
Film and Video Editing RTVB-2330-352

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Conference: 7th & 8th Periods

COURSE DESCRIPTION: Film and Video Editing RTVB-2330-352 is a course designed to build off the foundation that students learn in AV I. It will introduce them into the world of broadcast journalism as well as film and television productions.

PREREQUISITES/COREQUISITES: Audio Video I

OBJECTIVES:

- The students will apply professional communication strategies and adapt language for different audiences. They will create and deliver formal and informal presentations.
- The student will apply active listening skills to obtain and clarify information and listen and speak with diverse individuals.
- The student uses professionalism and equipment during class video projects.
- The student uses critical thinking and problem solving to make informed decisions within and outside the classroom.
- The student will be introduced to various video cables and connectors used in the broadcast media and film production industry.
- The student examines the role of audio video production outside the classroom and look into the history and future of audio video as a career.

REQUIRED RESOURCES:

- School issued Laptop

ATTENDANCE AND PUNCTUALITY: Students are expected to be in class every day. In event of an absence, students have two class days for completion of missed assignments. Students should make every effort to gather and complete work prior to a school sponsored absence. Time to complete missed assignments will be the same absences of any reason.

- Tardy policy is set by school administration and shall be followed closely.

COMMUNICATION: The primary means of communication will be through the Schoology Learning Management System website, Remind or email (marellano@frenship.us). Calendars, reminders, and feedback will be delivered through this system or in class. All Frenship ISD students have a Frenship email. Students should check that email daily for direct questions and information from the instructor.

CELL PHONES, COMPUTERS, AND OTHER ELECTRONIC DEVICES: According to the new House Bill 1481, Frenship HS will be enforcing the policy of no personal devices being on or active during the school day.

Students will need to have any personal device, including but not limited to; cell phones, laptops, tablets, smart watches and earbuds, powered off and stowed away from the hours of 9 am to 4:33 pm while on school property. Students who have any of these devices out and visible will have them taken up and taken to the office. No exceptions will be made unless there is a behavior plan in action based on 504 or SPED accommodations.

TARDY GUIDELINES:

1st- 3rd Offense- Documented Warnings

4th-6th Offense- 1 D-Hall

7th- 9th Offense- 1 Day EDS

10th Offense- Student support team meeting with additional interventions and discipline.

FOOD AND DRINK: No food or drink will be allowed near computers, or in the camera equipment room. Extra care must be taken for any forms of Peanut or Tree Nut foods for safety considerations for all students.

Intellectual Exchange Statement

In South Plains College courses, the instructor will establish and support an environment that values and nurtures individual and group difference and encourages engagement and interaction. Understanding and respecting multiple experiences and perspectives will serve to challenge and stimulate all of us to learn about others, about the larger world and about ourselves. By promoting intellectual exchange, we will not only mirror society as it is, but also model society as it should and can be.

Disabilities Statement

Students with disabilities, including but not limited to physical, psychiatric, or learning disabilities, who wish to request accommodations should notify the Disability Services Office early in the semester so that the appropriate arrangements may be made. In accordance with federal law, a student requesting accommodations must provide acceptable documentation of his/her disability to the Disability Services Office. For more information, call or visit the Disability Services Office at Levelland (Student Health & Wellness Office) 806-716-2577, Lubbock Centers (located at the Lubbock Downtown Center) 806-716-4675, or Plainview Center (Main Office) 806-716-4302.

Non-Discrimination Statement

South Plains College does not discriminate on the basis of race, color, national origin, sex, disability or age in its programs and activities. The following person has been designated to handle inquiries regarding the non-discrimination policies: Vice President for Student Affairs, South Plains College, 1401 College Avenue, Box 5, Levelland, TX 79336. Phone number 806-716-2360.

