



Theatre Practicum 4

DRAM-2121-001

Spring 16 Week 2026 Time - TBD

1/12/2026 - 5/7/2026

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Office Hours

- M/W 11:00am-12:30pm
- T/TR 12:15pm-1:15pm
- F 9:00am-12:00pm
- Virtual Office Hours
 - My student virtual drop-in hours are by appointment in our classroom zoom room.
 - Send me a Course Message and we will set up a time that works for us both.

Building/Room: Levelland Campus, C. DeVitt Fine Arts Center Theatre

Days/Time:TBD

Course Description

Practicum in theater open to all students with emphasis on technique and procedures with experience gained in play productions

Instructional Materials

- Mandatory:
 - Safety glasses, work gloves, work clothes, closed-toed shoes, a QR reading app on your smartphone/device, and a crew shirt.
- Recommended:
 - Ear plugs and steel-toed shoes.
- Additional Requirements:
 - Other materials or specific work attire may be required at the discretion of your supervisor.
- www.tech-theatre-ed.xyz

Course Requirements

1. Assignments: Students will receive production assignment, as the goal is to provide a well-rounded education by rotating students through various shops each semester.
2. Daily Check-In on SportsYou: Students are responsible for checking SportsYou daily for all assignments, production information, and work calls.
3. Clocking In and Out: Students must clock in at the start and clock out at the end of their shifts. Failure to do so will result in no credit for the time worked.
4. Dress Code: Appropriate work attire, including “paint clothes” and close-toed shoes, is required. Students cannot clock in without proper attire. Box Office personnel have a different dress code.
5. Minimum Work Hours: Students must work at least **four** hours per week to pass the class. More hours may be required for a higher grade.
6. Absences: Students must notify their immediate supervisor if they will miss work. Unexcused absences will not be eligible for makeup work and will result in deducted hours.
7. Mandatory Work Calls: Students must attend work calls in addition to their regular hours. Failure to attend will result in hours being subtracted from their total.
8. Mandatory Strike: Attendance at strike (the post-production teardown) is mandatory. Failure to attend may result in failing the course.
9. Mandatory Auditions: Students must audition for every University Playhouse production. Failure to do so may result in course failure.
10. Crew Requirements: Students are required to crew each show unless cast in the show. Failure to crew may result in course failure.
11. Crew Attire: Crew members must wear the approved crew shirt, black pants, and black shoes during technical rehearsals and performances. Non-compliance will result in removal from the position.
12. Skill Tests: Each shop will administer benchmark skill tests throughout the semester, which are pass/fail. Failure to pass these tests may result in course failure.
13. Effort and Grades: Minimum effort will result in minimum grades. Exceeding minimum requirements is necessary for higher grades.
14. Performance During Production: The director and faculty can replace any actor, designer, or crew member for reasons such as attitude, work ethic, or missed deadlines. Replacement may affect the student's grade.
15. Automatic Failure: Being fired from a cast or crew for any reason will result in automatic course failure.

This assessment emphasizes the importance of responsibility, time management, and adherence to course and production guidelines to succeed in this class.

Student Learning Outcomes

- Students will acquire fundamental skills in diverse areas of theatre production, such as construction, painting, marketing, and sewing.
- Students will be placed in different production crews to understand and meet the specific expectations of each role.
- Students will develop the necessary attitudes, skills, and professionalism essential for a successful career in theatre.

Attendance / Participation:

- Regular attendance and active participation in all course activities—including work assignments, crew duties, and scheduled work hours—are mandatory.
- Note: Participation involves adhering to instructions from faculty, designers, and supervisors promptly and safely, while maintaining a positive attitude. Any negativity, unsafe practices, or unprofessional

behavior will adversely impact your grade, regardless of the number of hours worked.

Attendance is Mandatory

- Attendance is non-negotiable!
- You must be fully engaged in your assigned projects while clocked in.
- While breaks are permitted, excessive breaks, texting, working on personal tasks (homework, outside projects, etc.), sleeping, using social media, or showing any lack of participation will result in your immediate removal from class meeting and the loss of those hours.
 - This may result in additional penalties.

