

CSME 2343 (3:2:4)

COURSE SYLLABUS

SOUTH PLAINS COLLEGE COSMETOLOGY

DEPARTMENT OF PROFESSIONAL

SERVICES & ENERGY

LEVELLAND CAMPUS/PLAINVIEW CENTER

UPDATED January 8, 2019

COURSE SYLLABUS

Course Title: CSME 2343

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Office Hours: 1:30 – 2:30 Monday-Thursday
8-12 Friday

SOUTH PLAINS COLLEGE IMPROVES EACH STUDENTS LIFE

GENERAL COURE OUTLINE

Course Level: Advanced

Course Description: Procedure necessary for salon development. Topics include professional ethics and goal setting, salon operation, and record keeping.

End-Of-Course Outcomes: Create a salon portfolio or business plan. Demonstrate skills related to salon operation and management.

Course Competencies: Upon successful completion of this course, the student will;

- Create a salon on a budget, including name, floor plan, color scheme, equipment, materials and supplies needed for operation.
- Keep a journal of patrons, patron services, materials and supplies consumed and their cost. The amount of revenue that would be generated in a salon for a period of four weeks, including a profit and lost statement.
- Demonstrate the use of professional ethics and setting of goals (short and long term).

Academic Integrity:

It is the aim of the Cosmetology faculty of South Plains College to foster spirit of complete honesty and a high standard of integrity. The attempt of any student to present his or her own work which he or she has not honestly performed is regarded by the faculty and administration as a most serious offense and renders the offender liable to serious consequences, possibly suspension. Students should refer to the “South Plains College General Catalog” policy regarding consequences for cheating and plagiarism (see “Academic Integrity” as well as “Student Conduct” sections in catalog). At times, working with other students is encouraged for some assignments and meets SCANS competencies C-9 through C-14. If you have any question as to whether you may work with other students on any assignment, **ASK YOUR INSTRUCTOR TEACHING THIS COURSE.**

SCANS and FOUNDATION SKILLS: This course covers SCANS OCCUPATIONAL COMPETENCIES C1-20 and FOUNDATION SKILLS F1-17.

Verification of Workplace Competencies: Successful completion of this course permits qualified students to enroll for specifically restricted skill course that can lead to Texas Department of Licensing and Regulation operator's Licensure. Students who do not meet criteria for restricted enrollment will be counseled regarding their workplace competencies and career goals/objectives.

Specific Course/Instructor Requirements:

A. Textbooks;

- Milady's Standard Textbook of Cosmetology.
- Milady's State Exam Review for Cosmetology.
- Milady's Standard Theory Workbook.
- Milady's Standard Practical Workbook.

Course Outline:

CSME 2343 students will demonstrate competencies in the following tasks;

- Understanding of the terminology related to haircutting and finishing techniques.
- Utilization of scissors, razor and/or clippers.
- Complete written assignments related to theory and knowledge of haircutting and finishing techniques.
- Knowledge and performance of zero degree, 90 degree, 180 degree and a clipper haircut.
- Safety precautions related to the use and care of all implements related to hair cutting.

Accommodations:

South Plains College strives to accommodate the individual needs of all students in order to enhance their opportunities for success in the context of a comprehensive community college setting. It is the policy of South Plains College to offer all educational and employment opportunities without race, color, national origin, religion, gender, disability or age (SPC Equal opportunity Policy General Catalog).

Diversity Statement:

In this class, the teacher will establish and support an environment that values and nurtures individual and group differences and encourages engagement and interaction. Understanding and respecting multiple experiences and perspectives will serve to challenge and stimulate all of us to learn about others, about the larger world and about ourselves. By promoting diversity and intellectual exchange, we will not only mirror society as it is, but also model society as it should and can be.

ADA Statement:

Students with disabilities, including but not limited to physical, psychiatric, or learning disabilities, who wish to request accommodations in this class should notify the Disability Services Office early in the semester so that the appropriate arrangements may be made. In accordance with federal law, a student requesting a accommodations must provide acceptable documentation of his/her disability to the Disability Services Office. For more information, call or visit the Disability Services Office through the guidance and Counseling Centers at Reese Center (Building 8) 716-4606, or Levelland (Student Services Building)716-2577.

Absences:

Please refer to the page 1 of the “South Plains College Cosmetology Handbook” that you received on your first day of class in the Cosmetology program.

4.1.1.4 Title IX Pregnancy Accommodations Statement

If you are pregnant, or have given birth within six months, Under Title IX you have a right to reasonable accommodations to help continue your education. To activate accommodations you must submit a Title IX pregnancy accommodations request, along with specific medical documentation, to the Director of Health and Wellness. Once approved, notification will be sent to the student and instructors. It is the student’s responsibility to work with the instructor to arrange accommodations. Contact Chris Straface, Director of Health and Wellness at 806-716-2362 or email cstraface@southplainscollege.edu for assistance.

I _____ have received a copy of CSME 2343 syllabi for South plains College Cosmetology. The course syllabi has been reviewed with me, I understand and agree to all of the requirements of this course.

Signature _____

Date _____

Campus Concealed Carry syllabus statement:

Campus Concealed Carry - Texas Senate Bill - 11 (Government Code 411.2031, et al.) authorizes the carrying of a concealed handgun in South Plains College buildings only by persons who have been issued and are in possession of a Texas License to Carry a Handgun. Qualified law enforcement officers or those who are otherwise authorized to carry a concealed handgun in the State of Texas are also permitted to do so. Pursuant to Penal Code (PC) 46.035 and South Plains College policy, license holders may not carry a concealed handgun in restricted locations. For a list of locations, please refer to the SPC policy at: (http://www.southplainscollege.edu/human_resources/policy_procedure/hhc.php)

Pursuant to PC 46.035, the open carrying of handguns is prohibited on all South Plains College campuses. Report violations to the College Police Department at 806-716-2396 or 9-1-1.