Title IX Pregnancy and Parenting Accommodations Statement (Rev. 6/11/2024)

If you are pregnant or parenting (paternal or maternal) with children under the age of 18 per [Texas Education Code 51.982](#) and Title IX you have a right to reasonable accommodations to help continue your education. To activate accommodations you must submit a [Title IX pregnancy and parenting accommodations request](#), along with specific medical documentation, to the Health and Wellness Center. Once approved, notification will be sent to the student and instructors. It is the student's

responsibility to work with the instructor to arrange accommodations. Contact the Health and Wellness Center at 806-716-2529 or email rcanon@southplainscollege.edu for assistance.

CARE (Campus Assessment, Response, and Evaluation) Team

South Plains College is committed to ensuring the safety, health, and well-being of its students and community. To support its campus community SPC has a CARE Team. This is a dedicated group of campus professionals responsible for assessing and responding to students who could benefit from academic, emotional, or psychological support, as well as those presenting risk to the health or safety of the community. If you see someone experiencing challenges, appearing distressed, posing a threat to their safety or someone else's safety, or causing a significant disruption to the SPC community, please submit a [CARE Team referral](#). You may also submit a referral for yourself if you would like additional support. NOTE: In cases where a person's behavior poses an imminent threat to you or another, contact 911.

Campus Concealed Carry Statement

Texas Government Code 411.2031, et al. authorizes the carrying of a concealed handgun in South Plains College buildings only by people who have been issued and are in possession of a Texas License to Carry a Handgun. Qualified law enforcement officers or those who are otherwise authorized to carry a concealed handgun in the State of Texas are also permitted to do so. Pursuant to Penal Code (PC) 46.035 and South Plains College policy, license holders may not carry a concealed handgun in restricted locations. For a list of locations and Frequently Asked Questions, please refer to the Campus Carry page at: <http://www.southplainscollege.edu/campuscarry.php>

Pursuant to PC 46.035, the open carrying of handguns is prohibited on all South Plains College campuses. Report violations to the College Police Department at 806-716-2396 or 9-1-1.

COVID-19 (Rev. 3/18/2024)

If you are experiencing any of the following symptoms, please do not attend class and either seek medical attention or get tested for COVID-19.

- Cough, shortness of breath, difficulty breathing
- Fever or chills
- Muscles or body aches
- Vomiting or diarrhea
- New loss of taste and smell

Please also notify DeEtte Edens, BSN, RN, Associate Director of Health & Wellness, at dedens@southplainscollege.edu or 806-716-2376

1. SPC will follow the recommended 3-day isolation period for individuals that test positive.
 - a. **Please note that day 0 is the date of positive test. Day 1 begins the first full day after the date of positive result.**
2. COVID reporting
 - b. Please have students and employees notify DeEtte Edens if they have tested positive to verify dates before returning to class or work.
 - c. The home tests are sufficient but students need to submit a photo of the positive result. The date of test must be written on the test result and an ID included in the

photo. If tested elsewhere (clinic, pharmacy, etc.), please submit a copy of the doctor's note or email notification. Results may be emailed to DeEtte Edens, BSN, RN at dedens@southplainscollege.edu.

- d. A student is clear to return to class without further assessment if they have completed:
 - The 3-day isolation period, symptoms have improved and
 - they are afebrile for 24 hours without the use of fever-reducing medication.
3. Please instruct students and employees to communicate with DeEtte Edens prior to their return date if still symptomatic at the end of the 3-day isolation.
4. Exposed individuals will not be required to quarantine. If exposed, SPC does request individuals closely monitor themselves. If an individual does become symptomatic, please do not attend class or work and be tested.

Artificial Intelligence Statement

· Purpose of Artificial Intelligence (AI) Applications:

AI applications such as ChatGPT, OpenAI, Bard, Grammarly, WordTune and others are advanced language models designed to aid and engage in meaningful conversations, as well as, generate and revise content. AI is intended to supplement learning, stimulate critical thinking, and enhance academic discourse. However, its use comes with certain responsibilities.