Arriving Late

- Being late is disruptive to the class and disrespectful to your instructor.
- If you are not present at the starting time, you will be considered late. After 10 minutes of class have passed, you will be considered absent.
- If you are late, it is up to you to check with me after class to make sure I update the attendance log.
- Three tardies or early departures will constitute an absence.
- All school related absences are excused with proper documentation.

Technical Requirements

- Each student is required to:
 - Have access to their Microsoft email on their phone a working email address that you will check daily.
 - Be enrolled in the class SportsYou with notifications on.
- It is recommended that students have a working QR code reader on their smart phone or other device they will have during class time.

Communication and Support

- If at any point you need additional instruction or clarification, please don't hesitate to reach out to me.
 - My door is always open to all students.
 - If you feel that you're not getting the support you need—whether from the class, a supervisor, or fellow students—please let me know.
 - I can't help solve a problem if I'm unaware of it.
- If you're ever asked to perform a task or use a tool that you're unfamiliar with, immediately inform your supervisor so they can provide the necessary guidance on how to do it safely and correctly.
 - We understand that students come in with different levels of experience, and we don't expect you to know everything from the start.

Attendance Policy/Makeup Work

- **SUCCESSFUL "ATTENDANCE"**
- You are allowed 2 unexcused absences during the course of the semester. After two unexcused absences, your grade will drop a full letter grade for every additional absence.
- Work for each week is DUE by Thursday @ 11:59pm.
- The Final Week's due date may NOT fall on a Thursday.
- Pay attention to the written due date.
- **EARLY** is always **EXCELLENT**

Arriving Late

- Being late is disruptive to the class and disrespectful to your instructor.
- If you are not present at the starting time, you will be considered late. After 10 minutes of class have passed, you will be considered absent.

- If you are late, it is up to you to check with me after class to make sure I update the attendance log.
- Three tardies or early departures will constitute an absence.
- All school related absences are excused with proper documentation.

Missed / Late Work

- There is a 30% deduction from the final grade per assignment.
- LATE IS BETTER THAN A "0".
- MID-TERM & FINAL will NOT be accepted late.
- The Final Week's due date may NOT fall on a Thursday.
- Pay attention to the written due date.

Makeup Work

- If for the most serious of reasons an assignment or exam must be missed, it is the student's responsibility to contact the instructor within 24 hours to arrange a make-up.
- It is your responsibility as a student in this class to find out what class work, assignments, or announcements you may have missed by being absent or tardy.
 - Make friends with your fellow classmates and exchange phone numbers or e-mail addresses.
Don't let yourself be caught unprepared!
- If for the most serious of reasons an assignment or exam must be missed, it is the student's responsibility to contact the instructor within 24 hours to arrange a make-up.
- The Final Project CANNOT be made up. You must Perform/Present at the scheduled time.

Extension:

- Any extension must be requested and responded to by me IN WRITING 24 hours before the due time. If not requested, a late penalty will be assessed.

Respect in the Classroom:

- Respect in the classroom is essential.
- Abusive language, CELL PHONES, personal attacks or disturbances will not be tolerated.
- Talking about sensitive information shared by the instructor and/or peers withing discussions outside of classroom, will result in removal from class.
- If you need to leave early, please sit close to the exit and notify the instructor, before class.

Content

- In this class you may be exposed to; strong language-graphic onscreen material- controversial ideas and points of view that may be at variance with your belief set.
 - Just keep repeating-it's only a movie/play.
- I do try my best to choose content that is appropriate for all.

Course Policies:

Dismissal Policy:

- A high standard of conduct is expected of all students.
- It is assumed that obedience to the law, respect for property, integrity, and common sense will guide the actions of each member of the class.
- If in the opinion of the instructor the conduct of a student is unacceptable, the student will be asked to

leave the class or lab, counted absent, and not be allowed to re-enter without written permission from both the Dean of Students and the Dean of Instruction.

- In a case of severe misconduct, the instructor may request the dismissal of the student from class permanently.

