

Course Syllabus and Policies

English 1301.027 and 1301.029

Spring 2019

South Plains College

Instructor: Mr. Doug Buchanan, MA

Emails: sdbuchanan@southplainscollege.edu (make sure to put the “d” in)

Office Hours: I am usually somewhere on campus at 1:30pm

Class Meetings: TR 4-5:15 PC 123

Website: <http://www.english1301.carpathianedge.com>

Required Materials:

Patterns for College Writing

Catalog Course Description

This course consists of 5 (five) 2-page essays – narrative, descriptive, process, classification, and persuasion.

Evaluation

I grade in ranges. For example, a B- ranges from 80-83; B 84-86; B+ 87-89. The percentage grade is assigned for convenience in only averaging grades.

Essays and Writing Assignments

Students who have 4 or fewer absences and have earned an A or B at the time of the final will be exempt from the final examination.

I prefer students to submit papers through Blackboard. It speeds up grading. You can also email it as an attachment. If you email me the essay, I will send the graded essay back through email. The only email address I have is your SPC email. If you want to use a different email address, you will have to notify me about that.

Writing Assignment Evaluation Standards

- Superior Essay (A)
- Good Essay (B)
- Average Essay (C)
- No essay (F)

Percentages

Participation	20%
Essay 1	15%
Essay 2	15%
Essay 3	15%
Essay 4	15%
Essay 5	15%
Final	5%

Course Schedule / Calendar

For Calendar, see Blackboard

Course Policies and Procedures

Be Here.

Be Professional.

Be Honest.

Be Mentally Present.

Email. I check email quite frequently during the day; however, I do not always respond immediately.

A Note for Mac Users

Windows and Mac's do not get along with each other; therefore, I cannot open a pages file on a Windows computer. If you use a Mac, please either export to pdf or to docx.

Formatting:

Please use Times New Roman 12pt font – the default in Word is Calibri 11pt (I think).

Do not write the whole essay in *italic* or **bold**. Use *italic* or **bold** for emphasis. Please do not use ALL CAPS for emphasis – use **bold** or *italic*.

Essays

If you are familiar with and comfortable with PowerPoint, you may produce your essays in Powerpoint.

If you are familiar with and comfortable with web design, you may put together a web page.

If you are familiar with and comfortable with video, you may put together a video.

The Research Paper will have to be a standard research paper – sorry.