Blackboard is a must!

This course partially satisfies a Core Curriculum Requirement:

Institutional Foundational Component Area (090)

Core Curriculum Objectives addressed:

- **Communications skills**—to include effective written, oral and visual communication
- **Critical thinking skills**—to include creative thinking, innovation, inquiry, and analysis, evaluation and synthesis of information
- **Teamwork**—to include the ability to consider different points of view and to work effectively with others to support a shared purpose or goal
- **Personal Responsibility**—to include the ability to connect choices, actions, and consequences to ethical decision-making.
- **Social Responsibility**—to include the demonstrated knowledge and competence, knowledge of civic responsibility, and the ability to engage effectively in regional, national, and global communities

Expectations:

- Students should to bring their material to class and take notes.
- Cell phones should be on silent and never a distraction.
- Laptops are allowed with instructor permission only.
- No tobacco products are allowed in the classroom.
- I will respond to email within 24 hours or 48 hours on Saturday or Sunday.
- The last day to drop is December 1st.
 - Technical Issues are never a valid reason for an assignment being late.

Grading Policy:

Speech 1315 uses a 40/60 grading policy in which at least 40% of the course grade will be made up of speeches and presentations.

The total number of points you can earn in this class is 1000 points

A = 895-1000 pts

B = 795-894 pts

C = 695-794 pts

D = 595-694 pts

F = 0-594 pts

Make-up policy:

*** **ONLY 1 Speech can be made up.**

- Speeches may be made up on a specified day IF the absence is excused (school trip, death in the family, sickness with a doctor's note) this is up to the instructor's discretion and is done on an individual basis only.
- Missing Speech will result in lowering that **speech grade by 20 points.**
- If you do not complete two (Speeches), you will receive an F at the end of the semester.
- **I do not accept LATE work.** All daily assignments are due at 11:59 pm on the date they are due. Technical issues are not a valid reason for late work.
- Because exams are online, you will get **one make-up exam** for any exam that was missed with a **10-point deduction**. The missed exam must be taken within a week of the original due date!

Finley's Attendance/Tardy Policy:

- **I no longer drop students based on absences - however, you have a participation grade that drops each time you have an unexcused absence.**
 - I expect notes if you miss because of an illness. With Covid, I will work with you, but I expect communication. You cannot expect me to help you if you do not communicate with me.
 - If you stop coming to class, you must withdraw yourself, I will NOT drop you.
- **Attendance is worth 100 points in the course.** Each class is worth 4 points.
 - Missing one day is **-4**
 - Missing more than the first 5 minutes of the class **-2**
 - If you email me **BEFORE** you are absent to tell me you will be absent, the absence will only **-2**
 - If you miss a **SPEECH** day, the absence is **-5**
- **If you have at least 80 points and a B in the class at the end of the semester, you will be exempt from the Final.**
- **If you have perfect attendance, you will be exempt from the Final.**

WITHDRAWAL POLICY: The last day to withdraw/drop with a grade of "W" is **April 27th**. It is the student's responsibility to withdraw from this course. Otherwise, students will be assigned their earned letter grade at the end of the course. Course averages will be updated twice each week, and guidance will be provided throughout the term to help students decide whether they need to drop the class or not. For more information regarding drops/withdrawals, please visit <https://www.southplainscollege.edu/admission-aid/apply/schedulechanges.php>.

Plagiarism and Cheating: Students are expected to do their own work on all projects, quizzes, assignments, examinations, and papers. Failure to comply with this policy will result in an F for the assignment and can result in an F for the course if circumstances warrant.

Plagiarism violations include, but are not limited to, the following:

1. Turning in a paper that has been purchased, borrowed, or downloaded from another student, an online term paper site, or a mail order term paper mill;
2. Cutting and pasting together information from books, articles, other papers, or online sites without providing proper documentation;
3. Using direct quotations (three or more words) from a source without showing them to be direct quotations and citing them; or
4. Missing in-text citations.

Cheating violations include, but are not limited to, the following:

1. Obtaining an examination by stealing or collusion;
2. Discovering the content of an examination before it is given;
3. Using an unauthorized source of information (notes, textbook, text messaging, internet, apps) during an examination, quiz, or homework assignment;
4. Entering an office or building to obtain unfair advantage;
5. Taking an examination for another;
6. Altering grade records;
7. Copying another's work during an examination or on a homework assignment;
8. Rewriting another student's work in Peer Editing so that the writing is no longer the original student's own work.
9. Taking pictures of a test, test answers, or someone else's paper.

Student Learning Outcomes: Upon successful completion of this course, students will:

1. Demonstrate an understanding of the foundational models of communication.
2. Apply elements of audience analysis.
3. Demonstrate ethical speaking and listening skills by analyzing presentations for evidence and logic
4. Research, develop and deliver extemporaneous speeches with effective verbal and nonverbal techniques.
5. Demonstrate effective usage of technology when researching and/or presenting speeches.
6. Identify how culture, ethnicity and gender influence communication.
7. Develop proficiency in presenting a variety of speeches as an individual or group (e.g. narrative, informative or persuasive).

Student Learning Outcomes Assessment: A pre- and post-test will be used to determine the extent of improvement that the students have gained during the semester.

Student Code of Conduct Policy: Any successful learning experience requires mutual respect on the part of the student and the instructor. Neither instructor nor student should be subject to others' behavior that is rude, disruptive, intimidating, aggressive, or demeaning. Student conduct that disrupts the learning process or is deemed disrespectful or threatening shall not be tolerated and may lead to disciplinary action and/or removal from class.

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COVID-19: For information and resources about COVID-19, please visit <https://www.southplainscollege.edu/emergency/covid19-faq.php>.

For information regarding official South Plains College statements about diversity, disabilities, non-discrimination, Title V Pregnancy Accommodations, and Campus Concealed Carry, please visit: <https://www.southplainscollege.edu/syllabusstatements/>.

SPC Bookstore Price Match Guarantee Policy: If you find a lower price on a textbook, the South Plains College bookstore will match that price. The difference will be given to the student on a bookstore gift certificate! The gift certificate can be spent on anything in the store.

If students have already purchased textbooks and then find a better price later, the South Plains College bookstore will price match through the first week of the semester. The student must have a copy of the receipt and the book has to be in stock at the competition at the time of the price match.

The South Plains College bookstore will happily price match BN.com & books on Amazon noted as *ships from and sold by Amazon.com*. Online marketplaces such as *Other Sellers* on Amazon, Amazon's Warehouse Deals, *fulfilled by Amazon*, BN.com Marketplace, and peer-to-peer pricing are not eligible. They will price match the exact textbook, in the same edition and format, including all accompanying materials, like workbooks and CDs.

A textbook is only eligible for price match if it is in stock on a competitor's website at time of the price match request. Additional membership discounts and offers cannot be applied to the student's refund.

Price matching is only available on in-store purchases. Digital books, access codes sold via publisher sites, rentals and special orders are not eligible. Only one price match per title per customer is allowed.

Note: The instructor reserves the right to modify the course syllabus and policies, as well as notify students of any changes, at any point during the semester