Plagiarism:

- All written material must be the student's original ideas unless specifically indicated otherwise.
- Quotation marks should be used when the exact words of a person, a textbook, an article, or a webpage are used, and proper MLA credit should be given to that source.
- Failure to do so is one form of plagiarism.
- Students should also remember that using quoted, paraphrased or summarized ideas or information from a person, written source, or online source without giving the source credit is also plagiarism.
 - Students may not turn in duplicate work or work that expresses the same ideas in the same manner, which is also plagiarism.
- Students may not submit work that has been or will be turned in for another course.
 - ALL FORMS OF PLAGIARISM WILL RESULT IN THE OFFENDING STUDENT RECEIVING AN AUTOMATIC F FOR THE COURSE, and the Dean of Students will be contacted.
- ***Usage of AI to create any work that is required to be of your own creation is considered a form of plagiarism.***
- The instructor has the final say on what is and what isn't plagiarism.
- All student work will be submitted to Blackboard and checked for plagiarism.

AI Generative Tools Class Statement:

- "Within the Creative Arts, the individual artist's voice is cornerstones. Writings, opinions and all creative work must be of your own creation. All students enrolled in this course are not allowed to use advanced automated tools (artificial intelligence or machine learning tools such as ChatGPT or Dall-E 2) on any assignments unless priorly authorized by the professor. Any usage must be properly quoted and cited or it will constitute a violation of academic integrity. Substantive assistance from others, including automated tools, is prohibited."

Netiquette

- Students are expected to maintain an online environment conducive to learning, which includes "netiquette" (Internet etiquette).
- Diverse opinions are welcome in this course.
- The following are PROHIBITED:
 - making offensive remarks in e-mail or the discussion board or during class forums
 - spamming, hacking, phishing, trolling, gossiping over DM, discussion boards or class forums
 - Photographing, filming, screenshotting your fellow students'/Instructor's without permission
 - Photographing, filming, screenshotting your fellow students'/Instructor's work without permission
 - using SPC e-mail or discussion board for commercial purposes
 - cyber-bullying or online harassment of any type

Language/Conduct Policy Statement:

- Students are expected to use respectful and professional language at all times in this course and as representatives of South Plains College Theatre.
 - The use of lewd, sexually explicit, vulgar, or profane language—including cursing—is strictly prohibited.
 - This policy applies in all class settings, including the classroom, the shop, and rehearsals, as

well as during any events or appearances in the community or across the state where students are representing South Plains College Theatre.

- Maintaining a professional and respectful environment is essential to our creative and educational work.
 - Violations of this policy may result in disciplinary action in accordance with college and departmental guidelines.

Academic Integrity:

- According to the [Student Guide](#), "Dishonesty of any kind on examinations or on written assignments, illegal possession of examinations, the use of unauthorized notes during an examination, obtaining information during an examination from the text-book or from the examination paper of another student, assisting others to cheat, alteration of grade records, illegal entry or unauthorized presence in an office are examples of cheating. Complete honesty is required of the student in the presentation of any and all phases of course work. This applies to quizzes of what-ever length, as well as to, final examinations, to daily reports and to term papers." (pgs. 14 & 15)
- At no time may a student be in possession of text or assessment materials without the instructor's permission.
- Disciplinary action against all forms of cheating may include, but is not limited to, receiving a zero on the assignment and/or receiving an F in the course.
 - In some cases, the Dean of Students will also be contacted.

Institutional Policies

South Plains College policies concerning Disabilities, Non-discrimination, Title IX Pregnancy and Parenting Accommodations, CARE (Campus Assessment, Response, and Evaluation), Intellectual Exchange, Campus Concealed Carry, COVID-19, and AI (Artificial Intelligence) can be found here: [Syllabus Statements](#).

Course Calendar

Spring 2026 Calendar

All work is due by class time on the assigned due date.

(Subject to change at the discretion of the instructor. Any extension must be requested and responded to in writing 24 hours before the due time. If not requested, a late penalty will be assessed.)

Benchmark #1 due by Week 4

Benchmark #2 due by Week 8

Benchmark #3 due by Week 12

Final due by Final Class Day

Class Assessments/Grading

Further details and due dates can be found on BlackBoard.

Assignment Category	<u>Percentage</u>
Work Hours (weekly average)	45%
Skills Test	10%
Mandatory Work Calls	10%
Show Crew	10%
Auditions	5%
Strike	20%

<u>90-100%</u>	A	Exceptional Work
<u>80-89%</u>	B	Above Average Work
<u>70-79%</u>	C	Average Work
<u>60-69%</u>	D	Below Average Work
<u>59% and Below</u>	F	Unacceptable Work
<u>Failure to Complete / Attend</u>	FX	Incomplete Work / Excessive Absences