
COURSE SYLLABUS

Computer Aided Drafting & Design
Industrial Technology Department
Technical Education Division
South Plains College
Levelland Campus



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Office Hrs: 1p-3p / F: 8a - 12p (by appt)

COURSE INFORMATION

COURSE NUMBER	DFTG-2327-001
COURSE TITLE	Landscape Drafting
PREREQUISITE(S)	DFTG 1317
LOCATION	TA 207
TEXTBOOK	None
DESCRIPTION	This is a basic introductory course in the fundamentals of landscape drafting. Included: landscape designing concepts and practices, symbol recognition and construction, topographical map interpretation, plant selection and design appropriateness, landscape maintenance, the use of various hardscapes and irrigation practices and the ability to select appropriate plants for a specific site.
SCOPE	The scope of <u>Landscape Drafting</u> will be for sixteen weeks, which will include two (2) hours of lecture per week and four (4) hours of laboratory experience per week, for a total of ninety-six (96) contact hours per semester.
COURSE OUTCOMES	Demonstrate an understanding of plot construction, site evaluation, planning and drawing, the use of hardscapes and irrigation techniques, understanding client needs and working with different client types, offer up attractive drawings that are appealing to potential clients that are well thought-out and of sound design from rough sketches to final presentation.
COURSE TOPICS	<ol style="list-style-type: none">1) Orientation2) Views and drawings used in landscape drafting3) Site evaluation4) Symbol development and usage6) Plant material & hardscape utilization7) Levels of participation in the field8) Grades, terrains, cuts and fills9) Landscape maintenance10) CADD utilization

GRADING

WEIGHTS	Daily Assignments	50%	SCALE	A	90 – 100%
	Mid-Term	20%		B	80 – 89%
	Final Exam	20%		C	70 – 79%
	Attendance	10%		D	60 – 69%
				F	59% or Below

DAILY ASSIGNMENTS Each practical drawing assignment will be calculated with 100 points as the highest possible grade.

Practical drawing assignments will be graded according to the following criteria:

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|------------------|------------------------------------|
| 1) Neatness | 4) Dimensioning Criteria |
| 2) Line Criteria | 5) Choice & Location of Views |
| 3) Text Criteria | 6) Correctness & Accuracy of Views |

QUIZ/EXAM Quizzes and Exams may be given periodically for the purpose of assessment. This may include practical drawing assessments, written assessments and or project-based assessments.

MID-TERM / FINAL PROJECT The mid-term and final projects will be comprehensive in nature, comprised of information from the previous lessons throughout the semester.

ASSIGNMENT CORRECTIONS All required work must be turned in on time in order for the student to benefit from the corrections and to prepare for future assignments.

Assignments with a grade below 85, unless otherwise specified, can be corrected and resubmitted for an amended grade. An amended grade will have a maximum value of **85**. This is a one-time correction process and does not apply to late or missing work.

Any assignments that are not turned in at the specified time and date will immediately receive a grade of Zero (0) – Late work will still be graded, but with a maximum grade of 85 – this will count as the students' correction.

All electronic classwork must be saved to your folder on the cad server. Any assignment not on the server at the time of grading will immediately receive a grade of Zero (0) – improperly filed work will still be graded, after it is filed correctly, but with a maximum grade of 85 – this will count as the student's correction.

CLASSROOM POLICIES

DISCLAIMER The instructor reserves the right to amend any class policies or syllabus content as deemed necessary by South Plains College and will announce such changes ahead of time to the class. If a student has any questions about a change in policy, they have the right to discuss said change with the instructor.

ATTENDANCE **Four absences**, for any reason, are allowed per semester. Tardies, defined as not being present in class within 5 five minutes of the start of class, or leaving the lab 1 hour or more early, will count as ½ absence. Your grade will drop one letter grade per each absence over the allowable limit. Six absences could result in the student being dropped from the course.

Whenever absences become excessive, an **Excessive Absence Report** will be sent to the Dean of Students and, if in the instructor's opinion, minimum course objectives cannot be met due to absences, the student may be withdrawn from the course with the appropriate letter grade X, W, or F.

WITHDRAWAL Any student wishing to drop this class should go through the proper procedure of initiating the withdrawal by obtaining a **drop form** from the Registrar's Office. This form must be signed by the instructor.

OTHER POLICIES

Food and drink will be allowed at a student's workstation as long as computers are not affected in a negative way. All drinks must be covered and stored away from computer so as not to damage any component. All workstations must be thoroughly cleaned before a student leaves class.

Music is allowed in the classroom during lab time only - as long as it is played through headphones.

Phones should be muted during the lecture phase of class. Phones are permitted during lab time when used directly for research or class initiatives. If a call is necessary, please excuse yourself from the class to address the call.

Students should adhere to all other standards established in the SPC Catalog found under *Student Conduct*.

The computers within the CAD Lab have been optimally set to enhance learning for students. The configurations are set to establish a base of reference for all students, and so the instructor can optimize aid to each student. Please do not alter the configurations of any workstation or computer at any time. Lab computers are monitored remotely

ACCOMMODATIONS

Accommodations such as the Diversity Statement, Disabilities Statement, Non-Discrimination Statement, Title IX Pregnancy Accommodations Statement and Campus Concealed Carry Statement can be found here:

<https://www.southplainscollege.edu/syllabusstatements/>

In order to comply with institutional identity-verification procedures, students enrolled in this course must have a current photo available in the College's student information system. Approved photos are used solely for instructional, advising, and security purposes and are protected under applicable privacy laws. Students without a photo on file must update their record during the first week of class.

Instructions to add a photo – <https://www.southplainscollege.edu/360uinstructionsposter2025.pdf>