

English 0301 – Developmental English Syllabus

Instructor: Steve Sanders

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Remind.com: text @spceng0302 to the number 81010 to receive news and updates about this course (*Recommended*)

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Office Hours: 8:10-9:30 AM MTWTH;

2:15-3:00 PM (by appointment only);

5:00-6:00 PM TH;

8:-11: Fri

Course Description:

This is a course in fundamental English for students who score below 355 on the writing section of the TSIA test or who are selected to participate based on their score on another writing placement test. ENGL 0301 is designed to help students begin to develop college-writing skills and focuses on idea generation, organization, drafting, revision, and utilization of Standard English. The course provides a basic review of English grammar, focusing on spelling, punctuation, correct word choice, and various types of sentence construction, and covers major errors, such as fragments, run-on sentences, subject-verb agreement, and pronoun errors. It also provides practice in writing and revising various types of paragraphs.

Required Texts

1. Langan, John, *Exploring Writing: Sentences and Paragraphs*, 3rd edition. McGraw Hill: 2013.

Credit: 3 **Lecture:** 3 **Lab:** 0

Required Supplies: Access to computer with printer and Internet access

Core Objectives addressed:

- **Communications skills**—to include effective written, oral and visual communication
- **Critical thinking skills**—to include creative thinking, innovation, inquiry, and analysis, evaluation and synthesis of information
- **Teamwork**—to include the ability to consider different points of view and to work effectively with others to support a shared purpose or goal
- **Personal Responsibility**—to include the ability to connect choices, actions, and consequences to ethical decision-making.

Course Purpose:

The purpose of English 0302 is to help students understand and apply the standards of correctness in formal thought and the written English Language. English 0302 helps

students to think well by teaching them to read and write well through its focus on the writing process, on the use of appropriate grammar and diction, on the use of logic, and on the different methods of essay development.

Learning Outcomes: Upon the successful completion of this course, students will:

1. Compose a variety of paragraph-length texts that demonstrate clear focus, the logical development of ideas, and the use of appropriate language that advances the writer's purpose.
2. Determine and use effective approaches and rhetorical strategies for given writing situations.
3. Generate ideas and gather information relevant to the topic and purpose, incorporating the ideas and words of other writers in student writing using established strategies.
4. Evaluate relevance and quality of ideas and information to formulate and develop a claim.
5. Develop and use effective revision strategies to strengthen the writer's ability to compose college-level writing assignments.
6. Edit writing to conform to the conventions of standard English.

Course Requirements:

1. Be on time and regularly attend class
2. Be responsible for the learning process, including preparation for class, such as reading and homework; participation in class discussions, including asking relevant questions; getting assignments and/or notes if absent; and accepting responsibility for not understanding an assignment or failing an assignment
3. Be responsible for having an appropriate attitude and using appropriate language in academic environments; not use condescending, inflammatory or profane rhetoric, whether verbally or in written form, in academic environments
4. Have respectful behavior toward instructor and classmates in order to contribute to the atmosphere necessary for learning
5. Be responsible for courteous actions to others, *especially by putting away cell phones* and other distractions while in class
6. Be responsible for writing down all grades and applying them to the grading scale used for the class, which is shown in the course's policy statement/syllabus
7. Submit all assignments in accordance with due dates, formats, and requirements
8. Avoid all forms of cheating and plagiarism on all assignments, including improper collaboration
9. Ask questions when something is unclear.

Methods of Evaluation

1. Students will complete three 300 (min.) - 500 (max.) word essays to be graded according to the requirements in this syllabus. Word counts are to be printed on the last page of each essay. Submission of essays will be via Google Docs.

2. Students will complete various assignments to assess understanding of class readings and discussions (written assignments, quizzes, exams).

Composition Requirements

1. All compositions must successfully use the conventions of standard grammar.
2. All compositions must be properly developed.
3. All compositions must be properly unified and coherent.
4. All compositions must properly utilize logic, facts, and argumentation to advance its thesis.

Composition Foci

1. Central Idea
2. Organization
3. Sentence Structure
4. Diction
5. Mechanics
6. Creativity/Originality

Grades

Daily Grades (1 grade): classwork, quizzes, homework

Major Grades (2 grades): exams, final

Due Dates

All assignments are due on the days listed on the syllabus calendar. ***Late assignments (no matter the reason) will not be accepted.*** If you are absent for any reason, then you should email or submit via Google Docs the completed assignment to me on or before the due date (day and time). Neither scheduled and unscheduled quizzes can be made up, but I will drop the two lowest quiz grades to account for two absences from class.

Note: If, for some odd reason, the calendar must be changed, then it will be noted in class.

Paragraphs

All paragraphs (planning work, rough drafts, and final drafts) are due on the dates on the course calendar. No final draft of an essay will be accepted without its planning work and rough draft.