· Academic Integrity:

Using AI to generate academic work, including essays, reports, or assignments, without proper attribution is a violation of SPC academic integrity policies. Plagiarism undermines the learning process and is strictly prohibited. Students must ensure that their work reflects their own ideas, research, synthesis, and analysis and appropriately cites all sources, including AI.

· Collaboration and Consultation:

While AI can be a valuable resource, it is essential to strike a balance between seeking assistance and maintaining personal responsibility. Collaboration with peers, consulting instructors, and utilizing other approved learning resources should be prioritized. Overreliance on AI for solutions without actively engaging in the learning process is discouraged and can be grounds for academic integrity violations. Utilizing AI as a tool for brainstorming or research is allowed but the writing should be the student's own work and thoughts.

· Critical Thinking and Originality:

AI usage can provide suggestions and information, but it is essential to critically evaluate the responses and exercise independent thought. Relying solely on AI for answers deprives students of the opportunity to develop their analytical and problem-solving skills. In assignments where originality, creativity, and independent thinking are valued, AI would be detrimental to the student learning process. Critical thinking and originality emphasize the importance of independent thinking in all academic endeavors as part of the student's learning experience apart from outside influence and offers the student the opportunity to refine their unique, individual voice through academic discourse with other students and faculty.

· Ethical Use and Bias Awareness:

AI is trained on large amounts of data from the internet, which may include biased or inaccurate information. Be mindful of the potential for bias and critically evaluate the responses provided by AI. Therefore, when using AI, just like with using any other database, students must verify that the information is from reliable sources, question any potential biases, and ensure that the information and sources used in the paper are neutral, peer-reviewed sources.

· **Responsible Engagement:**

Students should engage with AI in a respectful and responsible manner and avoid using offensive language, discriminatory remarks, or engaging in any form of harassment or inappropriate behavior. Students should also uphold the standards of respectful communication in addressing both AI and fellow classmates.

· **Compliance with South Plains College Policies:**

Policies regarding the appropriate use of AI in South Plains College courses are set by instructional departments and individual instructors. Appropriate use of AI may range from strict prohibition to assignments they may require the use of AI. Misusing or violating the guidelines outlined in this syllabus warning may result in disciplinary action, including academic penalties. Students are expected to familiarize themselves with the specific course policies regarding the use of AI and adhere to them throughout the semester.

Remember, AI can be a tool to support your learning in certain courses and assignments, but it cannot replace the critical thinking, creativity, and independent work that are integral to your overall academic growth.

GRADING GUIDELINES

All assignments are categorized as Formative or Summative.

6 End of 6 Weeks Assessments **Summative Category**

Summative unit assessments. Multiple choice and matching questions.

Summative Practical Projects **Summative Category**

Grading Rubrics are given for each video projects.

Reviews **Formative Category**

Open note quizzes taken the day following lecture.

Notes..... **Formative Category**

Fill in Blank PowerPoint notes.

Daily Assignments..... **Formative Category**

Short, daily bell ringers will be used as a collective weekly grade.

GRADING: Formative assignments are weighted as 60% of a 6 weeks and semester grade. Summative assignments are weighted as 40%.

ASSIGNMENT SUBMISSION: Assignments will be submitted on paper, through Schoology, or exported onto an external hard drive.

MAKE UP WORK: For every school day absent, the student has two class days for completion of missed assignments.

RESUBMISSIONS: All students shall be allowed a reasonable opportunity to demonstrate mastery of concepts through retakes of assignments. Students have until the next class period that they are present to request a redo opportunity once the grade is posted to Skyward. Additional intervention may be required for projects or exams.

LATE WORK: Students that turn in work after the due date forfeit their opportunity to redo their assignment. Late assignments may not be turned in more than one week (7 calendar days) from when the assignment was due. Video Projects have 10-point deductions each class day past deadlines and any work must be done before or after school.

PLAGIARISM/CHEATING: Please reference the student code of conduct. Students will adhere to copyright laws as well.

MISSING ASSIGNMENTS: A student with missing assignments will be assigned detention by their assistant principal at the third missing assignment until all assignments are completed.