COMPUTER INFORMATION SYSTEMS ASSOCIATE

TECHNICAL STANDARDS AND ESSENTIAL FUNCTIONS

South Plains College's **Computer Information Systems Associate** program has established technical standards and essential functions for the program. The ability to meet these standards and essential functions, with or without reasonable accommodations, is required in order to satisfactorily complete the program.

The college does not discriminate in admission or access to programs on the basis of any characteristic protected by law, including disability. Persons with disabilities are eligible for admission, as long as they can carry out classroom and laboratory assignments; pass written, oral and practical examinations; and meet all of the requirements of the program and generally accepted requirements of the profession, with or without reasonable accommodations.

<u>Disability & Accommodations Services:</u> If you have a disability or acquire one, you may be entitled to receive support services and/or accommodations intended to assure you an equal opportunity to participate in, and benefit from, the program. Reasonable accommodations for students with disability related needs will be determined on an individual basis taking into consideration the technical standards and essential skills which must be performed to meet the program objectives. To receive more information or to apply for services, please contact the Student Disability Services 806-716-4675 (Reese/ATC/Plainview) or 806-716-2577 (Levelland).

Requirements	Standards	Examples
Critical Thinking	The ability to understand course materials and maintain a certain grade/performance level that meets the set academic requirements.	Demonstrate judgement and decision making as required to organize various tasks and complete assignments and projects.
Communication	The ability to listen, understand, and communicate ideas presented through spoken words, sentences, and text-based commands.	Use oral expression, reading, writing, and numeric comprehension to verify the information was received. Present ideas verbally, in written format, and within a designated software program or computer application.
Mobility	Ability to navigate the environment, lift up to 50 pounds, use common tools such as a screwdriver, and move from a kneeling position to a standing position.	Frequently bends and reaches to access computer components, peripherals, plug-in computer components, install computer components, install networking equipment and servers, and run cables.
Motor Skills (Tactile)	Demonstrate finger dexterity.	Operate 10-key numeric keypads, calculators, computers keyboards, and printers/copiers to type in text-based commands, install computer components using a screwdriver, and assemble cable ends using crimping tools.
Hearing	Active Listening	Respond to instructions. Be able to access oral information presented in class.
Visual	Near Vision – ability to see details at close range.	Access media presentations. Access information from a computer. Access and install small items, such as screws, cable ends, and wires.
Safety	Observes safety and security procedures	Uses equipment and materials properly.