Quizzes

Quizzes may be either ***scheduled or unscheduled.*** Please be prepared for them by paying attention, taking notes, participating in discussions, and successfully completing your assignments.

Exams

Exams are scheduled on the calendar and may either be objective or subjective.

Grading Policy

A = 90 – 100

B = 80 – 89

C = 70 – 79 (Class credit is only given for a grade of “C” or above.)

D = 60 - 69

F = 59 or below

Absence/Tardy Policy

Students in English 0301 are expected to be on time. If you are late to class, then you are considered absent but will be allowed to stay in class and submit assignments due that day for full credit. If you are late to class and choose to stay, please enter quietly and take your seat.

If you pack up and leave before class is dismissed for the day, then you will be counted absent.

After four (4) absences, you will be dropped from the class.

Note: Official South Plains College-related absences will not count towards being dropped from the class, though one must submit official, signed documentation from S.P.C. for the absence to me on the day of your return.

Any other absence will count towards being dropped from the class.

TSIA Test

1. You may sign up to take the writing section of the TSIA test any time it is offered during the semester.
2. If you have taken the TSIA Writing Test at least once, then you may retake the essay portion alone or the multiple choice part by itself.
3. If you pass the writing section of the TSIA test, then show your scores to me, you will then receive the final grade of A. You do not need to drop the course.

Visit the South Plains College Testing Center website to find out dates when the TSIA test is offered and to register online:

<http://www.registerblast.com/levelland/Exam/Index?Group=1409>

Students with Disabilities

Students with disabilities, including but not limited to physical, psychiatric, or learning disabilities, who wish to request accommodations in this class should notify the Special Services Office early in the semester so that appropriate arrangements may be made. The instructor should also be notified. Students requesting accommodations must provide acceptable documentation of the disability to the Special Services Coordinator. For more information, call or visit the Special Services Office in the Student Services Building, 894-9611 ext. 2529, 2530, in Levelland, or the Special Services Office in rooms 113C

and 112, Reese Center building 1, 885, 3048 ext. 4654 for students at Reese or the Byron Martin Advanced Technology Center (ATC).

Statement of Nondiscrimination

It is the policy of this instructor not to discriminate on the basis of age, color, disability, ethnicity, gender identification, national origin, race, religion, or sexual orientation. This instructor will comply with federal, state, and professional equal opportunity regulations.

Plagiarism and Cheating

“It is the aim of the faculty of South Plains College to foster a spirit of complete honesty and a high standard of integrity. The attempt of any student to present as his or her own any work which he or she has not honestly performed is regarded by the faculty and administration as a most serious offense and renders the offender liable to serious consequences. . .”

(South Plains College General Catalog)

“Except in extreme cases, disciplinary action in cases of cheating or plagiarism will be handled by and at the discretion of the instructor and, if necessary, in consultation with the departmental chairperson. Depending on the nature and the severity of the problem, individual instructors may assign penalties from zero for the assignment to an “F” in the course. Extreme cases may result in disciplinary action up to and including expulsion from South Plains College.”

(SPC Student Guide, SPC General Catalog)

Syllabus Calendar

All the due dates for work are on the course calendar. And, while the due dates probably will not be moved, the teacher reserves the right to make changes to the calendar because of unforeseen events and the havoc they might wreak upon the schedule. In most cases, though, refer to the calendar for the dates assignments are due. If you don't know the day any given assignment is due, then ask the teacher.

Email Policy

Due to privacy concerns, the teacher will not discuss grades through email. If you would like to talk about your grades or assignments, please make an appointment (using email, if necessary) for this purpose. (See the teacher schedule at the beginning of the syllabus.)

Campus Concealed Carrying of Firearms

Texas SB 11 (Campus Concealed Carry) **does not** go into effect for community colleges until **August 1, 2017**. You are **not** permitted to have a firearm on campus, whether in your car, or on your person.

English 0301 Rigor Agreement

English 0301 is a college-level course. **It, by definition, will move faster, be more rigorous in testing and grading, and will require considerably more study time outside the classroom than high school courses.** The following list of study techniques is highly recommended for understanding the content of the course with the goal of demonstrating the content through discussion, assignments, and testing:

1. Study groups;
2. Extensive note taking;
3. Daily at-home review of notes;
4. Reading ahead;
5. Taking notes at home over the reading assignment;
6. Participating in class discussion;
7. Asking questions if you do not understand; and
8. Attending tutorials if you do not understand.

If you are not willing to undertake *all* of these suggestions, then expect to do worse (considerably worse) than your previous high school courses.

I have read the above statement, and I understand the above statement applies to me and my enrollment in English 0301.

Name (printed)

Signature

Date

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Signature

Date

Teacher Copy

